

Supervisor David P. Kelly opened the Regular Meeting of the Town Board of the Town of Pawling at 7:05 PM July 13, 2016 at Pawling Town Hall, 160 Charles Colman Blvd., Pawling, New York. Present were Councilmen Johnson, Montemarano, Upham, DeRosa and approximately 18 interested citizens.

PUBLIC HEARING: AMENDMENTS TO THE PLANNED DEVELOPMENT DISTRICT (PDD) ZONING REGULATIONS

Supervisor Kelly opened the public hearing on the Amendments to the Planned Development District (PDD) Zoning Regulations. There were no comments and Supervisor Kelly closed the public hearing.

PRESENTATION: PAWLING COMMUNITY FOUNDATION

The Board entertained a presentation by Michael Cerny, President of the Pawling Community Foundation and Ed Hauser, PCF member.

Mr. Cerny said he appreciated the support they have gotten so far from the Town on their endeavor to look at the parks. He said all Town Board members have received a packet with information regarding this presentation. They had a great meeting with the Pawling Recreation Department and Councilman Johnson. Mr. Cerny gave background information on how they got to this point, such as meetings with the public and doing a survey to see what the community was looking for. Once that was done, they reached out to a planner named Matt Clark, who grew up in Pawling who has pulled together a lot of ideas and concepts for Lakeside Park and Murrow Park but should also include Holmes. He introduced Mr. Hauser to explain the concepts to the Board.

Mr. Hauser explained what was included in the plan for the parks and gave an overview of the ideas and concepts proposed. Some concepts for Lakeside Park included two primary athletic fields, secondary/warm up fields, sports courts, expanded parking facilities, additional boat launch, community gathering space, rehabilitation of the barns and improvement of trail connection to Lakeside Drive ballfields and Murrow Park. Some concepts introduced for Murrow Park included an off leash dog park, community garden, removal of existing basketball court, display garden, additional hard surface trail, rehabilitation of the amphitheater and band shell and repurposing of the Lions Club pavilion. The PCF wants to use the theme "One Community, One Park" and move toward connecting the parks. They also see a potential for the trails to hook into the Village. The first project they would like to start is the great lawn at Lakeside Park, which would include installing turf for fields, festivals, concerts, etc. They need to work out the details on the other projects and will not do anything without approval from the Town. They welcomed ideas from the Board and are ready to begin fund raising for the great lawn project but wanted to make sure they had the support of the Board first.

Supervisor Kelly said there is a resolution on the agenda tonight regarding support for the improvements to the great lawn. He said the Board could move the resolution at this time during the meeting while Mr. Cerny and Mr. Hauser were here if they wished.

Following further discussion, the Board thanked Mr. Cerny, Mr. Hauser and the PCF for their efforts on this and passed the following resolution unanimously:

RESOLUTION 2016074 SUPPORT AND CONCURRENCE WITH THE PAWLING COMMUNITY FOUNDATION PARKS IMPROVEMENT INITIATIVE

WHEREAS, the Town of Pawling owns and operates several parks and recreation facilities for the benefit of the residents of the Village of Pawling and the Town of Pawling; and

WHEREAS, the Town Board of the Town of Pawling has made continuous improvements to the parks; and

WHEREAS, the Pawling Community Foundation undertook a comprehensive survey of the needs and wishes of the community for future improvements to the parks; and

WHEREAS, the Pawling Community Foundation funded an update to the Master Plan for the parks. Said plan supports the uses and program elements as outlined in the Pawling Community

Foundation Parks and Recreation Needs Report (December, 2015) and the Conceptual Master Plan (February, 2009) ; and

WHEREAS, the Pawling Community Foundation wishes to raise funds and make parks improvements. Based on public input, the first project would be upgrading the natural turf grass, drainage and safety of the great lawn at Lakeside Park for youth sports activities, concerts, festivals and other community uses at no expense to the Town of Pawling.

WHEREAS, the Town Board of the Town of Pawling wishes to support and concur with the Pawling Community Foundation Parks Initiative, now, therefore, be it

RESOLVED, that the Town Board, in its capacity as the governing body of the Town of Pawling, does hereby support and concur with the Pawling Community Foundation Parks Initiative.

MOTION: Supervisor Kelly

SECOND: Councilman Johnson

ROLL CALL VOTE:

Councilman Johnson – “AYE”

Councilman DeRosa – “AYE”

Councilman Upham – “AYE”

Councilman Montemarano – “AYE”

Supervisor Kelly – “AYE”

PRESENTATION: PAWLING FREE LIBRARY SUMMER READING PROGRAM

The Board entertained a presentation by Karen DeGennaro, Children’s Services Programming Coordinator for the Pawling Free Library regarding the Library’s summer reading program. Ms. DeGennaro explained that they are trying to encourage children to read in the summer time so their skills do not erode over the summer, but also to inspire the Pawling community as a whole to embrace reading. Hence, the Pawling Ready Rally, where the children have challenged the adults and teens in the community to read more than they do. They are filling jars to see who wins. She urged the community and the Town Board to get their names on stars, showing they support the reading concept and the reading rally. She felt it was great for the children to see leaders and adults in the community supporting reading.

The Board supported the Reading Rally and thanked Ms. DeGennaro for her efforts with the Library.

PUBLIC COMMENT ON AGENDA ITEMS

Mr. John Gutleber, President of Castagna Realty, thanked the Board for their confidence in their project and the confidence in their company that they will do this development right. He pledged their support to the community as they have in the past.

MINUTES

The motion to approve the minutes of 6/8/2016 was made by Councilman Johnson, seconded by Councilman Upham, motion passed unanimously.

AGENDA

**Resolution 2016069
Payment of Bills for the Town of Pawling**

Whereas, The Town of Pawling Bookkeeper has reviewed and prepared the vouchers and has offered them for review, and

Whereas, the vouchers have been approved in accordance with the Town of Pawling policy, and

Whereas, the vouchers have been numbered 20160795 through 20160979, now therefore, be it Resolved, that the Pawling Town Board hereby accepts the vouchers as prepared and on the recommendation of the Bookkeeper and hereby authorizes payment of said vouchers for the Town of Pawling on this date in the amount of \$209,211.18.

MOTION: Supervisor Kelly
SECOND: Councilman Johnson

ROLL CALL VOTE:

Councilman Johnson – “AYE” Councilman DeRosa – “AYE”
Councilman Upham – “AYE” Councilman Montemarano – “AYE”
Supervisor Kelly – “AYE”

**Resolution 2016070
Standard Work Day & Reporting Resolution**

Whereas, elected officials are required to file their daily work hours for the first three months of their elected term of office with the Town Clerk, now, therefore be it

Resolved, that the Town of Pawling (30350) hereby establishes the following standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Social Security Number (Last 4 Digits)	Registration Number	Standard Work Day (Hrs/day)	Term begins/Ends	Participates in Employer’s Time Keeping System (Y/N)	Days/Month (Based on record of activities)
Elected Officials							
Supervisor	David P. Kelly			6	01/01/2016-12/31/2017	N	24.5
Town Councilman	Michael Montemarano			6	01/01/2016-13/31/2019	N	21.7
Town Councilman	Philip DeRosa			6	01/01/2016-12/31/2019	N	24

MOTION: Supervisor Kelly
SECOND: Councilman Johnson

ROLL CALL VOTE:

Councilman Johnson – “AYE” Councilman DeRosa – “AYE”
Councilman Upham – “AYE” Councilman Montemarano – “AYE”
Supervisor Kelly – “AYE”

**Resolution 2016071
Billing for Pawling Water District #2**

Whereas, Pawling Water District #2 bills need to be approved by the Pawling Town Board, and,

Whereas, the bills have been prepared and submitted in the amount of \$14,577.45 for the period of April 1, 2016 through June 30, 2016 by the Water District Clerk, now therefore, be it Resolved, that the Pawling Town Board hereby accepts the billing as recommended for Pawling Water District #2.

MOTION: Supervisor Kelly
SECOND: Councilman Montemarano

ROLL CALL VOTE:

Councilman Johnson – “AYE” Councilman DeRosa – “AYE”
Councilman Upham – “AYE” Councilman Montemarano – “AYE”
Supervisor Kelly – “AYE”

Resolution 2016072
Facility Use Requests - Waiver / Fees

Whereas, the Town of Pawling operates facilities that from time to time will be used by the public for events other than the Town’s own usage, and

Whereas, the Director of Recreation will periodically receive requests to waive the fees, and

Whereas, the Town Board sets the fees for the use of facilities, now, therefore, be it

Resolved, that the following fees, reduction, or waiver(s) have been authorized by the Town Board:

<u>Organization</u>	<u>Date & Time</u>	<u>Location</u>
DC Board of Elections	July 26, 2016@ 9am	Town Hall
Oblong Land Cons.	Aug 6, 2016	HWLCA
Pawling Soccer Club	August 1-5, 2016	Lakeside Park
Pawling Soccer Club	Sept 1 to Nov 30, 2016	Lakeside Park
Shore Haven Civic Assoc.	Aug 20, 2016	HWLCA
Pawling Resource Center	August 17, 2016	Lakeside Park / Pavilion

MOTION: Supervisor Kelly
SECOND: Councilman Johnson

Supervisor Kelly introduced an amendment that the Pawling Soccer Club request for September 1 – November 30 is tabled and their request for August 1-5 is approved contingent upon the Town’s 80/20 policy, seconded by Councilman Johnson, motion passed unanimously.

ROLL CALL VOTE:

Councilman Johnson – “AYE” Councilman DeRosa – “AYE”
Councilman Upham – “AYE” Councilman Montemarano – “AYE”
Supervisor Kelly – “AYE”

Resolution 2016073
Whaley Lake Dam – Bidding Services

Whereas, Fuss & O’Neill Consulting Engineers, PC has provided engineering services to the Town of Pawling for the Whaley Lake Dam Project, and

Whereas, it has come time to draft the “Bidding Documents” and designate an agency to administer and have oversight of the bidding process, now, therefore, be it

Resolved, that the Town Board hereby authorizes the Town Supervisor to sign any necessary documents with Fuss & O’Neill Consultant Engineers, PC to draft the bidding documents and administer the bidding process on behalf of the Town of Pawling for the reconstruction of the Whaley Lake Dam project, and, be it, further

Resolved, that the cost of said bidding documents and administering the bidding process shall not exceed \$24,000.

MOTION: Supervisor Kelly
SECOND: Councilman Johnson

ROLL CALL VOTE:

Councilman Johnson – “AYE” Councilman DeRosa – “AYE”
Councilman Upham – “AYE” Councilman Montemarano – “AYE”
Supervisor Kelly – “AYE”

FURTHER BUSINESS

RENOVATIONS OF TOWN HALL AND ANNEX BUILDING

Councilman Montemarano said the beginning of this process was in May, which included new entranceway doors, a new canopy outside and repairing the concrete for both the town hall and the annex building. There was a redesign pushing the entrance out further into the parking lot.

Councilman Johnson said he was in favor of the redesigned plan.

Supervisor Kelly said there are two \$50,000.00 grants for these projects, and the days for senior citizens at the annex building would be increased, possibly to four days a week. He expressed concern about the distance the planters would come into the parking lot in the redesigned plan in relation to snow cleanup.

Following further discussion, the Board agreed there would need to be more research and discussion on this before the plans are finalized. Also, budget numbers would need to be discussed before moving forward.

Councilman Johnson made a motion to authorize the Town Supervisor to review and procure funding options for the renovations of the front of the town hall and the legion building based on the latest designs presented, seconded by Councilman Upham, motion passed unanimously.

POSITION: PAYROLL/ACCOUNTING CLERK

Supervisor Kelly said he would like to move forward with a part time payroll/accounting clerk at \$15.00 per hour as the current clerk will not be doing it once the Town Bookkeeper retires.

Supervisor Kelly made a motion to allow the Town Supervisor to advertise for a payroll/accounting clerk after approval of job duties with Dutchess County Human Resources on a part time level, up to 17½ hours at a rate of \$15.00 per hour, seconded by Councilman Upham, motion passed unanimously.

TELECOMMUNICATIONS TOWER/PROPOSED REVISION 215-43(1) & ADDITION OF DEFINITION

Councilman DeRosa said he passed out the information regarding this to everyone. It is something he has been working on. He explained the proposed changes and asked the Board if they wanted to move forward with this.

Supervisor Kelly made a motion to set a public hearing for Telecommunications Towers, proposed revisions of §215-43(1) and addition of definition for September 7, 2016, seconded by Councilman Upham, motion passed unanimously.

FEES FOR BUILDING DEPARTMENT

Councilman DeRosa said he has given everyone an application created by Carl Ellis, Town Building Inspector, for some building fees, as there are no fees currently for certain items. Mr. Ellis will come before the Board at some point to explain this and other items he would like to see changed in the Town Code.

PUBLIC COMMENT

Supervisor Kelly opened the meeting for public comment and there were none.

EXECUTIVE SESSION

The motion to enter into Executive Session was made by Supervisor Kelly at 8:10 PM to discuss a litigation matter, seconded by Councilman Johnson, motion passed unanimously.

The motion to return to the regular order of business was made by Supervisor Kelly at 8:30 PM, seconded by Councilman Upham, motion passed unanimously.

Councilman Johnson made a motion that the members of the Town Board send notice to Local 456 denying their grievance pertaining to the letter dated July 11th, seconded by Councilman Upham and passed with the following roll call vote:

ROLL CALL VOTE:

Councilman Johnson – “AYE”	Councilman DeRosa – “AYE”
Councilman Upham – “AYE”	Councilman Montemarano – “AYE”
Supervisor Kelly – “ABSTAINED”	

Supervisor Kelly made a motion to adjourn the meeting at 8:31 PM, seconded by Councilman Johnson, motion passed unanimously.

Town Clerk