

Supervisor David P. Kelly opened the Re-Organizational Meeting of the Town Board of the Town of Pawling at 7:00 PM January 2, 2013 at Pawling Town Hall, 160 Charles Colman Blvd., Pawling, New York. Present were Councilmen Johnson, Montemarano, Upham and approximately 14 interested citizens. Councilman DeRosa was absent.

Supervisor Kelly opened the Re-Organizational portion of the meeting with his “State of the Town” address as follows:

Good Evening,

I would like to wish everyone a Happy and Healthy New Year!

The past three years that I have served as Town Supervisor have been the most rewarding time of my 18 plus years of public service. As I look back on 2012, I can truly only recall the many great things that were accomplished between the good and bad times. It just wouldn't be public service if there wasn't a problem or two. But, 2012 was a year where the good outweighed the bad by tenfold.

During Super Storm Sandy, our region was hit by a devastating storm. Our local area was spared great devastation, but areas just south of us were hit hard and are now classified as losses. Like the towns of Somers and North Castle, power was out in the entire town for weeks. Hundreds of utility poles were snapped like twigs. The infrastructure needed to be rebuilt. Most of our Town lost power for an average of seven days. I still do not know why some think it was “Super”, but all in all we made out ok.

In working with many agencies during this storm, I was able to bring a variety of resources to our constituents. My office worked with the County Executive's Office, Emergency Operation Center and Emergency Response to designate Lakeside Park as an American Red Cross Shelter. As I reported in earlier meetings, we had ZERO residents requesting over night accommodations. We learned a few things; our residents are resilient. They wanted to stay in their homes. What they were requesting was dry ice, bottled water, a place to get internet, charge their cell phones and place to take a shower. The first two were taken care of by NYSEG with great support and help from the Building & Grounds Dept. They picked up the dry ice and bottled water each day it was available. Internet was provided by the Library (along with charging of the cell phones). The showers were a different story. This is the one thing Lathrop is missing when it comes to being used as a shelter. Looking to resolve this issue, I had a few side conversations and meetings with the Pawling Rotary Club. They are willing to work with the Town to solicit funds to install a generator and showers at Lakeside Park. I have met with this organization and have planned future meetings. Costs estimates are due shortly and will be the topic of our next several discussions. A presentation is forthcoming to the Board.

2012 was another banner year for Pawling's Physical Plant. We as a Board approved the replacement of two roofs, repair to a large flat roof, renovation of the old Tennis courts, marking of trails (thanks to Mauve Willis), renovations to the Code Enforcement Office, and now to the Planning Office. We agreed that the Holmes Whaley Lake Civic Building would have structural upgrades, exterior drainage, handicap exits and overall appearance facelift of the building. We made application to Dutchess County Planning Department Community Block Development Grant Funding for the installation of an elevator. I am happy to report that we received the \$100,000 requested for this project. This will be one of our many 2013 projects.

Due to our misfortune in June 2012, the Town computer system crashed and we lost years of valuable electronic documents. In a few short weeks, we will have installed a completely new bank of servers, hardware and updated software from many of our vendors. We have moved forward with a new approach on who we entrust our electronic data with. Our ever changing inventory of data, stored documents and hardware is now under strict lock down and managed by one firm. The retention of this electronic material will be backed up with a double layer of protection. We will have ON & OFF Site back up. On site will be located within our building and the Off Site will be somewhere, maybe in North Carolina or another state outside of our current weather pattern. This new

hardware should ease a few tense minds of our most valuable resource, OUR EMPLOYEES.

This is stage (1) one of our electronic makeover. Once we are up and running, I will ask the Board to release a new RFP for Recreation, Highway, Buildings & Grounds and any other areas in Town in need of vital upgrades.

In the very near future, I will present to the Board two agreements for consideration; 1) the Franchise agreement with Comcast. The % of fiscal sharing that is returned to the Town will not change, but I am negotiating additional cable/ internet feeds to our Town Owned buildings. 2) Light Tower –who is the current supplier of Fiber Optic Internet to the Town, School Districts & Library. The Ten (10) year agreement is renewable in early 2013, as part of the agreement, we are asking for an increase to the MegaBit per second. We currently receive 1Mb per second, I have negotiated an increase to 10Mb and another 10Mb if needed within the next ten years at NO INCREASE. Light Tower wanted \$500 per Mb. Per month. Their monthly lease agreement will continue at \$1000 per month. One of the best investments we can make is to continue on with the improvements to the Physical Plant, I would like to charge each one of you to work together on a specific project; **Murrow Park**. Bill, your years of recreation knowledge will help us to define the future use of this property, Paul, I ask you to meet with the Lions Club and keep them updated on the conversations of this request. Mike & Phil, let's face it; construction and your motivation gets thing done, I look forward to you all setting time aside to make a recommendation in the park's future. Reality is, the building alone needs help. I ask you to make some recommendations ASAP.

Lets look across the parking lot here at Town Hall, we have a wonderful building that can house the Lion's Club should need be to relocate them for a period of time. I ask for a report to be presented for consideration at our May Board Meeting.

Purchasing of supplies is a topic that I addressed to the Board at the Budget presentation in September, I asked the Board to support the concept of Central Purchasing. During 2012, our Legislative Aide was able to reconnect with Dutchess County Central Services to acquire furniture and have our printing done at a greatly reduced price. As Todd has move forward with the update to the Handbook, he has estimated that we would spend somewhere around \$3500 for printing and binding with an outside vendor. An estimate from Central Services would be around \$1000. Here a little story about a purchase that was made last year. A department made purchase of a 32 gig flash drive at \$65. If this was directed to our office, we would have called DC Central Services or CDWG; the cost is +/- \$1.00 per gig. Central Services has office furniture for free for municipalities within Dutchess. All we need to do is call & drive over and pick them up. As part of our review of our procurement policy over the next week, I suggest that we use one point of contact for request of pricing from Central Services which should be our primary depot for supplies. We must consider that Dutchess County has handled the bidding process for us at no cost. Additionally the County Executive has developed a funding program to encourage Shared Services, which my office is actively pursuing on a daily bases.

I want to leave you with the final topic for this State of the Town address; as my office worked the entire year of 2012 on the refinancing of the Lakeside Park Bonds. I kept this refinance knowing that I wanted to gain the maximum benefit to the taxpayers. We produced a savings of over \$773,000 over the next ten years. As part of the process, the Town was required to update our bond rating with Moody's. A rating of AA3 is in the top percentile of rating given out. Our fund balance is nearing the limits that Moody's suggest we maintain. Our constitutional Debt Limit is at an extremely low percentage for a Town our size. With the receipt of our latest bank statements for closeout of 2012, we will be able to add a few more dollars to our Unappropriated Fund Balance again this year.

I have truly enjoyed working with all of you, I look forward to achieving these new goals in 2013.

PUBLIC COMMENT ON AGENDA ITEMS

Supervisor Kelly opened the meeting for public comment on agenda items and there were none.

REORGANIZATIONAL RESOLUTIONS

Supervisor Kelly introduced an amendment to Resolution 2013035, under “Facilities Use Fee Schedule 2013”, under Lakeside Park, the “Johnson Room”, under “Non-Resident”, it should read \$150.00, and for the “Auditorium”, it should be \$350.00 for “Resident” and \$500.00 for “Non-Resident”, seconded by Councilman Johnson, motion passed unanimously.

Supervisor Kelly offered the Re-Organizational Agenda as follows:

**Resolution 2013001
Standard Workday**

Whereas, the Town Board of the Town of Pawling sets the standard workday for the term of one year, and

Whereas, the current term of the standard workday is effective the date January 2, 2013 hereby known as the Town of Pawling Reorganization meeting of 2013, now, therefore, be it

Resolved, the standard workday is as follows:

Town Hall, 160 Charles Colman Blvd will be: 8:30 AM to 4 PM Monday through Friday excluding the Building Department which will operate at 7:30 AM to 3 PM.

Buildings and Grounds Department, 2 Lakeside Drive; will operate 7 AM to 3:30 PM Monday through Friday.

Recreation Department, 2 Lakeside Drive; will be 9 AM to 4 PM Monday through Friday.

**Resolution 2013002
Designation Official Newspaper**

Whereas, the Town Board of the Town of Pawling is responsible for the designation of the official newspaper for a term of one year and this designation shall be at the pleasure of the Town Board, and

Whereas, the effective date of January 2, 2013 is hereby known as the Town of Pawling reorganization meeting of 2013, now, therefore, be it

Resolved, that the Town Board hereby designates Poughkeepsie Journal as its official newspaper for the year 2013.

**Resolution 2013003
Setting Meeting Dates Town Board**

Whereas, the Town Board is required to set meeting dates for 2013, now, therefore, be it

Resolved, that the Town Board of the Town of Pawling hereby sets its meeting dates as follows: *first Wednesday* of the month for the purpose of the Workshop and the *second Wednesday* of the month for the purpose of the monthly Business Meeting, and, be it, further

Resolved, that the Town Board will only meet on the second Wednesday in months of July and August, and, be it, further

Resolved, that all meetings shall commence at 7 PM unless noticed pursuant to New York State Town Law, and, be it further

Resolved, the Town Board will meet at 160 Charles Colman Blvd, Pawling, NY except for the May & October 2013 Workshop meeting which will convene at 245 Route 292, Holmes, NY 12531 at the Holmes Whaley Lakes Civic Association Building.

Resolution 2013004
Setting Meeting Dates for the Planning Board and Zoning Board of Appeals

Whereas, setting the meeting dates for Planning Board and Zoning Board of Appeals for a one-year term, and

Whereas, the meeting dates of the Planning Board and Zoning Board of Appeals is effective the date of January 2, 2013 hereby known as the Town of Pawling's reorganization meeting of 2013, now, therefore, be it

Resolved, that the meeting dates for Planning Board and the Zoning Board of Appeals are as follows:

Planning Board: First and Third Mondays of each month starting at 7:00 PM (Except; 1/21, 2/18,) which the meeting held Tuesday after the Holiday

Zoning board of appeals: Fourth Monday of each month starting at 7:00 PM

Resolution 2013005
Setting Compensation for Elected Officials

Whereas, the elected officials within the Town of Pawling must have the compensation set for each, now, therefore, be it

Resolved, that the compensation for the elected officials is hereby set within the approved Town of Pawling 2013 budget is as follows:

Town Supervisor	\$20,897.00
Town Board (4)	7,875.00
Town Clerk	47,858.00
Superintendent of Highways	56,206.00
Town Justice (2)	15,002.00
Tax Collector	14,051.00

Resolution 2013006
Appointment Deputy Supervisor

Whereas, the position of Deputy Supervisor is an appointed position serving for a one-year term at the pleasure of the Town Board, and

Whereas, William Johnson has been designated Deputy Supervisor for the year 2013 and is recommended by the Supervisor for 2013, now, therefore, be it

Resolved, that William Johnson is hereby appointed Deputy Supervisor for 2013.

Resolution 2013007
Appointment Public Information Officer (Media)

Whereas, the position of Public Information Officer is an appointed position serving for a one year term at the pleasure of the Town Board, and

Whereas, the current term of the Public Information Officer is to be effective to the date of January 2, 2013 hereby known as the Town of Pawling reorganization meeting of 2013, now, therefore, be it

Resolved, that Catherine Giordano, Town Clerk and David P. Kelly, Town Supervisor are hereby appointed the Town of Pawling Information Officers.

**Resolution 2013008
Grievance Day**

Whereas, the Town of Pawling as required by New York State Law to hold a day in which property owners can grieve their property taxes, and

Whereas, due to the contract of Shared Services with the Town of Patterson, The Town of Pawling Grievance Day can not be held on the fourth Tuesday of May and is in need of being rescheduled, and

Whereas, counsel for the Association of Town has advised the Town Supervisors Office that the Town can schedule an alternative day for the day in which Grievance's are heard, now, therefore, be it

Resolved, that the Town of Pawling will hold Grievance Day on the fourth Wednesday of May, 2013.

**Resolution 2013009
Appointment Bookkeeper**

Whereas, the position of Town Bookkeeper is an appointed position serving for a term of one year at the pleasure of the Supervisor of Town of Pawling and,

Whereas, the Supervisor of the Town of Pawling hereby recommends Gerald Terwilliger, now, therefore, be it

Resolved, that Gerald Terwilliger is hereby appointed Bookkeeper and compensated at the salary established within the approved Town of Pawling 2013 budget.

**Resolution 2013010
Setting Banking Depositories**

Whereas, the Town Board of the Town of Pawling sets the banking Depository for a Term of one year, and

Whereas, banking depositories are effective to the date of January 2, 2013 hereby known as the Town of Pawling reorganization meeting of 2013, and now, therefore, be it

Resolved, that Putnam County Savings Bank, M & T Bank and Key Bank are hereby named as the depository banks of the Town of Pawling for the year 2013.

**Resolution 2013011
Authorizing Investment Town Funds**

Whereas, the Town Board of the Town of Pawling sets the ability to invest the town funds for term of two years, and

Whereas, investments for Town funds shall be effective the date January 4, 2013 here by known as the Town of Pawling's reorganization meeting of 2013, and now, therefore, be it

Resolved, that Supervisor Kelly is hereby authorized to invest the Town funds for the year 2012 & 2013.

**Resolution 2013012
Setting Petty Cash Accounts**

Whereas, the Town of Pawling Town Board has the ability to set up Petty Cash Accounts for a term of two years, and

Whereas, the petty cash accounts shall be effective from the date of January 2, 2013 here by known as the Town of Pawling reorganization meeting of 2013, now, therefore, be it Resolved, that the Town Clerk, Town Justice Court, Tax Collector and the Recreation Department maintain a petty cash account not to exceed \$250 for the year 2013 and that reconciliation statements will be submitted to the Supervisors office by the 15 of April, July, October and January for the prior quarters activity.

Resolution 2013013
Setting Reimbursable Mileage Rate

Whereas, the Town Board of the Town of Pawling sets the mileage rate for a term of one year, now, therefore, be it

Resolved, that the Town Board of the Town of Pawling hereby sets the mileage rate at the designated Internal Revenue Service rate of 2013.

Resolution 2013014
Attendance Conferences, Meetings and Training

Whereas, Town Board of Pawling sets the ability for Town employees and Board members to attend conferences and training for a term of one year, and

Whereas, the attendance at conferences and training shall be effective to the date January 2, 2013 hereby known as the Town of Pawling reorganization of 2013, and now, therefore, be it

Resolved, that the Town Board of the Town of Pawling hereby authorizes the Town employees and its board members to attend conferences and training within the budgeted amounts approved within the 2013 budget.

Resolution 2013015
Delegate and Alternate to the Association of Town 2013

Whereas, the Association of Town requires a Delegate be named to represent the Town of Pawling at the Annual Meeting of the Association of Towns of the State of New York, and

Whereas, the Town Board of the Town of Pawling authorize the appointment of this position, now therefore, be it

Resolved, that David P. Kelly, Supervisor, is appointed as the Voting Delegate to the Association of Towns of the State of New York and William Johnson is hereby appointed Alternate.

Resolution 2013016
Appointing a Town Court Special Prosecutor(s)

Whereas, the position of Town court prosecutor is an appointed position that serves at the pleasure of the Town Board, now, therefore be it

Resolved, that Gayle Zelazny is hereby appointed Town of Pawling Town Court Special Prosecutor and Bob Marvin is hereby appointed as the alternate Prosecutor, and be it further

Resolved, the term of Town Prosecutor be effective January 2, 2013 to January 10, 2014.

Resolution 2013017
Legal Counsel – Litigation / Tax Certiorari

Whereas, The Town of Pawling retains counsel for advise on legal or court litigation matters, and

Whereas, Daniels and Porco Law Office, 1 Memorial Ave, Pawling has provided counsel for said purpose, now, therefore, be it

Resolved, that the Town Board does hereby authorize Daniels and Porco Law Office be employed and retain services for the purposes of furnishing the Town Board its officers and agencies, with such professional services as may be required and shall receive compensation for such services for Tax Certiorari and Litigation at the hourly rate not to exceed that of 2012.

Resolution 2013018
Appointments Constables

Whereas, the positions of the Town Constable is an appointed position serving for a one-year term at the pleasure of the Town Board, and

Whereas, current term of the Town Constable is to be effective to the date of January 2, 2013 hereby known as the Town of Pawling reorganization meeting of 2013, now, therefore, be it

Resolved, that Michael Kelly, Brian Griffin, Ben Scavone, Joe Burden, Daniel Tompkins, Brett Johnson are hereby appointed Town of Pawling Town Constables and to be compensated at the hourly rate of \$18.00 which is within the approved Town of Pawling 2013 budget.

Resolution 2013019
Appointment Chief Constable

Whereas, the position of Chief Constable is an appointed position serving a one-year term at the pleasure of the Town Board of the Town of Pawling, and

Whereas, the current term of the Chief Constable is to be effective to the date January 2, 2013, hereby known as the Town of Pawling reorganization meeting of 2013, now, therefore, be it

Resolved, that Michael F. Kelly is hereby appointed Chief Constable and compensated at the hourly rate of \$19.00 which is within the approved Town of Pawling 2013 budget.

Resolution 2013020
Appointment Dog Control Officer

Whereas, the position of Dog Control Officer is an appointed position serving a one-year term at the pleasure of the Town Board of the Town of Pawling, and

Whereas, the current terms of the Dog Control Officer is effective to the date of January 2, 2013 hereby known as the Town of Pawling reorganization meeting of 2013, now, therefore, be it

Resolved, that John Daley is hereby appointed Town of Pawling Dog Control Officer and is compensated at the salary established within the approved Town of Pawling 2013 budget.

Resolution 2013021
Appointment Fire Marshall

Whereas, the position of Fire Marshall is an appointed position serving a one-year term at the pleasure of the Town Board, and

Whereas, the current term of Fire Marshall is effective as of the date of January 2, 2013 hereby known as the Town of Pawling reorganization meeting of 2013, now, therefore, be it

Resolved, that Ronald Gallagher is hereby appointed Fire Marshall for the Town of Pawling and compensated at the salary established within the approved Town of Pawling 2013 budget and will serve a term of 1/2/13 to 12/31/13.

Resolution 2013022
Appointment Town Historian

Whereas, the position of Town Historian is an appointed position serving for a two-year term at the pleasure of the Town Board, and

Whereas, the current term of the Town Historian is effective to the date of January 2, 2013 Town of Pawling reorganization meeting of 2013, now, therefore, be it

Resolved, that Robert Reilly is hereby reappointed Town of Pawling Town Historian.

Resolution 2013023
Appointment Water District Clerk

Whereas, the position of Water District Clerk is an appointed position for a one-year term and is at the pleasure of the Town Board, and

Whereas, the current term of Water District Clerk is to be effective to the date of January 2, 2013 hereby known as the Town of Pawling's reorganization meeting of 2013, now, therefore, be it

Resolved, that Cathy Giordano is hereby appointed the Town of Pawling Water District Clerk for District #1 and #2 within the Town of Pawling, and will be compensated at the salary established within the approved 2013 Town Budget.

Resolution 2013024
Appointment Engineering Services

Whereas, the position of Town Engineers is an appointed position serving for a one-year term at the pleasure of the Town Board, and

Whereas, the term of the Town Engineers is effective to the date of January 2, 2013 herein known as the Town of Pawling reorganization meeting of 2013, now, therefore, be it

Resolved, Morris Associates, and Zarecki Associates be employed and/or retained for the purposes of furnishing the Town Board its officers and agencies, such professional engineering, planning services as may be required and shall receive compensation for such services.

Resolution 2013025
Consultant, Stormwater Management Program (MS4)

Whereas, the Town of Pawling is in need of a consultant for the Stormwater Management program of the NYSDEC and NYCDEP Regulations placed upon the Town, and

Whereas, the Town has received the services of *Stormwater Management Consultants* during the 2013 calendar year and has been advised on matters of the East of the Hudson Coalition, Dutchess County East of Hudson group, and

Whereas, *Stormwater Management Consultants* has reviewed the Town compliance during 2011, now, therefore, be it

Resolved, that the Town Board hereby appoints *Stormwater Management Consultants, Inc.* to provide such services to the Town of Pawling.

Resolution 2013026
Appointment: Secretary Planning Board

Whereas, the Planning Board for the Town of Pawling needs to appoint a Secretary to the Planning Board and works at the pleasure of the Town Board, and

Whereas, the current term of the Secretary of the Planning Board to be effective the date of the January 2, 2013 hereby known as the Town of Pawling reorganization meeting of 2013, now, therefore, be it

Resolved, that JoAnn Daley is hereby appointed Secretary of the Planning Board for a one-year term commencing on January 2, 2013 and ending on December 31, 2013, and, be it , further

Resolved, that the Secretary to the Planning Board shall be compensated at the rate set within the 2013 adopted Budget, and, be it, further

Resolved, that the Secretary to the Planning Board shall be compensated with Flex Time for any time worked outside normal business hours as approved by the Town Supervisor.

Resolution 2013027
Appointment: Planning Board Member

Whereas, the Planning Board for the Town of Pawling has an expired term and a vacancy that exists, and

Whereas, the current term of the Planning Board members to be effective the date of January 2, 2013 hereby known as the Town of Pawling reorganization meeting of 2013, now, therefore, be it

Resolved, that Russell Gerry, George Brehm and Kent Johnson have expressed interest in returning to service on the Planning Board, and, be it, further

Resolved, that Russell Gerry, George Brehm and Kent Johnson are hereby reappointed for a three-year term commencing on January 2, 2013 and ending on December 31, 2015 and shall become compensated at a rate set within the adopted Town of Pawling Budget for each given year.

Resolution 2013028
Appointment: Chair, Planning Board

Whereas, the Chair of the Planning Board has a vacancy that exists, and

Whereas, the current term of the Chair of the Planning Board to be effective the date of January 2, 2013 hereby known as the Town of Pawling reorganization meeting of 2013, now, therefore, be it

Resolved, that Kent Johnson is hereby appointed Chair for a one-year term commencing on January 2, 2013 and ending on December 31, 2013 and shall be compensated at a rate set within the adopted 2013 Town of Pawling Budget.

Resolution 2013029
Appointment Zoning Board of Appeals

Whereas, the Zoning Board of Appeals for the Town of Pawling has an expired term that exists, and

Whereas, the current term of the Zoning Board of Appeals member is to be effective the date of January 2, 2013 hereby known as the Town of Pawling for the organizational meeting of 2013, now, therefore, be it

Resolved, that Mary Utter and Larry Cyganovich are hereby appointed to a three-year term commencing on January 2, 2013 and ending on December 31, 2015 and shall be compensated at the rate set within the adopted Town of Pawling budget for each given year.

Resolution 2013030
Appointment: Chair, Zoning Board of Appeals

Whereas, the Chair of the Zoning Board of Appeals for the Town of Pawling has a vacancy that exists, and

Whereas, the current term of the Chair of the Zoning Board of Appeals to be effective the date of January 2, 2013 hereby known as the Town of Pawling reorganization meeting of 2013, now, therefore, be it

Resolved, that William Blessey is hereby appointed Chair for a one-year term commencing on January 2, 2013 and ending on December 31, 2013 and shall become compensated at a rate set within the adopted 2013 Town of Pawling Budget.

Resolution 2013031
Appointment Conservation Advisory Board

Whereas, the Conservation Advisory Board for the Town of Pawling has a vacancy that exists, and

Whereas, the current term of the Conservation Advisory Board is to be effective the date of January 2, 2013 hereby known as the Town of Pawling Reorganization meeting 2013, now, therefore, be it

Resolved, that David Roberts, Sibyll Gilbert, Michael Purcell, Gordon Douglas, Peter Muroski, and Laurel Whitworth are hereby appointed for a one-year term commencing on January 2, 2013 and ending on December 31, 2013, and be it, further

Resolved, that the committee has to elect their own Chairman to serve for a term of one year to run concurrent with the term of appointment.

Resolution 2013032
Ad Hoc Committee – Safety and Health

Whereas, the Ad Hoc Committee on Safety and Health of the Town of Pawling has a one year term and is in need of reappointment, and

Whereas, the current term of the Ad Hoc Committee on Safety and Health Committee member's is to be effective to the date of January 2, 2013 hereby known as the Town of Pawling reorganization meeting of 2013, now, therefore, be it

Resolved, that Vincent De Marco as Chairman, Thomas Llanes, and Edward Osborne are hereby appointed to a term of three years commencing on January 2, 2013 and ending in December 31, 2015.

Resolution 2013033
Transfer Station Manager

Whereas, the position of Transfer Station Manager is an appointed position serving for a one year term at the pleasure of the Town Board of the Town of Pawling, now, therefore, be, it

Resolved, that the current term of the Transfer Station Manager is effective to the date of January 2, 2013 hereby known as the Town of Pawling Reorganizational Meeting of 2013, now, therefore, be it

Resolved, that John Daley is hereby appointed Town of Pawling Transfer Station Manager, and compensated at the amount of \$2000 salary established within the approved Town of Pawling 2013 budget, and, be it, further

Resolved, that bi- monthly activity reports relating to the operation of the Transfer Station will be submitted to the Town Supervisor and Town Board members for their review.

Resolution 2013034
Health Insurance Buyout

Whereas, the Town of Pawling offers its employees the ability to join into a buyout program of health benefits annually, and
Whereas, the Town of Pawling employees are required to inform the Town Board of their intention to receive the Buyout for the Health Insurance Plan at the start of each calendar year

Whereas, the employees must conform to the rules set within such buyout program,
Now therefore be it

Resolved, that the Town Board of the Town of Pawling hereby grants the Insurance Buyout to the following employees in accordance to Town Law:

John Daley
Gerald Terwilliger
Cheryl Knowles
Gordon Hoag
Martin Dennis
Mike Montemarano
Phil DeRosa
John Dickinson

Resolution 2013035
Fee Schedule 2013

Whereas, the Town Board is required to set the fee schedule for the current year, and

Whereas, the Fee Schedule shall cover areas such as Recreation programs, Facility Use, Building Department and other Departments within the Town of Pawling, now, therefore, be it

Resolved, that the following attached fee schedule is hereby adopted as printed and shall be made part of the record

Building / Zoning Department

Building Permit Fees-Residential - Application & Certificate of Occupancy Fee \$150 plus:

New Construction	\$0.80 per sq ft
Renovations/Alterations/Additions	\$0.80 per sq ft
Garages	\$0.50 per sq ft
Carports/Covered Membrane Structures	\$0.40 per sq ft
Sheds 201-400 sq ft	\$0.40 per sq ft
Open Deck	\$0.40 per sq ft
Covered/Screened	\$0.50 per sq ft
Sunrooms	\$0.50 per sq ft

Other Building Permit Fees-Residential- Application & Certificate of Occupancy included in fee

Sheds over 144 sq ft or more than one, up to 200 sq ft,	\$ 80.00
Roofing which requires an Inspection from Building Department	125.00
Pools- Above Ground	\$ 125.00
Pools-In Ground	250.00
Spas- Hot Tubs	125.00
Fireplaces/Pellet, Coal, or Wood Stoves	125.00
Boilers/Furnaces/Heating Equipment	125.00
Oil Tank Removal/Installation	125.00
Electric service (no inspections by Building Department)	50.00
Generators/Solar Electric Systems/Central Air	125.00
All other electrical work that requires inspection by Building Department	
Demolition Permit	150.00
Blasting Permit (per site-valid 3 months)	200.00

Minimum fee for Building Permit for any construction/installation not listed:
 -\$100.00 plus 0.75/ sq ft or \$50.00 per inspection

Building Permit Fees-Commercial - Application and Certificate of Occupancy Fee:
 \$ 300.00 plus:

New Commercial Building	\$0.95/ sq ft
Renovation	0.55 / sq ft

Alteration & Structural Repair (with no change of occupancy) : *Application and Certificate of Occupancy Fee \$ 300 plus \$75.00 per inspection*

Other Building Permit Fees-Commercial: Application and Certificate of Compliance included in fee

Construction/Contractor/Sales Trailers (valid one year)	\$ 300.00
Demolition permit	300.00
Tank Removal/Installation (one tank)	300.00
Additional tanks done at same time	100.00
Change of Use/Occupancy	150.00
Cell Towers/Windmills	3,850.00
Collocation of Antennas	3,250.00
Replacement of equipment or any other permitted work on cell tower	400.00
Pools-In Ground (not including any accessory structures)	500.00

IF WORK HAS NOT BEGUN WITHIN FIRST SIX (6) MONTHS FROM DATE OF PERMIT ISSUANCE THE PERMIT IS NULL AND VOID.

*Building Permits are valid for one (1) year
 Renewal fee for all permits is 50% of original Building Permit Fee

ANY WORK THAT WAS PERFORMED PRIOR TO OBTAINING A BUILDING PERMIT WILL BE DOUBLE THE REQUIRED FEE

Temporary CO (residential only) will be valid for up to 4 months only	\$100.00
Fee for third re-inspection (paid prior to any additional inspections)	50.00

FIRE INSPECTION FEES

Places of Public Assembly-Annual Inspection	\$ 200.00
Re-Inspection within 30 days	25.00
Re-Inspection after 30 days	75.00
Multiple Dwelling (first three units) Every 3 Years	200.00
Each additional dwelling unit	50.00
Fire Protection Equipment	
Sprinkler & Fire Suppression Equipment Inspection	200.00
Modifications to Existing Fire & Sprinkler	100.00
Fire Alarm installations	150.00

Zoning Fees

Area Variance	250.00
Use Variance	350.00
Zoning Interpretation by ZBA	250.00
Administrative Appeal	250.00

Municipal Search Fees

Municipal Search-Residential	150.00
Municipal Search-Commercial	300.00

**FACILITIES USE FEE SCHEDULE
2013**

	<u>RESIDENT</u>	<u>NON-RESIDENT</u>
<u>LAKESIDE PARK</u>		
LATHROP BUILDING:		
Meeting rooms*:		
JC Penney Board Room	\$100/day	\$175/day
Johnson Room	\$ 50/day \$ 20/hr	\$150/day \$ 40/hr
Auditorium*	\$350/day	\$500/day
Lathrop Building* (entire building)	\$750/day	\$1500/day
FIELD USAGE*	\$500/wk \$100/day	\$1500/wk \$300/day

NOTE: The field fee usage applies to the Great Lawn at Lakeside Park. This fee does not include the pavilion, or indoor restrooms.

Indoor Restroom Fee*:	\$100/day	\$250.00
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PAVILION* (does not include swimming fee)	\$150/day	\$350/day
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(* up to 50 people - more than 50 the fee increases by \$25.00)

New Foundland Dog Club		\$750/weekend
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EDWARD R. MURROW PARK

Lower Pavilion	\$ 75/day	\$150/day
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Upper Pavilion	\$175/day	\$300/day
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<u>HOLMES WHALEY LAKE CIVIC CENTER</u>	\$150/day	\$400/day
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NOTE:

1. Fees may be changed or waived at the absolute discretion of the Town Board.
2. Events with 300 or more attendees require ambulance and constable(s) coverage. The sponsors of these events are responsible for the cost associated with this coverage.
3. Rental of Entire Park will be handled on a case by case basis at the discretion of the Town Board

**Resolution 2013036
2013 Holiday Schedule**

Whereas, the Town Board shall adopt the Annual Employee Holiday schedule for each year at the reorganization meeting, now, therefore, be it

Resolved, the Town Board hereby adopted the 2013 Annual Employee Holiday schedule as follows:

New Years Day	Wednesday, January 1, 2013
Martin Luther King's Birthday	Monday, January 21, 2013
President Day	Monday, February 18, 2013
Good Friday	Friday, March 29, 2013
Memorial Day	Monday, May 27, 2013
Independence Day	Thursday, July 4, 2013
Day after 4 th of July	Friday, July 5, 2013
Labor Day	Monday, September 2, 2013
Columbus Day	Monday, October 14, 2013
Veterans Day	Monday, November 11, 2013
Thanksgiving Day	Thursday, November 28, 2013
Day after Thanksgiving	Friday, November 29, 2013
Day before Christmas	Tuesday, December 24, 2013 (1/2 day)
Christmas Day	Wednesday, December 25, 2013

2014

New Years Day Wednesday, January 1, 2014

**Resolution 2013037
Payroll Schedule 2013**

Whereas, the Town Board shall adopt the Bi-Weekly Payroll Schedule for each year at the reorganization meeting, now, therefore, be it

Resolved, the Town Board hereby adopted the 2013 Bi-Weekly Payroll Schedule as follows:

January 11, 2013	May 3, 2013	September 6, 2013
January 25, 2013	May 17, 2013	September 20, 2013
February 8, 2013	May 31, 2013	October 4, 2013
February 22, 2013	June 14, 2013	October 18, 2013
March 8, 2013	June 28, 2013	November 1, 2013
March 22, 2013	July 12, 2013	November 15, 2013
April 5, 2013	July 26, 2013	November 29, 2013
April 19, 2013	August 9, 2013	December 13, 2013
	August 23, 2013	December 27, 2013

The motion and vote to adopt the Re-Organizational Agenda was as follows:

MOTION: Supervisor Kelly
SECOND: Councilman Johnson

ROLL CALL VOTE:

Councilman Montemarano – “AYE”	Councilman Johnson “AYE”
Councilman Upham – “AYE”	Councilman DeRosa – “ABSENT”
Supervisor Kelly – “AYE”	

WORKSHOP AGENDA

Supervisor Kelly moved to the Workshop Agenda.

RESOLUTIONS

The Board discussed the proposed resolutions. Following discussion, it was agreed that resolutions 2013038, 2013039, 2013040, 2013041, 2013042, 2013043 and 2013044 would be placed on the January 9, 2013 Town Board meeting agenda.

The Board decided to move forward with Resolution 2012045 as follows:

Resolution 2013045
Award of Bid – Backhoe

Whereas, the Town of Pawling advertised for a Request For Proposal (RFP) for a Backhoe for the Town of Pawling, and

Whereas, the Bids were opened by the Town Clerk on December 7, 2012 at 10:00 am, now, therefore, be it

Resolved, that the RFP for a Backhoe for the Town of Pawling based on the tabulation sheet provided by the Town Clerk is hereby awarded to JESCO in the amount of \$77257.00 (net w/ Trade In) having met all of the specification associated within the Request For Proposal.

MOTION: Councilman Montemarano

SECOND: Councilman Johnson

ROLL CALL VOTE:

Councilman Montemarano – “AYE”

Councilman Johnson “AYE”

Councilman Upham – “AYE”

Councilman DeRosa – “ABSENT”

Supervisor Kelly – “AYE”

PUBLIC COMMENT

Supervisor Kelly opened the meeting for public comment.

Vinny DiMarco wished everyone a Happy New Year and said as always, it was a pleasure to be here. He congratulated Supervisor Kelly on his State of the Town Address, as it was wonderful. The Town Board does a lot of work and he is pleased to know that Pawling has reached a point where the Board works together as a team should. He was really impressed and wanted to thank the Board for that.

John Daley, Highway Superintendent thanked Councilman Montemarano for the enormous amount of work he did on the backhoe bid. He appreciated all of his help. He said the Highway crew has been out quite a bit in the past couple of weeks for weather and he wanted to thank a Town resident who helped crew members when they were broken down. The Town resident went above and beyond what they needed to do. He thanked the Board for the new backhoe as it is much needed.

Jeff Asher, Village resident wished everyone a Happy New Year. He also wanted to say that the leadership Supervisor Kelly is showing from the State of the Town address, those are words but Supervisor Kelly puts the words into actions. He thanked Supervisor Kelly for getting involved with the Rotary project to put showers at Lakeside Park. He thanked the Board and Supervisor Kelly for their work and leadership.

The motion to adjourn was made by Supervisor Kelly at 7:25 PM, seconded by Councilman Johnson, motion passed unanimously.

Town Clerk