

Supervisor James Schmitt opened a special meeting of the Town Board of the Town of Pawling at 6:00 PM May 27, 2020 via Facebook due to the Covid-19 pandemic. The meeting was broadcast live. The public was able to submit comments in writing regarding agenda items until noon Wednesday, May 27, 2020. Present were Councilmen McCarthy, DeRosa, Councilwoman Snow, and Town Attorney Nancy Tagliafierro. Councilman Johnson was absent.

Supervisor Schmitt read the following statement:

In accordance with Executive Order 202.1, this meeting is not open to the public. We will be streaming the meeting on Facebook Live starting at 6 PM on the Town of Pawling Facebook page. You can also hear the meeting via podcast afterwards.

### **DISCUSSION/INSURANCE**

#### **Resolution 2020098 Authorizing Renewal of Liability Insurance Policy**

WHEREAS, the Town's liability insurance policy will expire on June 1, 2020, and prior to its expiration, the Town Board requested proposals from insurance brokers; and

WHEREAS, the Town Board received one proposal in response from Emery & Webb (the "Proposal") submitted by Executive Vice President Vincent Ranalli and Account Manager Beth Metzler from the Fishkill office; and

WHEREAS, the Proposal details all coverages and limits for liability, property, crime, equipment, auto, public officials, law enforcement, umbrella coverages, boiler and machinery and crime coverage, a copy of which Proposal is annexed hereto and incorporated by reference herein; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Pawling approves and accepts the Proposal from Emery & Webb to renew its insurance policies for an annual premium cost of \$101,816.23; and

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized and directed to execute any and all agreements and other documents necessary to give effect to this Resolution, consistent with the terms hereof, all in form satisfactory to the Supervisor and the Town Attorney.

**MOTION:** Supervisor Schmitt

**SECOND:** Councilwoman Snow

Councilwoman Snow asked if the resolution could be read aloud, and Supervisor Schmitt read the resolution aloud.

Councilwoman Snow said it was after the Association of Towns conference that she, Cathy Giordano, Town Clerk, Councilman McCarthy and Councilman DeRosa were all at that we found that this had to be bid out and we had to consider that the agent needed to be changed. She was glad that it was put out to bid and glad this process occurred. She said Supervisor Schmitt had tasked Councilman McCarthy and herself with this but it was at the time when Covid started and she had been so busy with clients and doing volunteer work under Governor Cuomo's mental health that Councilman McCarthy took this on, and she thanked him for doing the bulk of the work on this.

Councilman McCarthy said he wanted people to understand that the premium we will be paying this year is a little bit less than we paid ten years ago. Also, because of the virus and the world we live in, the Clerk provided every single insurance agent a copy of our insurance binder, which isn't normally done. People usually have to come out and look at buildings and equipment. We provided that information to every single person who requested it, along with the loss run report.

He knows that there were some rumors that thirty days wasn't enough but the fact that they all had the binder and saw what we currently have, he felt there was enough time. This year's premium is about \$1,500 to \$2,000.00 less than last year. He looked forward to working with the new agents out of Fishkill, he also wanted to say one thing on a personal note. His commercial policy he has for his farm, he has had the same agent and the same insurance company for thirty five years. Commercial policies are a little bit different than homeowners and you don't have to go out every year and shop the insurance. If there is a huge price increase or if they drop you or other certain reasons, you might look for other options. The Board did receive three or four different bids from different companies. Selective is the current company and the town will be using Selective again. He believed there were two or three companies that declined to quote due to the dam, inflatables and vacant buildings. He wanted to thank Lori Johnson for everything she did in the last two years that he has been here, helping him with the insurance and the previous eight years before he came on the Board. He wanted to thank her for everything she did.

Councilman DeRosa said for the many years he has been on the Board, the insurance was put out to bid every year. A lot of the problems were with the Whaley Lake Dam. We went through the construction process and a lot of insurance companies wouldn't even look at us because of the dam. We originally had estimates on the dam of upwards of \$300,000.00 just for the liability of the dam every year. Selective gave us the insurance on the dam for very little cost over the general policy. They have done a lot. He agreed with Councilman McCarthy, congratulating Lori Johnson on the excellent service she gave us for the eight years he has been on the Board, for helping with insurance certificates, and also all of her help with the legal issues. She gave a lot of service and he hoped the agents taking over can fill her big shoes. He hoped people realize the effort she gave.

Supervisor Schmitt said just to reiterate, we all know Lori Johnson did a great job for us. When she took over the town's insurance ten years ago, about \$13,000.00 was saved that year. He has been dealing with this for three years and we have been able to see a decline every year. Lori Johnson and Selective have been doing a great job for us. As Councilwoman Snow said, you do pick up things every year at Association of Towns, which is the whole reason those classes are available to us. It is great we all continue to go to those as much as possible and continue our education. At a recommendation to distance ourselves because of her husband's work on this Board, the town put everything out for RFP this year. We are happy to stay with Emery & Webb, with a different agent other than Lori moving forward. Lori has done a great job for us. He was happy the number came in less, every little bit of savings is definitely helpful. Selective has done a great job for the town and he looked forward to moving forward with them.

**ROLL CALL VOTE:**

Councilman Johnson – “ABSENT”

Councilman DeRosa – “AYE”

Councilman McCarthy – “AYE”

“Councilwoman Snow – “AYE”

Supervisor Schmitt – “AYE”

Supervisor Schmitt made a motion to adjourn the meeting at 6:15 PM, seconded by Councilman DeRosa wishing his mother a happy 95<sup>th</sup> birthday, motion passed with the following roll call vote:

**ROLL CALL VOTE:**

Councilman Johnson – “ABSENT”

Councilman DeRosa – “AYE”

Councilman McCarthy – “AYE”

“Councilwoman Snow – “AYE”

Supervisor Schmitt – “AYE”

---

Town Clerk

**QUOTE FOR PROPERTY AND GENERAL LIABILITY  
INSURANCE  
PROPOSAL FORM**

TO: TOWN OF PAWLING, NEW YORK

THE UNDERSIGNED HAVING A PRINCIPAL PLACE OF BUSINESS AT:  
889 Main Street, Fishkill, NY 12524      New York Municipal Insurance Reciprocal Proposal

AND BEING RESPONSIBLE AND EXPERIENCED FOR THE PERFORMANCE OF SAME, AGREES TO FURNISH PROFESSIONAL SERVICES TO PROVIDE INSURANCE BROKERAGE SERVICES IN ACCORDANCE WITH THE "SPECIFICATIONS" CONTAINED IN THE REQUEST FOR PROPOSAL DOCUMENTS, THE PROPOSAL SUBMITTED BY MY FIRM, AND THE SCHEDULE OF FEES ATTACHED HERETO.

**1. BID PROPOSAL - YEARLY**

	Coverage	Bid Amount (In Numbers)	Bid Amount (In Words)
Property	Includes earthquake & flood	\$23,141.80	Twenty-three thousand one hundred forty-one and 80/100
General Liability		\$30,751.60	Thirty thousand seven hundred fifty-one and 60/100
Crime		\$2,072.40	Two thousand seventy-two and 40/100
Police Professional Liab.		\$7,379.00	Seven thousand three hundred seventy-nine and 00/100
Business Automobile		\$11,044.00	Eleven thousand forty-four and 00/100
Public Officials Liability		\$13,979.90	Thirteen thousand nine hundred seventy-nine and 90/100
Inland Marine		\$7,261.10	Seven thousand two hundred sixty-one and 10/100
Umbrella/Excess Liability		\$23,388.20	Twenty-three thousand three hundred eighty-eight and 20/100

INDICATE ANY AND ALL VARIANCES WITH THE SPECIFICATIONS (ATTACH AN ADDITIONAL PAGE IF REQUIRED)

1. See attached "Premium Summary Pages" for variations
2. No coverage for herbicides or pesticides included.

UPON ACCEPTANCE OF THIS PROPOSAL, BIDDER AGREES TO COMPLY IN ALL RESPECTS WITH THE SPECIFICATIONS AS INDICATED.

DATED: 5/19/2020

LEGAL NAME OF PERSON/FIRM/CORP.: Emery & Webb Inc.

BY: *[Signature]*

989 Main Street

STREET

Fishkill

NY 12524

CITY

STATE

ZIP CODE

TELEPHONE NUMBER: 845-898-6727 X1199

FAX NUMBER: 845-898-6877

**QUOTE FOR PROPERTY AND GENERAL LIABILITY  
INSURANCE  
PROPOSAL FORM**

TO: TOWN OF PAWLING, NEW YORK

THE UNDERSIGNED HAVING A PRINCIPAL PLACE OF BUSINESS AT:  
 889 Main Street, Fishkill, NY 12524      Houston Casualty Company Proposal

AND BEING RESPONSIBLE AND EXPERIENCED FOR THE PERFORMANCE OF SAME, AGREES TO FURNISH PROFESSIONAL SERVICES TO PROVIDE INSURANCE BROKERAGE SERVICES IN ACCORDANCE WITH THE "SPECIFICATIONS" CONTAINED IN THE REQUEST FOR PROPOSAL DOCUMENTS, THE PROPOSAL SUBMITTED BY MY FIRM, AND THE SCHEDULE OF FEES ATTACHED HERETO.

**1. BID PROPOSAL - YEARLY**

	Coverage	Bid Amount (In Numbers)	Bid Amount (In Words)
Property	Includes earthquake & flood	\$14,047.00	Fourteen thousand forty-seven and 00/100
General Liability		\$29,872.00	Twenty-nine thousand eight hundred seventy-two and 00/100
Crime		\$4,556.00	Four thousand five hundred fifty-six and 00/100
Police Professional Liab.		\$3,598.00	Three thousand five hundred ninety-eight and 00/100
Business Automobile		\$11,161.00	Eleven thousand one hundred sixty-one and 00/100
Public Officials Liability		\$3,388.00	Three thousand three hundred eighty-eight and 00/100
Inland Marine		\$3,675.00	Three thousand six hundred seventy-five and 00/100
Umbrella/Excess Liability		\$14,693.00	Fourteen thousand six hundred ninety-three and 00/100

INDICATE ANY AND ALL VARIANCES WITH THE SPECIFICATIONS (ATTACH AN ADDITIONAL PAGE IF REQUIRED)

1. See attached "Premium Summary Pages" for variations
2. Includes coverage for pesticides and herbicides.

UPON ACCEPTANCE OF THIS PROPOSAL, BIDDER AGREES TO COMPLY IN ALL RESPECTS WITH THE SPECIFICATIONS AS INDICATED.

DATED: 5/19/2020

LEGAL NAME OF PERSON/FIRM/CORP.: Emery & Webb Inc.

BY: 

989 Main Street

STREET

Fishkill

NY 12524

CITY

STATE

ZIP CODE

TELEPHONE NUMBER: 845-898-6727 X1199

FAX NUMBER: 845-898-9877

**QUOTE FOR PROPERTY AND GENERAL LIABILITY  
INSURANCE  
PROPOSAL FORM**

TO: TOWN OF PAWLING, NEW YORK

THE UNDERSIGNED HAVING A PRINCIPAL PLACE OF BUSINESS AT:  
989 Main Street, Fishkill, NY 12524      Travelers Ins. Company Proposal

AND BEING RESPONSIBLE AND EXPERIENCED FOR THE PERFORMANCE OF SAME, AGREES TO FURNISH PROFESSIONAL SERVICES TO PROVIDE INSURANCE BROKERAGE SERVICES IN ACCORDANCE WITH THE "SPECIFICATIONS" CONTAINED IN THE REQUEST FOR PROPOSAL DOCUMENTS, THE PROPOSAL SUBMITTED BY MY FIRM, AND THE SCHEDULE OF FEES ATTACHED HERETO.

**1. BID PROPOSAL - YEARLY**

	Coverage	Bid Amount (In Numbers)	Bid Amount (In Words)
Property	Includes earthquake & flood	\$21,705.00	Twenty-one thousand seven hundred five and 00/100
General Liability		\$19,039.00	Nineteen thousand thirty-nine and 00/100
Crime		\$1,272.00	One thousand two hundred seventy-two and 00/100
Police Professional Liab.		\$9,027.00	Nine thousand twenty-seven and 00/100
Business Automobile		\$19,429.00	Nineteen thousand four hundred twenty-nine and 00/100
Public Officials Liability		\$5,909.00	Five thousand nine hundred nine and 00/100
Inland Marine		\$1,885.00	One thousand eight hundred eighty-five and 00/100
Umbrella/Excess Liability		\$8,191.00	Eight thousand one hundred ninety-one and 00/100

INDICATE ANY AND ALL VARIANCES WITH THE SPECIFICATIONS (ATTACH AN ADDITIONAL PAGE IF REQUIRED)

1. See attached "Premium Summary Pages" for variations
2. Pesticides and Herbicides    \$500 estimated    Five hundred dollars

UPON ACCEPTANCE OF THIS PROPOSAL, BIDDER AGREES TO COMPLY IN ALL RESPECTS WITH THE SPECIFICATIONS AS INDICATED.

DATED: 5/14/2020

LEGAL NAME OF PERSON/FIRM/CORP.: Emery & Webb Inc.

BY: 

989 Main Street

STREET

Fishkill

NY 12524

CITY

STATE

ZIP CODE

TELEPHONE NUMBER: 845-898-6727 X1199

FAX NUMBER: 845-898-6877

**QUOTE FOR PROPERTY AND GENERAL LIABILITY  
INSURANCE  
PROPOSAL FORM**

TO: TOWN OF PAWLING, NEW YORK

THE UNDERSIGNED HAVING A PRINCIPAL PLACE OF BUSINESS AT:  
989 Main Street, Fishkill, NY 12524      Selective Insurance Company Proposal

AND BEING RESPONSIBLE AND EXPERIENCED FOR THE PERFORMANCE OF SAME, AGREES TO FURNISH PROFESSIONAL SERVICES TO PROVIDE INSURANCE BROKERAGE SERVICES IN ACCORDANCE WITH THE "SPECIFICATIONS" CONTAINED IN THE REQUEST FOR PROPOSAL DOCUMENTS, THE PROPOSAL SUBMITTED BY MY FIRM, AND THE SCHEDULE OF FEES ATTACHED HERETO.

**1. BID PROPOSAL - YEARLY**

Coverage	Bid Amount (In Numbers)	Bid Amount (In Words)
Property	\$13,384.23	Thirteen thousand three hundred eighty-four and 23/100
General Liability	\$18,126.00	Eighteen thousand one hundred twenty six and 00/100
Crime	\$50.00	Fifty dollars
Police Professional Liab.	\$3,979.00	Three thousand nine hundred seventy-nine and 00/100
Business Automobile	\$19,705.00	Nineteen thousand seven hundred five and 00/100
Public Officials Liability	\$11,632.00	Eleven thousand six hundred thirty two and 00/100
Inland Marine	\$9,689.00	Nine thousand six hundred eighty nine and 00/100
Umbrella/Excess Liability	\$20,640.00	Twenty thousand six hundred forty and 00/100
Flood & Earthquake	\$1,413.00	One thousand four hundred thirteen and 00/100

INDICATE ANY AND ALL VARIANCES WITH THE SPECIFICATIONS (ATTACH AN ADDITIONAL PAGE IF REQUIRED)

1. See attached "Premium Summary Pages" for variations
2. Pesticides and Herbicides      \$715.00      Seven hundred fifteen dollars

UPON ACCEPTANCE OF THIS PROPOSAL, BIDDER AGREES TO COMPLY IN ALL RESPECTS WITH THE SPECIFICATIONS AS INDICATED.

DATED: 5/14/2020

LEGAL NAME OF PERSON/FIRM/CORP.: Emery & Webb Inc.

BY: 

989 Main Street

STREET

Fishkill

NY 12524

CITY

STATE

ZIP CODE

TELEPHONE NUMBER: 845-898-6727 X1199

FAX NUMBER: 845-898-8877

GENERAL MUNICIPAL LAW: Section 103(d)  
NON-COLLUSIVE BIDDING CERTIFICATE

1. By submission of his bid, each bidder and each person signing on behalf of any bidder, certifies, and in the case of a joint bid, each party thereto, certifies as to its own organization under penalty of perjury that to the best of their knowledge and belief:
  - a. The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder, with any competitor;
  - b. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder, and will not knowingly be disclosed by the bidder prior to opening, directly, to any other bidder or to any competitor; and
  - c. No attempt has been made or will be made by the bidder to include any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

Name of Bidder: Emery & Webb, Inc.

By: *Vicki Paul*

Address: 989 Main St., Fishkill, NY. 12524

Accepted: \_\_\_\_\_

Date: 5/13/2020



TOWN OF PAWLING  
COUNTY OF  
DUTCHESS

REQUIRED DISCLOSURE OF RELATIONSHIPS TO THE TOWN OF PAWLING

Name of Bidder: Emery & Webb, Inc.

Address: 989 Main St, Fishkill, NY 12524

Telephone: 845-896-6727 Fax: 845-896-6877

The Reporting Entity is: (Please check one):

Individual  Corporation  Partnership

A.) Related Employees:

1. Are any of the employees that you will use to carry out this contract with the Town of Pawling also an officer or employee of the Town of Pawling, or the spouse, or the child or dependent of a Town officer or employee? Yes \_\_\_\_\_ No

If yes, please provide details:

B.) Related Owners:

N/A

1) If you are the owner of the Company, are you or your spouse, an officer or employee of the Town? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please provide details:

To answer the following question, the following definition of the word "interest" shall be used.

Interest means a direct or indirect pecuniary or material benefit accruing to a Town officer or employee, his or her spouse, child or dependent, whether as the result of a contract with the Town or otherwise. For the purpose of responding to these questions, a Town officer or employee shall be deemed to have an "interest" in the contract of:

- a. His/her spouse, children and dependents, except a contract of employment with the Town;
- b. A firm, partnership or association of which such officer or employee is a member or employee;
- c. A corporation of which such officer or employee is an officer, director or employee; and

d. A corporation of which more than five (5) percent of the outstanding capital stock is owned by any of the aforesaid parties.

2) Do any officers or employees of the Town have an interest in the Contractor or in any subcontractor that will be used for this contract? Yes No

If yes, please provide details:

I am the Executive Vice President (title or Office) of the reporting entity listed above.

I make this affirmation based upon my personal review of the books and records of the reporting entity. All of the foregoing information is true to the best of my knowledge, after inquiry. I make these statements under penalty or perjury.

  
Signature

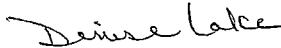
Vincent Ranalli / Executive V.P.  
Print Name and Title

STATE OF NEW YORK)

SS.

COUNTY OF )

Sworn to me before this 13  
day of May 2020



DENISE L LAKE  
NOTARY PUBLIC-STATE OF NEW YORK  
No. 01LA6221125  
Qualified in Orange County  
My Commission expires May 03, 2024  
2020

PROPERTY AND LIABILITY INSURANCE

TOWN OF PAWLING  
COUNTY OF DUTCHESS

BIDDER INFORMATION FORM

Legal Company Name: Emery & Webb, Inc.

Address: 989 Main St., Fishkill, NY. 12524

Federal Employers ID No. 14-1162720

Telephone Number: 845-896-6727

Fax Number: 845-896-6877

If the Bidder is a Corporation, List the following:

Names of Officers:

John C. Webb III  
Vincent P. Ranalli  
Edward Gentile  
Robert Wise  
Stuart Walker

Legal Residence:

398 Sheafe Rd, Wappingers Falls, NY. 12590  
848 Willow Brook Rd, Clinton Corners, NY. 12514  
6 Wellington Pl., Highland, NY. 12528  
2306 Cassard Circle, Gilbertsville, PA 17525  
27 Appakechian Rd E, Hopewell Junction, NY. 12533

If the Bidder is a firm or Partnership, List the following:

Names of Members of Partners:

N/A

Legal Residence:

If the Bidder is an Individual, List the following:

Name:

N/A

Legal Residence:

STATE OF NEW YORK DEPARTMENT OF FINANCIAL  
SERVICES

RANALLI, VINCENT P

RANALLI, VINCENT P  
628 WILLOW BROOK RD  
CLINTON CORNERS, NY 12583

**LICENSE NUMBER: BR-1107347**

PRODUCER IS LICENSED AS AN INSURANCE BROKER FOR:

Property Baggage Personal Lines Casualty

EFFECTIVE DATE: September 05, 2018

EXPIRATION DATE: September 04, 2020

UNLESS SOONER CANCELLED, SUSPENDED OR REVOKED

An insurance broker with the property/casualty lines is authorized to act as such with respect to any and every line of authority except life insurance and variable life and variable annuity insurance.



In Witness Whereof,  
I have caused my official seal to  
be affixed at the city of Albany

Maria T. Vullo  
Superintendent



2-1,2,3,4-061416-2398263

STATE OF NEW YORK DEPARTMENT OF FINANCIAL SERVICES

METZLER, MARIAN BETH

METZLER, MARIAN BETH  
279 SEAMAN ROAD  
STORMVILLE, NY 12582

**LICENSE NUMBER: BR-798205**

PRODUCER IS LICENSED AS AN INSURANCE BROKER FOR:

Casualty Property Baggage Personal Lines

EFFECTIVE DATE: June 28, 2019

EXPIRATION DATE: June 27, 2021

UNLESS SOONER CANCELLED, SUSPENDED OR REVOKED

An insurance broker with the property/casualty lines is authorized to act as such with respect to any and every line of authority except life insurance and variable life and variable annuity insurance.



In Witness Whereof,  
I have caused my official seal to  
be affixed at the city of Albany

Linda A. Laceywell  
Acting Superintendent



BR-798205