



TOWN OF PAWLING

The Pride of the Harlem Valley

Town Hall
160 Charles Colman Blvd.
Pawling, NY 12564

Building & Zoning Administrator
Stormwater Management Officer

JoAnne Daley
Planning ZBA & Environmental
Departments
jdaley@pawling.org
(845) 855-0959

ZONING REVIEW REQUEST

Property Address: _____

Parcel Grid #: _____

Contact Info: Applicant Owner Consultant Other: _____

Name: _____

Phone number: _____

Email: _____

Current use of property: _____

Proposed use of property: _____

Other questions: _____

Official use only:

Additional information required for review (Date: _____)

Zoning District: _____

Use Variance from the Zoning Board of Appeals, list below:

Area Variance(s) from Zoning Board of Appeals, list below:

Requires Site Plan approval

Requires Special Use Permit approval

Requires Sign Permit from the Planning Board

Requires Subdivision/Lot Line adjustment approval by the Planning Board

Requires Environmental Permits approvals _____

Requires Building Permit's from the Building Department

Requires other approvals and/or reviews: _____

Requires further evaluation. Fee required _____

Notes: _____

Responded by: email letter phone in person email/letter attached

The documents/material required for a Review at Work session meeting to be held at the Town of Pawling Planning office (154 Charles Colman Blvd Veteran's building). Below is a list of documents for submission:

- A narrative on the scope of the project
- Conceptual/schematic site plan.
- Exterior and interior plans/design
- Review at work session form.

A zoning review request form (attached) is be filled out and submitted with the associated fee in the amount of \$250.00.

Please make a check payable to the Town of Pawling.

Upon submission a meeting can be scheduled with the Zoning Administrator and Chairman of the Planning Board.

During the meeting the schematic site plans (Town Code) and New York State Building Code compliance review and discussion is held to streamline the process by working simultaneously with both the Planning and Building departments.

If you would like to drop off the form and check in person, please call JoAnne Daley at 845-855-0959, to schedule an appointment or with any questions.

We look forward to working with you.