



Town of Pawling Town Board

Pawling Town Hall
160 Charles Colman Blvd
Pawling, NY 12564

Regular Meeting of the Town Board

*Meeting will be broadcast live on the
Town of Pawling Facebook page*

**Wednesday, January 10th, 2024
6:00PM**

**James Schmitt, Supervisor
James McCarthy, Deputy Supervisor / Councilman
Martin Mygan, Councilman
Coleen Snow, Councilwoman
Corinne Musella-Pitt, Councilwoman**

Cathy Giordano, Town Clerk

RULES FOR PUBLIC COMMENT:

1. Each presentation to the Board made by an individual shall be limited to three (3) minutes in duration, unless extended by agreement by the Town Supervisor/ designee
2. Comments should be directed to the Board. Comments should be made in a respectful manner to the Board and from the Board to the community.

The Town Supervisor or designee may:

- a. Interrupt, warn, or terminate an individual's comment when the comment is personally directed, abusive or obscene.
- b. Request that any individual leave the meeting when that individual fails to observe reasonable decorum.
- c. Call for a recess or an adjournment to another time.

The intent of these rules are:

1. To allow members of the public a fair and adequate opportunity to be heard.
2. To assure that the regular agenda of the Town Board is completed; and
3. To recognize the nature of the Board and community's time and to use that time effectively.

Meeting Agenda

- a) Swearing in Ceremony
- b) Roll Call of the Town Board
- c) Pledge of Allegiance
- d) Privilege of the Floor with respect to Agenda Items only
- e) Resolutions
- f) Discussion
- g) Town Board Items for Special Consideration & New Business
- h) Privilege of the Floor with respect to Agenda & Non-Agenda items (3 minutes)
- i) Adjournment
- j) Executive Session – *To discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension or removal of a particular person or corporation.*

Resolutions

RESOLUTION 2024-021

Appointment of a Town Court Special Prosecutor for the Town of Pawling

WHEREAS, the position of Town Court Prosecutor is an appointed position that serves at the pleasure of the Town Board, and

NOW THEREFORE BE IT RESOLVED, that Cappillino, Rothschild & Egan, LLP and Hogan & Rossi are hereby appointed Town of Pawling Town Special Prosecutors.

RESOLUTION 2024-037

Payment of Bills for the Town of Pawling

WHEREAS, The Town of Pawling Bookkeeper has reviewed and prepared the vouchers for and has offered them for review, and

WHEREAS, the vouchers have been approved in accordance with the Town of Pawling policy, and

WHEREAS, the vouchers have been numbered 20231646-20231791, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby accepts the vouchers as prepared and on the recommendation of the Bookkeeper and hereby authorizes payment of said vouchers for the Town of Pawling on this date in the amount of \$392,146.19.

RESOLUTION 2024-038

Approval of Laberge Contract Addendum

WHEREAS, the Town of Pawling has been successful in securing a wide variety of grants over the past years, and

WHEREAS, the Town of Pawling is required to provide grant management and administration of each grant which includes, but is not limited to summary reports, drawdown requests, coordination with local, state and federal officials and program staff, and other duties as may be required to manage and closeout program funding, and

WHEREAS, the Town of Pawling has a General Services contract with Laberge Group as well as an annual Grant Writing Contract, and

WHEREAS, to continue services with the Laberge Group a Contract Addendum must be reviewed and executed, and

NOW THEREFORE BE IT RESOLVED, that the Town Board authorized and directs the Town Supervisor to execute contract addendum No. 2023038-01 to be increased by \$25,907.54 for additional services of the Lakeside Boathouse demolition.

RESOLUTION 2024-039

Billing for Water District No. 2

WHEREAS, Pawling Water District No. 2 Bills need to be approved by the Pawling Town Board, and

WHEREAS, the bills have been prepared and submitted in the amount of \$13,829.20 for the period of October 1, 2023 through December 31, 2023 by the Clerk to the Water District, Catherine Giordano, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby accepts the billing as recommended for Pawling Water District No. 2.

RESOLUTION 2024-040

**Appointment of Part Time
Administrative Help in the Building Department**

WHEREAS, Keanu Resnick has been an exemplary intern with the Town of Pawling in the Building Department through the CAREERS Support Solutions program since May 2023, providing administrative assistance to the Building Department and,

WHEREAS, the Building Inspector advises there is an ongoing need for additional administrative assistance in the Building Department, and has recommended that Keanu Resnick be hired to fill that need, on a part time basis;

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby approves the hiring of Keanu Resnick to serve as part time Administrative Help at a salary of \$15.00 per hour effective January 1, 2024.

RESOLUTION 2024-041

Authorization of Budget and Inter-Fund Loan

WHEREAS, the Town Board of the Town of Pawling from time to time authorizes loans from funds to fund the initial cost of a project prior to grant funding being received, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling does hereby authorize the following inter-fund loan:

1. \$175,000 from Hoffman Fund for Town Hall ADA Bathrooms Project.
2. This loan shall be paid in full with an interest rate of 3.75%

	<u>Account</u>	<u>Budget</u>
Revenue		
NYS Sam DASNY Grant	H2.3097	\$75,000.00
DC CDBG Grant	H2.2797	<u>\$100,000.00</u>
		\$175,000.00
Expenditure		
Engineering	H2.1440.270	\$17,500.00
Construction	H2.1620.270	<u>\$157,500.00</u>
		\$175,000.00

RESOLUTION 2024-042

Authorization of Budget and Inter-Fund Loan

WHEREAS, the Town Board of the Town of Pawling from time to time authorizes loans from funds to fund the initial cost of a project prior to grant funding being received, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling does hereby authorize the following inter-fund loan:

1. \$50,000 from the A Fund for Senior Center Improvements
2. This loan shall be paid in full with an interest rate of 3.75%

	<u>Account</u>	<u>Budget</u>
Revenue		
NYS DASNY Grant	H2.3097	<u>\$50,000.00</u>
		<u>\$50,000.00</u>
Expenditure		
Construction	H2.1620.260	<u>\$50,000.00</u>
		<u>\$50,000.00</u>

RESOLUTION 2024-043

Authorization of Budget and Inter-Fund Loan

WHEREAS, the Town Board of the Town of Pawling from time to time authorizes loans from funds to fund the initial cost of a project prior to grant funding being received, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling does hereby authorize the following inter-fund loan:

3. \$50,000 from Hoffman Fund for the American Legion Veterans Pavilion Project.
4. This loan shall be paid in full with an interest rate of 3.75%

	<u>Account</u>	<u>Budget</u>
Revenue		
NYS Crest Grant	H2.3097	<u>\$50,000.00</u>
		<u>\$50,000.00</u>
Expenditure		
Construction	H2.1620.250	<u>\$50,000.00</u>
		<u>\$50,000.00</u>

RESOLUTION 2024-044

Facilities Use Request

WHEREAS, the Town of Pawling operates facilities that from time to time will be used by the public for events other than the Town’s own usage, and

WHEREAS, the Recreation Director will periodically receive request for special considerations once all application and insurance requirements are met, and

WHEREAS, the Town Board of the Town of Pawling sets the fees for the use of facilities, and

NOW THEREFORE BE IT RESOLVED, that the following waiver(s) have been authorized by the Town Board: Juan Perez – Alcohol Waiver, Alcohol Control Plan.

RESOLUTION 2024-045

Budget Amendments for Fiscal Year 2024

WHEREAS, a request for Budget Amendments has been received from the Bookkeeper, and

WHEREAS, normal course of business activity throughout 2024 has prompted the Bookkeeper to determine that various budget items should be amended to allow for the Town of Pawling to continue conducting business as usual, and

NOW THEREFORE BE IT RESOLVED, that the Bookkeeper has requested the following budget amendments.

A Fund						
ACCOUNT DESCRIPTION	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE	DECREASE	REVISED BUDGET	DESCRIPTION
Expenditures						
Health Insurance	A.9060.8	551,200	15,000		566,200	2024 Ins Inc
Central Data Processing	A.1680.2	22,365		-15,000	7,365	
Transfer Station	A.8160.1	91,585		-30,900	60,685	FT Emp to HWY
Contingent Account	A.1990.4	0	30,900			Replaced with 2 PTs
		665,150	45,900	-45,900	634,250	

DB Fund						
ACCOUNT DESCRIPTION	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE	DECREASE	REVISED BUDGET	DESCRIPTION
Expenditures						
Health Insurance	DB.9060.8	242,550	68,000		310,550	2024 Ins inc
General Repairs Wgs	DB.5110.1	449,690	58,200		507,890	Chris Trent to HWY
Paving	DB.5112.2	650,000		-150,000	500,000	
HRA	DB.9089.81	28,000		-14,200	13,800	
Road Construction Engineering	DB.5112.41	0	30,000		30,000	Eng for FEMA Projects
		1,370,240	156,200	-164,200	1,362,240	

DB Fund						
ACCOUNT DESCRIPTION	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE	DECREASE	REVISED BUDGET	DESCRIPTION
Revenue						
DC Snow Plowing Revenue	DB.2300	38000		-38000	0	No DC Snow Plowing
Emergency Disaster Assistance	DB.4960	0	30000		30000	FEMA Eng cost Reim