

Supervisor David P. Kelly opened the Workshop Meeting of the Town Board of the Town of Pawling at 7:00 PM June 4, 2014 at Pawling Town Hall, 160 Charles Colman Blvd., Pawling, New York. Present were Councilmen Johnson, Montemarano, DeRosa and approximately 8 interested citizens. Councilman Upham was absent.

## **RESOLUTIONS**

The Board discussed the proposed resolutions. Following discussion, it was agreed that resolutions 2014072, 2014073, and 2014074 would be placed on the June 11, 2014 Town Board meeting agenda.

## **FURTHER BUSINESS TO COME BEFORE THE BOARD**

### **EMPLOYEE HANDBOOK**

Supervisor Kelly said Councilman Upham is not here this evening but he intends to move the Employee Handbook to the attorney next week to have the attorney look at it. He spoke with Councilman Montemarano and the red line version he is working on is still in process and it is a very arduous task.

Councilman Johnson said he had no problem moving the Handbook to the attorney but the Board needs to see the red line version. The changes need to be compiled.

Councilman DeRosa asked if it made sense to send the document to the attorney if the Board hasn't seen the red line version.

Supervisor Kelly said the changes have been made, it is just noting the changes. If it is sent to the attorney, he can say these are good or not. They have already looked at it a while ago and this is the same input that was in there before.

Councilman Montemarano felt all of the comments should be up for discussion.

Following further discussion, Supervisor Kelly said he would continue to work on the red line version and get it to the Board when it is ready. The proposed changes are still open for discussion.

### **HIGHWAY RFP RE-ISSUE- TWO ROLL OFF CONTAINERS**

Supervisor Kelly made a motion to re-issue the RFP for furniture boxes with a return date of 6/30/2014, seconded by Councilman Johnson.

Councilman Johnson asked if John Daley, Highway Superintendent could obtain three written proposals and purchase these from the lowest bidder.

Supervisor Kelly said the amount exceeds the amount of money for written proposals.

The motion passed unanimously.

### **VILLAGE WATER RATES**

Supervisor Kelly said the Board has received notification from the Village that they are increasing their water rates and the Town being their highest water user, the Town's rates will be increasing. The rates will go to \$3.50 per one thousand gallons of water. The Board will have to look at the numbers and see if there is a rate increase needed on our side.

### **HOLMES WHALEY LAKE CIVIC ASSOCIATION ELEVATOR RFP RE-ISSUE**

Supervisor Kelly said the Town Clerk noted that no bids were received back on the elevator project.

Cathy Giordano, Town Clerk said that no affidavit of publication had been received for this RFP, so she contacted the Poughkeepsie Journal and they said that although an email conformation was sent saying that the legal ad would be published on May 17<sup>th</sup>, it was not published.

Supervisor Kelly made a motion to re-bid the elevator project for the HWLCA with a return date of June 30, 2014, seconded by Councilman Montemarano, motion passed unanimously.

## **PAWLING JOINT SEWER COMMISSION**

Supervisor Kelly said the PJSC put out a Request for Information (RFI) looking for potentially new sewer plant operators. As of today, two quotes have come back and he expects a third one. He will send the Board all of the information and is available for questions. He would like the Board's input at next week's meeting regarding how he should proceed with the Town's vote on the PJSC.

## **MURROW PARK & HOLMES POND**

Councilman Montemarano said subsequent to the Holmes Town Board meeting last month at which there was talk about phragmites at the Holmes Pond and Murrow Park, he followed up with JoAnne Daley and scheduled an inspection with the Town's stormwater expert.

JoAnne Daley said site inspections were held at Holmes Pond and at Murrow Park with the Town's Stormwater Consultant Walter Artus, Wendel Weber/Supervisor of Buildings & Grounds, Phil DeRosa and JoAnne Daley. Following the site inspection, Mr. Artus reached out to NYS DEC and they said the phragmites at Murrow Park in certain sections could be removed. Mr. Artus is still waiting for a site inspection date from NYS DEC for the Holmes Pond and will follow up once that has been done. Mr. Artus said there should be a maintenance plan for both Murrow Park and the Holmes Pond going forward.

Supervisor Kelly asked that Mr. Artus prepare a work order outlining what can be done and also develop maintenance schedules for both locations for the Town to follow.

The Board agreed.

## **HIGHWAY BUSINESS GAS STATION FILLING STATION UPDATE**

Councilman DeRosa said the current regulations do not meet the standards for the types of gas stations that are popping up. The Implementation Committee has been asked to look at this. There is a draft of the changes and he has spoken to Town Attorney Terry Stewart about the draft changes and will meet with him within the next couple of days. The main change is that the current wording has a 2,000 foot distance between gas stations which has been changed in the draft to 3,000 feet. In the proposal wording change, the north and southbound lanes were measured separately, which could potentially allow gas stations across from each other, although not likely. The other main change is that only one common entrance would be allowed, although there could be a number of different businesses in the building. It needs to be determined how the 3,000 feet will be measured, from the property line, entrance, etc. He will continue to work on this and let the Board know what comments the Town Attorney has.

Councilman Johnson said this was looked at five or six years ago and exhaustively gone over at that time. There was also a lawsuit brought against the Town about changing the Code and the Code was felt to be up to par and upheld. While he is 100% appreciative of the work being done on the Implementation Committee, this is not on the calendar of what is to be worked on.

Councilman DeRosa said the Implementation Committee is to also work on any zoning regulation review regarding balance and economic growth so that is why the Committee is working on this. These are all part of what the Committee is looking at. This change in wording would allow multiple uses on a parcel of two acres. The Committee developed something they thought would fit with today's times.

Supervisor Kelly said the Board must look at how this will affect existing convenience stores and he is concerned about that.

Following discussion, it was agreed that moving forward, the Board would need to look at the impacts of the proposed change in wording.

## **BOARD MEMBER REPORTS**

### **KELLY**

Supervisor Kelly said he met with Councilman Montemarano and a group of community leaders regarding what to do with Murrow Park. It was a productive meeting and the group would like to pursue a public/private venture and form an Ad Hoc Committee to do some strategic planning hopefully funded by private dollars. The group wants to come before the Board in July to discuss this. Supervisor Kelly said he met with the Pawling Central School District School Superintendent and will meet again with him in August before the school year starts. He attended the Memorial Day Parade, which was a wonderful event. Supervisor Kelly said he has worked with Todd Bender, Melissa Smith and Robyn Woolley extensively on all of the hiring forms for Dutchess County Human Resources. It has been a tough year for hiring people and hiring practices need to be looked at next year. Supervisor Kelly said he ordered ten Harlem Valley Appalachian Trail Community signs and the Town of Dover will reimburse Pawling for five of the signs. Supervisor Kelly said he wanted to let the Board know about the Violation and Order to Comply from the Department of Labor for the Highway Department. There are some requirements that have to be done to meet the violations and order and his office will take care of everything that needs to be done for that. He is concerned that it was not brought to his attention in April when it happened and the communication is not acceptable. There is an audit scheduled for July 17<sup>th</sup> for the 2013 Dutchess County HWLCA handicapped accessible improvement project and there is a lot of documentation that is needed for this audit.

### **JOHNSON**

Councilman Johnson said he continues to work on obtaining outside funding for the constable vests. He is working with Morris Associates regarding the water district in Holmes. He is becoming concerned as to the length of time it is taking to complete some of the punch list items. It may be time to put explore options regarding a water operator. Councilman Johnson said the Triathlon is Saturday and it is a great event.

### **MONTEMARANO**

Councilman Montemarano said he has been in contact with John Daley, Highway Superintendent relative to the Department of Labor violation. His sense was that it was cleared up very quickly around the time that the Department of Labor came. Most of them are not serious violations. It is his understanding Mr. Daley was on top of this and it has been handled.

Supervisor Kelly said the communication is the problem.

Councilman Montemarano said he has been looking at the parks and getting ideas about what can be done.

### **DEROSA**

Councilman DeRosa said he attended the Chamber of Commerce meeting at the Quaker Hill County Club and it was a very nice meeting. He asked when the computers in the Planning Department would be upgraded as they are needed, the existing computers are very slow. He met with Tom Corrao and offered to help him in the absence of Kelly O'Rourke. He mentioned that the car show would be in the Village on Sunday.

### **PUBLIC COMMENT**

Vinny DiMarco said he appreciated the research being done on gas stations. He felt that gas stations would no longer be needed at some point because cars would be electric until today when he got his utility bill which went up approximately 75%. He is planning to gather some volunteers this Sunday and clean up the Whaley Lake Dam. He invited all to attend.

Peter Cris, President of the Chamber of Commerce, said regarding the car show, two other car shows in the area were cancelled so they are expecting more than the usual number of 200+ people.

The motion to adjourn was made by Supervisor Kelly at 7:55 PM, seconded by Councilman Johnson, motion passed unanimously.

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Town Clerk