



**Town of Pawling Town Board**

Pawling Town Hall  
160 Charles Colman Blvd  
Pawling, NY 12564

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**Reorganizational Meeting of the Town Board**

*Meeting will be broadcast live on the  
Town of Pawling Facebook page*

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**Wednesday, January 3<sup>rd</sup>, 2024  
6:00PM**

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**James Schmitt, Supervisor  
James McCarthy, Deputy Supervisor / Councilman  
Martin Mygan, Councilman  
Coleen Snow, Councilwoman  
Corinne Musella-Pitt, Councilwoman**

**Cathy Giordano, Town Clerk**

## **RULES FOR PUBLIC COMMENT:**

1. Each presentation to the Board made by an individual shall be limited to three (3) minutes in duration, unless extended by agreement by the Town Supervisor/ designee
2. Comments should be directed to the Board. Comments should be made in a respectful manner to the Board and from the Board to the community.

The Town Supervisor or designee may:

- a. Interrupt, warn, or terminate an individual's comment when the comment is personally directed, abusive or obscene.
- b. Request that any individual leave the meeting when that individual fails to observe reasonable decorum.
- c. Call for a recess or an adjournment to another time.

### **The intent of these rules are:**

1. To allow members of the public a fair and adequate opportunity to be heard.
2. To assure that the regular agenda of the Town Board is completed; and
3. To recognize the nature of the Board and community's time and to use that time effectively.

# Meeting Agenda

- a) Swearing in Ceremony
- b) Roll Call of the Town Board
- c) Pledge of Allegiance
- d) Privilege of the Floor with respect to Agenda Items only
- e) Resolutions
  - a. Organizational Agenda
  - b. Workshop Agenda
- f) Discussion
- g) Town Board Items for Special Consideration & New Business
- h) Privilege of the Floor with respect to Agenda & Non-Agenda items (3 minutes)
- i) Adjournment

# Resolutions

## **RESOLUTION 2024-001**

### **Designating Standard Workday for Employees of the Town of Pawling**

WHEREAS, the Town Board of the Town of Pawling sets the standard workday for the term of one year, and

NOW THEREFORE BE IT RESOLVED, that the standard workday is as follows:

Pawling Town Hall; 160 Charles Colman Boulevard will be: 8:30AM to 4:00PM Monday through Friday

Building/Code Enforcement Department will operate at 8:30AM to 4:00PM Monday through Friday

Buildings and Grounds Department; 2 Lakeside Drive; will operate 7AM to 3:30 PM Monday through Friday

Recreation Department; 2 Lakeside Drive; will be 9 AM to 4 PM Monday through Friday.

## **RESOLUTION 2024-002**

### **Designation Official Newspaper for the Town of Pawling**

NOW THEREFORE BE IT RESOLVED, that the Poughkeepsie Journal, a newspaper regularly published in the Town of Pawling, Dutchess County, New York, and having a general circulation in the Town, and being a newspaper entered as second-class mail matter, be and the same hereby is designated as the official newspaper of the Town, and

NOW THEREFORE BE IT FURTHER RESOVLED, that the Town Clerk be and is hereby authorized and directed to give notice of such designation to the publisher of such newspaper.

## **RESOLUTION 2024-003**

### **Designating the Time and Place for Meeting of the Town Board for the Calendar Year 2024**

NOW THEREFORE BE IT RESOLVED, that the Regular Monthly Meetings of the Town Board of the Town of Pawling shall be held at 6:00 PM, at Pawling Town Hall, 160 Charles Colman Boulevard, in the Village of Pawling, Dutchess County, New York, in the evening of the first (1st) and second (2nd) Wednesday of each month, or at such other place or time within the Town of Pawling as the Town Board shall from time to time designate, and

NOW THEREFORE BE IT FURTHER RESOLVED, that the meetings of the Town Board, including any adjourned or rescheduled meetings shall be posted in Town Hall on the Town bulletin board and on the Town website. The Town Clerk is directed to take whatever steps are necessary to have such Town Board meetings accurately reflected on the Town bulletin board and Town website; and

NOW THEREFORE BE IT FURTHER RESOLVED, that the months of June, July, August, will have only one meeting of the Town Board; specifically, June 12, July 10, and August 14.

**RESOLUTION 2024-004**

**Setting Meeting Dates for the  
Planning Board and Zoning Board of Appeals**

NOW THEREFORE BE IT RESOLVED, that the meeting dates for Planning Board and the Zoning Board of Appeals is as follows:

Planning Board: First and Third Mondays of each month starting at 7:00 PM.

Zoning Board of Appeals: Fourth Monday of each month starting at 7:00 PM.

**RESOLUTION 2024-005**

**Designation of Grievance Day in the Town of Pawling**

WHEREAS, the Town of Pawling, as required by New York State Law, holds a day in which property owners can grieve their property taxes, and

NOW THEREFORE BE IT RESOLVED, that the Town of Pawling will hold Grievance Day on Wednesday, May 22, 2024.

**RESOLUTION 2024-006**

**Designating Various Banks as the Official  
Depositories for the Town of Pawling**

NOW THEREFORE BE IT RESOLVED, that the banks listed below, all located and authorized to do business in the State of New York (hereinafter the "Banks") are hereby designated as the depositories of the Town of Pawling:

Putnam County Savings Bank, M&T Bank, and Key Bank

RESOLVED, that until further order of the Town Board of the Town of Pawling, the maximum amount that may be kept on deposit at the aforementioned Banks at any one time is Five Million Dollars (\$5,000,000.00).

RESOLVED, that the Town Supervisor of the Town of Pawling is hereby authorized to execute and deliver all security and custody agreements relating to the pledge of collateral by the Bank as security for the deposit of public funds by, and the investment of public funds of, the Town of Pawling government and the custody of such collateral and investments all in such form as may be approved by any such officers, such approval to be evidence of the execution of any such agreement.

RESOLVED, that the Town of Pawling is authorized to accept an Eligible Surety Bond as security for the deposit of public funds by the Town of Pawling, having such terms and conditions as shall be approved by resolution of the Town of Pawling or as set forth in the investment policy adopted by the Town of Pawling.

RESOLVED, that the Banks are hereby appointed as an agent of and custodian for the Town of Pawling to hold collateral pledged by the Banks as security for deposits of public funds by the Town of Pawling and to hold investments of the Town.

RESOLVED, that the following officers of the Town of Pawling be and hereby are, and each of them hereby is, authorized to open accounts or otherwise to conduct business with the aforementioned Banks and to deposit any of the funds of the Town of Pawling in the Banks either at its head office or at any of its branches:

Town Supervisor or Deputy Supervisor, Town Clerk, Tax Collector, Justices of the Justice Court

Such officers are also authorized to give any and all instructions to charge accounts of the Town of Pawling which they have opened with the aforementioned Banks. Any one or more of these officers are also authorized to enter into agreements with the Banks with respect to products or services relating to the accounts or other Bank services, including, but not limited to, wire and other funds transfers products, night deposits, safe deposit boxes and direct deposit of payroll, in whatever form as may be approved by that officer.

RESOLVED, that until further order of the Town of Pawling, any funds of the Town of Pawling deposited in the aforementioned Banks or placed with the Banks for investment are subject to withdrawal, transfer or charge at any time and from time to time, electronically or otherwise, upon checks, authorizations, letters or other instruments, orders, items or instructions for the payment or transfer of money when made, signed, drawn, accepted, endorsed or given, orally, in writing, or by any other means, on behalf of the Town of Pawling by any one of the following:

Town Supervisor or Deputy Supervisor, Town Clerk, Tax Collector, Justices of the Justice Court

RESOLVED, that the Banks are hereby authorized to pay any such check, authorization, letter, or other instrument, order or item or execute any such instructions or effect any such withdrawal, transfer or charge and also to receive the same from the payee or any other holder without inquiry as to the circumstances of issues, withdrawal, transfer or charge or the disposition of the proceeds, even if drawn to the individual order of or paid to any signing person, or payable to the Banks or others for his or her account, or tendered in payment of his or her individual obligation, and whether drawn against an account in the name of the Town of Pawling or in the name of any officer or agent of the Town of Pawling as such, and, at the option of the Banks, even if the account shall not be in credit to the full amount of such instrument, withdrawal, transfer or charge.

RESOLVED, that the Banks, as designated depository of the Town of Pawling, be and hereby are requested, authorized and directed to honor all checks, authorizations, letters, or other instruments, orders, items or instructions for the payment or transfer of money when made, signed, drawn, accepted, endorsed or given in the Town of Pawling name on its account(s) (including but not limited to those drawn to the individual order of or paid to any person or persons whose name or names thereon as signor or signers thereof or who deliver such instructions) when bearing or purporting to bear the facsimile signature(s) of any one of the following:

Town Supervisor or Deputy Supervisor, Town Clerk, Receiver of Taxes, Justices of the Justice Court

and the Banks shall be entitled to honor and to charge the Town of Pawling for all such checks, authorizations, letters, or other instruments, orders, items or instructions regarding the payment or transfer of money, regardless of by whom or by what means the actual or purported facsimile signature or signatures thereon may have been affixed thereto if such facsimile signature or signatures resemble the facsimile specimens from time to time filed with the Banks by the recording officer or other officer of the Town of Pawling.

RESOLVED, that the Town Supervisor of the Town of Pawling is authorized to open one or more accounts with the Banks for the provision of investment advisory, custodial and other investment services on behalf of the Town of Pawling (the "Account") and to execute agreements (including amendments thereto) on behalf of the Town of Pawling with respect to the Account.

RESOLVED, that the following officers of the Town of Pawling are authorized to instruct the Banks, in writing, orally, electronically or by means of telex, TWX, facsimile transmission, bank wire or other teleprocess, regarding any notices, instructions or requests made by the Town of Pawling in accordance with any security agreement with the Banks, and the establishment, modification or replacement of investment objectives for the Account, the purchase, sale, transfer or other disposition of funds or property held in the Account, the transfer of funds or property into the Account, and any other matters concerning the Account:

Town Supervisor or Deputy Supervisor, Town Clerk, Tax Collector, Justices of the Justice Court

RESOLVED, that the Town of Pawling be and hereby is authorized to certify to the Banks the names of the present officers of the Town of Pawling and other persons authorized to sign for it (including but not limited to persons to whom such officers or authorized persons have delegated their authority) and the offices respectively held by them, if any, together with specimens of their signatures, and in case of any change of authorized persons or of any holder of any such office or holders of any such officers, the fact of such change and the name of any new officers and the offices respectively held by them, if any, together with specimens of their signatures; and the Banks be and are hereby authorized to honor any checks, notes, drafts, bills of exchange, acceptances, undertakings, authorizations, letters, or other instruments, orders, items or instructions or agreements or other documents signed by any new officer or officers in respect of whom it has received any such certificate or certificates or by any such person with the same force and effect as if said officer or said officers or person were named in the foregoing resolutions.

RESOLVED, that the Banks be promptly notified in writing by the Town Clerk of the Town of Pawling of any change in these resolutions, such notice to be given to each office of the Banks in which any account of the Town of Pawling may be maintained or from which any product or service affected by such change is provided to the Town of Pawling, and that until it has actually so received such notice in writing it is authorized to act in pursuance of these resolutions, and that until it has actually received such notice and has had a reasonable opportunity to act upon such notice, it shall be indemnified and saved harmless from any loss suffered, claim or liability incurred by it in continuing to act in pursuance of these resolutions, even though these resolutions may have been changed.

**RESOLUTION 2024-007**

**Establishing Salaries for Elected Officials  
in the Town of Pawling**

BE IT RESOLVED, that the annual salaries for calendar year 2024 for the following named elected Town Officials be in the same hereby are fixed and established at the following rates in accordance with the duly adopted budget of the Town of Pawling for calendar year 2024, retroactive to January 1, 2024:

\$25,015.00	Supervisor
\$2,000.00	Deputy Supervisor
\$9,992.00	Councilmember (4)
\$61,237.00	Town Clerk
\$18,651.00	Town Justice (2)
\$69,174.00	Superintendent of Highways
\$18,247.00	Tax Collector

BE IT FURTHER RESOLVED, that the salaries of the persons holding the aforementioned positions shall be divided over a 26 week pay period, and paid bi-weekly, retroactive to and commencing on January 1, 2024, and thereafter for the remainder of the 2024 calendar year.

**RESOLUTION 2024-008**

**Establishing Petty Cash Funds for Various Offices**

WHEREAS, pursuant to Town Law §64 (1-a), the Town Board is authorized to establish petty cash funds for any Town officer, head of a department or office in the Town, for payment, in advance of audit, of a properly itemized or certified bill for materials, supplies or services furnished to the Town for the conduct of its affairs and upon such terms as set forth in Town Law § 64 (1-a), and

NOW THEREFORE BE IT RESOLVED, that the Town Clerk, Tax Collector, Town Justice Court, Legislative Aide and the Town Recreation Department are hereby authorized and directed to establish a petty cash fund, in a sum not to exceed Two Hundred Fifty Dollars (\$250.00) for each such petty cash fund, and

NOW THEREFORE BE IT FURTHER RESOLVED, that all such disbursements made from petty cash funds and the audit of such funds shall be made in accordance with the express provisions, terms and conditions of Town Law § 64 (1-a), and that reconciliation statements will be submitted to the Town Supervisor’s office by the 15th of April, July, October and January for the prior quarter’s activity.

**RESOLUTION 2024-009**

**Setting Town of Pawling Mileage Reimbursement Rate for 2024**

WHEREAS, pursuant to Town Law §116(1), the Town of Pawling compensates employees for the use of the employee’s personal vehicle whenever the employee utilizes such personal vehicle for Town business, and

WHEREAS, the Internal Revenue Service has established the allowable reimbursement rate for 2024 at the rate of \$0.67 per mile for business miles driven, and

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. The recitations above set forth are incorporated in this Resolution as if fully set forth and adopted herein.
2. The Town Board hereby establishes and authorizes the allowable mileage reimbursement rate to a Town employee at \$0.67 per mile for business miles driven whenever a Town employee uses his/her personal vehicle for Town business, effective January 1, 2024.  
This rate shall remain in effect until modified by further Town Board Resolution.

**RESOLUTION 2024-010**

**Establishing Paid Holidays for Employees of the Town of Pawling**

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby establishes the paid holiday schedule for employees of the Town of Pawling for the calendar year 2024 as follows:

New Years Day (2024)	Monday, January 1, 2024
Martin Luther King’s Birthday	Monday, January 15, 2024
Presidents Day	Monday, February 19, 2024
Good Friday	Friday, March 29, 2024
Memorial Day	Monday, May 27, 2024
Juneteenth	Wednesday, June 19, 2024
Independence Day	Thursday, July 4 & Friday, July 5, 2024
Labor Day	Monday, September 2, 2024
Columbus Day	Monday, October 14, 2024
Veteran’s Day	Monday, November 11, 2024
Thanksgiving (day before)	Wednesday, November 27, 2024 (close at noon)
Thanksgiving	Thursday, November 28, 2024
Thanksgiving	Friday, November 29, 2024



Christmas Eve	Tuesday, December 24, 2024 (close at noon)
Christmas Day	Wednesday, December 25, 2024
Day After Christmas	Thursday, December 26, 2024
New Year's Eve	Tuesday, December 31, 2024 (close at noon)
New Year's Day (2025)	Wednesday, January 1, 2025

**RESOLUTION 2024-011**

**Authorizing Attendance at the 2024 Association of Towns Annual Meeting and Appointing the Delegates**

WHEREAS, the Town Board of the Town of Pawling has annually authorized elected officials and employees of the Town of Pawling to attend the New York State Association of Towns Annual Meeting and Educational Conference in the City of New York, and

WHEREAS, the Town Budget for Fiscal Year 2024 includes educational expense line items for various Town departments, and

WHEREAS, the Town Board of the Town of Pawling has determined the purpose of attendance at the Conference to be primarily educational and requires all attendees to attend a minimum of four (4) hours of daily educational seminars, and

WHEREAS, the Town Board hereby authorizes payment of related expenses for attendance at the conference, and

WHEREAS, the Town Board seeks to appoint a delegate and an alternate delegate to the conference on behalf of the Town of Pawling.

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. The recitations above set forth are incorporated in this Resolution as if fully set forth and adopted herein.
2. The Town Board hereby authorizes and approves elected officers, appointees and employees of the Town to attend the 2024 New York State Association of Towns Meeting and Educational Conference in the City of New York.
3. The Town Board hereby authorizes the pre-payment to the New York State Association of Towns for the conference registration costs, overnight accommodations and advance expense payment on a “per diem” basis in accordance with the NYS Office of the State Comptroller guidelines. The Town Board requires “per diem” advance expense payments to be requested through an executed voucher by each attendee.
4. The Town Board hereby appoints James Schmitt to serve as the delegate to the Association of Towns at the February 2024 Annual Meeting and hereby appoints Coleen Snow as the alternate delegate for said meeting.

**RESOLUTION 2024-012**

**Appointment of the Dog Control Officer for the Town of Pawling**

NOW THEREFORE BE IT RESOLVED, that Mary Madsen is hereby appointed as Dog Control Officer for the Town of Pawling for calendar year 2024.

NOW THEREFORE BE IT FURTHER RESOLVED, that said Mary Madsen shall receive a \$20,000 salary as set forth in the duly adopted Budget for the Town of Pawling for calendar year 2024 and that said salary shall be payable in 52 weekly installments retroactive to and commencing on January 1, 2024.

**RESOLUTION 2024-013**

**Appointment Public Information Officer for the  
Town of Pawling**

WHEREAS, the position of Public Information Officer is an appointed position that provides information to the public, media, and town employees on programs, services, issues and policies, and

NOW THEREFORE BE IT RESOLVED, that James Schmitt and Catherine Giordano are hereby appointed the Town of Pawling Information Officers.

**RESOLUTION 2024-014**

**Acknowledging the Appointment of the Deputy  
Supervisor for the Town of Pawling**

NOW THEREFORE BE IT RESOLVED, that Town Supervisor James Schmitt has appointed James McCarthy to hereby serve as Deputy Supervisor for the Town of Pawling for calendar year 2024.

NOW THEREFORE BE IT FURTHER RESOLVED, that said James McCarthy shall receive a \$2,000 salary as set forth in the duly adopted Budget for the Town of Pawling for calendar year 2024 and that said salary shall be payable in 52 weekly installments retroactive to and commencing on January 1, 2024.

**RESOLUTION 2024-015**

**Acknowledging the Appointment  
of the Bookkeeper for the Town of Pawling**

NOW THEREFORE BE IT RESOLVED, that Town Supervisor James Schmitt has appointed Christine Mitchell to hereby serve at the pleasure of the Town Supervisor as Bookkeeper for the Town of Pawling for calendar year 2024.

NOW THEREFORE BE IT FURTHER RESOLVED, that said Christine Mitchell shall receive a salary as set forth in the duly adopted Budget for the Town of Pawling for calendar year 2024 and that said salary shall be payable in 26 bi-weekly installments retroactive to and commencing on January 1, 2024. Christine Mitchell shall be compensated with Flex Time for any time worked outside normal business hours as approved by the Town Supervisor.

**RESOLUTION 2024-016**

**Appointment of the Water District Clerk  
for the Town of Pawling**

NOW THEREFORE BE IT RESOLVED, that Catherine Giordano is hereby appointed as the Water District Clerk for the Town of Pawling for calendar year 2024.

NOW THEREFORE BE IT FURTHER RESOLVED, that said Catherine Giordano shall receive a \$1,360.00 stipend as set forth in the duly adopted Budget for the Town of Pawling for calendar year 2024 and that said salary shall be payable in 26 bi-weekly installments retroactive to and commencing on January 1, 2024.

**RESOLUTION 2024-017**

**Appointment of the Secretary to the Planning Board and Secretary to  
the Zoning Board of Appeals**

WHEREAS, pursuant to the authority vested in the Planning Board pursuant to Town Law § 272, the Planning Board hereby confirms to the Town Board that it wishes to appoint JoAnne Daley to the position of Part-Time Secretary to the Planning Board; and

WHEREAS, the Zoning Board of Appeals hereby recommends to the Town Board that JoAnne Daley be appointed to the position of Part-Time Secretary to the Zoning Board of Appeals.

WHEREAS, the appointment is a full-time position.

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. The recitations above set forth are incorporated in this Resolution as if fully set forth and adopted herein.
2. The Town Board hereby acknowledges the appointment of JoAnne Daley to the position of Part-Time Secretary to the Planning Board and hereby appoints JoAnne Daley as Part-Time Secretary to the Zoning Board of Appeals for the calendar year 2024, said appointment to expire December 31, 2024.

JoAnne Daley shall be paid an annual salary as set in the 2024 adopted Budget, to be paid in 26 bi-weekly installments

That the Secretary to the Planning Board shall be compensated with Flex Time for any time worked outside normal business hours as approved by the Town Supervisor.

**RESOLUTION 2024-018** **Appointment of the Town Attorney for the Town of Pawling**

WHEREAS, The Town of Pawling retains counsel for advice on legal matters, and

WHEREAS, the law firm of Hogan, Rossi & Liguori will provide counsel for said purpose, and

NOW THEREFORE BE IT RESOLVED, that the Town Board does hereby appoints the law firm of Hogan, Rossi & Liguori as Town Attorneys for the Town of Pawling to be compensated at the rate set in the 2024 Town Budget.

**RESOLUTION 2024-019** **Appointment of Legal Counsel for the Purposes of Litigation / Tax Certiorari for the Town of Pawling**

WHEREAS, The Town of Pawling retains counsel for advice on legal or court litigation matters, and

WHEREAS, the law firm of Hogan, Rossi & Liguori will provide counsel for said purpose, and

NOW THEREFORE BE IT RESOLVED, that the Town Board does hereby authorize the law firm of Hogan, Rossi & Liguori to be employed and retain services for the purposes of furnishing the Town Board and its officers and agencies, with such professional services as may be required and shall receive compensation for such services for Tax Certiorari and Litigation at the hourly rate not to exceed that of 2024.

**RESOLUTION 2024-020** **Appointment of Legal Counsel for the Purposes of Labor for the Town of Pawling**

Whereas, the Town of Pawling retains counsel for advisement on labor and personnel matters, therefore, be it

Resolved, that the Town Board hereby authorizes Hogan, Rossi & Liguori to be appointed as Town Labor Counsel for the year 2024.

**RESOLUTION 2024-021**

**Appointment of a Town Court Special  
Prosecutor for the Town of Pawling**

WHEREAS, the position of Town Court Prosecutor is an appointed position that serves at the pleasure of the Town Board, and

NOW THEREFORE BE IT RESOLVED, that Cappillino, Rothschild & Egan, LLP and Hogan, Rossi & Liguori are hereby appointed Town of Pawling Town Special Prosecutors.

**RESOLUTION 2024-022**

**Appointment of Engineering Services for  
the Town of Pawling**

WHEREAS, the position of Engineers to the Town is an appointed position serving for a one-year term of the pleasure of the Town Board, and

NOW THEREFORE BE IT RESOLVED, The Laberge Group is hereby named Engineer to the Town for the purposes of furnishing the Town of Pawling; its officers and agencies, such professional engineering and planning services as necessary and may be required.

**RESOLUTION 2024-023**

**Appointment of Additional Engineering  
Services for the Town of Pawling**

WHEREAS, the position of Engineers to the Town is an appointed position serving for a one-year term of the pleasure of the Town Board, and

WHEREAS, the term of Engineers to the Town is effective the date January 3, 2024 herein known as the Town of Pawling Reorganization Meeting of 2024, and

NOW THEREFORE BE IT RESOLVED, RONALD J. GAINER, P.E., PLLC; and Zarecki & Associates are hereby appointed to serve as Additional Engineering Services to the Town for the purposes of furnishing the Town of Pawling; its officers and agencies, such professional engineering and planning services as necessary and may be required.

**RESOLUTION 2024-024**

**Appointment of Financial  
Advisor for the Town of Pawling**

WHEREAS, a financial advisor assists in organizing and structuring debt for the best possible rates, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby appoints Beth Ferguson of Fiscal Advisors & Marketing Inc. as the Financial Advisor to the Town of Pawling.

**RESOLUTION 2024-025**

**Voting Delegate DCMS4CC**

WHEREAS, the Town of Pawling is a member in good standing with the Dutchess County MS4 Coordination Committee (DCMS4CC), and

WHEREAS, participation in such committee enhances the towns ability to address issues of mutual concern in matters of compliance with Phase II Stormwater regulations, and

WHEREAS, municipalities from all over Dutchess County are members of the DCMS4CC to plan education campaigns, product media items for distribution, provide training on Stormwater practices to municipal employees and Board members, and

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby designates JoAnne Daley as the Voting Delegate for the Town of Pawling.

**RESOLUTION 2024-026**

**Appointment: Chair, Planning Board**

NOW THEREFORE BE IT RESOLVED, that Aaron Cioppa is hereby appointed Chair for a one-year term commencing on one January 1, 2024 and ending on December 31, 2024 and shall become compensated at a rate set within the adopted 2024 Town of Pawling Budget.

**RESOLUTION 2024-027**

**Appointment: Chair, Zoning Board of Appeals**

NOW THEREFORE BE IT RESOLVED, that Margaux Miller is hereby appointed Chair for a one-year term commencing on one January 1, 2024 and ending on December 31, 2024 and shall become compensated at a rate set within the adopted 2024 Town of Pawling budget.

**RESOLUTION 2024-028**

**Appointments to the Planning Board of the Town of Pawling**

NOW THEREFORE BE IT RESOLVED, that Jay Erickson and Mark Friedman are appointed Town of Pawling Planning Board to a three-year term ending on December 31, 2026.

**RESOLUTION 2024-029**

**Appointments to the Zoning Board of the  
Town of Pawling**

NOW THEREFORE BE IT RESOLVED, that Allison Knox and Helen Grosso are appointed to the Town of Pawling Zoning Board to a three-year term ending on December 31, 2026.

**RESOLUTION 2024-030**

**Appointment of the Town Historian of the Town of Pawling**

NOW THEREFORE BE IT RESOLVED, that Robert P. Reilly is appointed as Town Historian of the Town of Pawling to a two-year term ending on December 31, 2024 and that said Robert P. Reilly shall receive an annual salary of \$1,500.00.

**RESOLUTION 2024-031**

**Appointment of the Transfer Station Manager for the Town of Pawling**

WHEREAS, the position of Transfer Station Manager is an appointed position serving for a one-year term at the pleasure of the Town Board of the Town of Pawling, and

NOW THEREFORE BE IT RESOLVED, that the current term of the Transfer Station Manager is effective to the date of January 1, 2024.

NOW THEREFORE BE IT FURTHER RESOLVED, that Robert Brill is hereby appointed Town of Pawling Transfer Station Manager, and compensated at the amount established within the approved Town of Pawling 2024 budget, and

NOW THEREFORE BE IT FURTHER RESOLVED, that bi-monthly activity reports relating to the operation of the Transfer Station will be submitted to the Town Supervisor and Town Board members for their review.

**RESOLUTION 2024-032**

**Payroll Schedule 2024**

WHEREAS, the Town Board shall adopt the Bi-Weekly Payroll Schedule for each year at the reorganization meeting, and

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby adopts the 2024 Bi-Weekly Payroll Schedule every other Friday.

**RESOLUTION 2024-033**

**Consultant, Stormwater Management Program (MS4)**

WHEREAS, the Town of Pawling appoints a consultant for the Stormwater Management program of the NYSDEC and NYCDEP Regulations placed upon the Town, and

WHEREAS, the Town has received the services of *Stormwater Management Consultants* and has been advised on matters of the East of the Hudson Coalition, Dutchess County East of Hudson group, and

WHEREAS, Walter Artus has reviewed the Town for compliance, and

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby appoints Walter Artus to provide such services to the Town of Pawling for the year 2024.

**RESOLUTION 2024-034**

**Approval of Flex Time**

WHEREAS, the Town of Pawling operates the Dutcher Golf Course and has appointed a Clubhouse Manager to operate the facility, and

WHEREAS, due to the nature of the operational duties the Clubhouse Manager must at times work over the normal regularly scheduled work hours, and

NOW THEREFORE BE IT RESOLVED, the Clubhouse Manager shall be compensated at the rate set within the 2024 adopted Budget, and

NOW THEREFORE BE IT FURTHER RESOLVED, that the Clubhouse Manager shall be compensated with Flex Time for any time worked outside normal hours as approved by the Town Supervisor.

**RESOLUTION 2024-035**

**Setting Parks, Recreation, and Facility Use Fees for 2024**

WHEREAS, the Town of Pawling Recreation Department has proposed the following fees for Parks and Recreation programs and services for 2024:

<b>A2001 SUMMER CAMP</b>	
Summer Camp per session	\$355/\$445 (PER SESSION - 2 wks)
LIT/CIT	LIT (age 13-14), = \$230 R/\$285 NR, CIT (age 15-18) = \$110 R/\$160 NR
Before Care (7:30-9a) After Care (4pm-6pm)	\$85 R/\$110 NR per session
Camp Membership Fee	\$15/\$20
Beach Week (5 days)	\$225/\$275
<b>A2025 WATERFRONT MEMBERSHIPS &amp; PROGRAMS</b>	
Adults/Youth	\$75 R Per Adult (1), 18 yrs and up \$50 child/Seniors \$150 non-resident Family Membership (2) \$100 Family Membership (3) \$125 Family Membership (4) \$150 Family Membership (5) \$200
Weekday Daily Pass	\$5 per child/senior, \$10 per adult children 2 and under FREE
Weekend Daily Pass	\$5 per child/senior, \$10 per adult children 2 and under FREE
SWIM LESSONS	\$55/1 wk R, \$70/ 1 wk NR
SWIM TEAM	\$95 R/\$115 NR (all 6 wks, 4x/wk practices)
<b>A2001 REC PROGRAMS/CLASSES/MEMBERSHIPS</b>	
Art Workshops	varies
Rec Club Before School	\$200 per month, \$15 per day *10% sibling discount on monthly*
Rec Club After School	\$275 per month, \$18 per day *10% sibling discount on monthly*
Indoor Pickleball Monthly	\$12-\$15/\$20-\$25
One Day Basketball Skills Session	\$25/\$30
Over 35 Basketball	\$0/\$0
Pawling Book Club	\$0/\$0
Senior Fitness	\$0/\$0
Senior Lunch of the Month	\$0/n/a
The Kids Table Cooking Class (6 weeks)	\$125/\$135
Toddler Troop Playgroup	\$0/\$0
Walking Club	\$0/\$0
Pickleball (April 15-November 15)	\$50/\$125
CO-ED VOLLEYBALL	\$35/resident & \$45/non res per player
<b>A2091 PAWLING TRIATHLON</b>	
Spring Triathlon Registration Fee (age 16+)	\$90-\$150 per person depending on registration date
Youth Triathlon (age 5-15)	\$50-\$75 for Youth Triathlon depending on registration date
In-House Race Director	\$3,000 for up to 399 registrants

## FACILITY RENTAL FEES

FACILITIES	\$ RESIDENT PRICING	NON-PROFIT/PROGRAM-PARTNER PRICING	NON-RESIDENT PRICING
<b>LAKESIDE:</b>			
Auditorium	45/hour	25/hour	80/hour
Johnson	N/A	Free for first 2 hours*	N/A
JCPenney	35/hour	Free for first 1 hour 20/hour after that*	45/hour
Pavilion	90/4 hrs; 225/full day	70/4 hrs or 175/day	170/4hrs; 425/day
Teen Center	80/hour	40/hour	100/hour
Outdoor Chapel	25/event	20/event	35/event
Great Lawn	70/hour	45/hour	90/hour
<b>MURROW:</b>			
Pavilion- Lower	30/4hrs+ 75/day	20/hour	60/4 hrs; 150/day
<b>DODGE RD</b>			
Rink (2 hr min)	60/hour 2 hour minimum	40/hour 2 hour minimum	80/hour 2 hour minimum
<b>HOLMES UPSTAIRS</b>	350/day; 35/hour	20/hour	N/A
<b>FIELDS (2 hr min)</b>	60/hr	40/hr	80/hr
<b>SEASON FEES</b>	\$500/FACILITY AREA		
<b>LIGHTS FOR FIELDS</b>	\$20/hour	\$10/hour	\$25/hour
<b>*Day Rental = 9:00 am - 7:00 pm Early and Evening hours will be an additional cost.</b>	<b>*Swimming is not included in any rental Call for swimming packages.</b>	<b>*Rates and packages may be modified for large events/rentals</b>	<b>The Recreation Department has the right to modify fees based on needs/requirements of rental agreement*</b>

\*during hours that staff is onsite to open/close

## FACILITY RENTAL - EXTRA ADD ONS

EXTRAS (added on to an approved rental)	
*Additional 100 deposits required for each add on	
Extended time	30/hour (before 9 am, after 7pm)
Inflatable gaga pit	100/event + additional deposit



Kitchen access (Lathrop or Teen Center)	200/up to 4 hrs + staff + additional deposit
Sports kit	20/event
Pickleball kit	10/event
Disc Golf kit	10/2 hours
Individual Discs	3/disc
Stage kit (microphone, spot light, speaker)	10/event
Movie kit (screen, projector, sound)	10/event + additional deposit
Game Room access (requires teen center staff)	100/event +additional deposit
Additional Staff	\$40/hour/1 staff
Birthday Party Package: game room, staff to set up games and fun	100/2 hours
Game Room access (requires teen center staff)	See b-day party package
Private Swimming area (camp area-wknds only)	\$400/20 people + 5/pp after that

CHAIRS	\$
1--20	Included in all indoor rentals
21--40	15
41--60	30
61--80	50
81--100	70
100--150	100
151--200	150
201+	175
TABLES 8FT	\$
1-2	Included in all indoor rentals
3-5	15
6-10	30
11-15	50
16-20	70
21+	100
ROUND TABLES	\$
1-5	15
6-10	30
11-15	50
16-20	70
21+	100

**RESOLUTION 2023-036**

**Establishing Pay Scale for Recreation Department Employees  
in the Town of Pawling**

WHEREAS, the Town of Pawling Recreation Department employs seasonal and full-time employees necessary to provide the various recreation programs which are funded by the Town, and

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby establishes the wages for the following employees employed or to be employed by the Town of Pawling Recreation Department for calendar year 2024 to be paid bi-weekly commencing with the first Friday following the start of employment as hereinafter set forth:

6772.100 Senior Program: Senior Center Coordinator \$17.16/hourly

7020.1 Rec Admin: Recreation Director \$68,959/salary; Assistant Recreation Director \$51,984/salary;  
Senior Rec Leader \$23/hourly; Rec Leader \$21/hourly

7145.100 Teen Center: Rec Assistant \$18/hour

7230.100 Beach: Waterfront Director \$18-\$19/hour; Assistant Waterfront Director \$17.50/hour; Head Guard \$15.50/hour; Senior Guard \$15.00/hour; Junior Guard 14.00-\$14.50/hour; Park Assistant \$12.50-\$14.50/hour

7310.100 Other Rec Program: Rec Assistant - Rec Club Supervisor \$17.00/hour; Rec Assistant - Rec Club Staff \$12.00-\$14.00 hour; Rec Assistant - Other program staff \$12.00-\$14.00 hour

7320.100 Summer Camp: Camp Director (2) \$21-\$22/hour; Counselor \$12-\$15/hour; Specialty Staff \$17.50-\$18.00/hour; Camp Health Officer \$1,000/salary; Rec Assistant \$12.00/hour

## **WORKSHOP AGENDA**

### **RESOLUTION 2024-037**

### **Payment of Bills for the Town of Pawling**

WHEREAS, The Town of Pawling Bookkeeper has reviewed and prepared the vouchers for and has offered them for review, and

WHEREAS, the vouchers have been approved in accordance with the Town of Pawling policy, and

WHEREAS, the vouchers have been numbered \_\_\_\_\_, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby accepts the vouchers as prepared and on the recommendation of the Bookkeeper and hereby authorizes payment of said vouchers for the Town of Pawling on this date in the amount of \$\_\_\_\_\_.

### **RESOLUTION 2024-038**

### **Adoption of the Pawling Joint Sewer Commission Budget for 2024 and Acknowledgement of Commission Stipends**

WHEREAS, the Town of Pawling received a request from the Pawling Joint Sewer Commission to approve the budget, and

WHEREAS, the Town Board of the Town of Pawling has reviewed the budget on file with the Town Clerk, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby approves the Pawling Joint Sewer Commission Budget for the calendar year 2024 as follows: Revenues in the amount of \$1,345,541.24. Expenditures in the amount of \$1,042,642.24. Bonding costs in the amount of \$302,877.00. Total Budget of \$1,345,541.24.

NOW THEREFORE BE IT FURTHER RESOLVED, that the Town Board of the Town of Pawling does hereby acknowledge the 2024 Pawling Joint Sewer Commission Stipends as follows: Chairperson \$7,000.00 per year, Vice Chairperson: \$6,000.00 per year, Commissioner (4): \$5,500.00. Total: \$35,000.00 per year.

**RESOLUTION 2024-039**

**Approval of Laberge Contract Addendum**

WHEREAS, the Town of Pawling has been successful in securing a wide variety of grants over the past years, and

WHEREAS, the Town of Pawling is required to provide grant management and administration of each grant which includes, but is not limited to summary reports, drawdown requests, coordination with local, state and federal officials and program staff, and other duties as may be required to manage and closeout program funding, and

WHEREAS, the Town of Pawling has a General Services contract with Laberge Group as well as an annual Grant Writing Contract, and

WHEREAS, to continue services with the Laberge Group a Contract Addendum must be reviewed and executed, and

NOW THEREFORE BE IT RESOLVED, that the Town Board authorized and directs the Town Supervisor to execute contract addendum No. 2023038-01 to be increased by \$25,907.54 for additional services of the Lakeside Boathouse demolition.