



# TOWN OF PAWLING

*The Pride of the Harlem Valley*  
Town Hall  
154 Charles Colman Blvd.  
Pawling, NY 12564

[jdaley@pawling.org](mailto:jdaley@pawling.org)

JoAnne Daley  
Planning/Zoning/Environmental  
Department  
Tel (845) 855-0959

## APPLICATION FOR AN AMENDED SITE PLAN

Note: This application shall conform in all respects to the Zoning Ordinance of the Town of Pawling. It shall be submitted in duplicate, with Ten (10) prints of all drawings and other documents.

### 1) Property/Record Owner (s):

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Telephone # \_\_\_\_\_ Cell# \_\_\_\_\_

E-mail address \_\_\_\_\_

### If Corporation,

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Telephone # \_\_\_\_\_ Cell# \_\_\_\_\_

### 2) Applicants

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Telephone # \_\_\_\_\_ Cell# \_\_\_\_\_

E mail address \_\_\_\_\_

### 3) Engineer/Architect

Name \_\_\_\_\_ Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Zip Code \_\_\_\_\_ Telephone # \_\_\_\_\_

### 4) Land Surveyor

Name \_\_\_\_\_ Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Zip Code \_\_\_\_\_ Telephone # \_\_\_\_\_

5) Attorney

Name \_\_\_\_\_ Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Zip Code \_\_\_\_\_ Telephone # \_\_\_\_\_

6) Relationship of Applicant to the property in question is:

( ) Owner ( ) Contract Vendee ( ) Lessee ( ) Other (Specify) \_\_\_\_\_

7) Location of property:

A) Street (s) \_\_\_\_\_

B) Nearest cross street (s) \_\_\_\_\_

C) Tax map designation 134089- \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Tax map designation 134089- \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

8) Total area of existing lot(s) \_\_\_\_\_ acres \_\_\_\_\_ acres.

9) This property is situated in the \_\_\_\_\_ zone.

10) Existing use of the site \_\_\_\_\_

If vacant, so state \_\_\_\_\_

11) Name and date of original Site Plan \_\_\_\_\_

Include a copy of signed site plan

Proposed use/change to the Site \_\_\_\_\_

(Use separate sheet if necessary).

12) Does the driveway exceed a 10% grade? \_\_\_\_\_

13) Does the proposed Site Plan comply with the Zoning Ordinance? \_\_\_\_\_

(If no, state variances sought). \_\_\_\_\_

14) If no, was a Zoning Board of Appeals variance granted? ( ) Yes ( ) No

Date Granted \_\_\_\_\_

Specify Variance granted:

\_\_\_\_\_  
\_\_\_\_\_

15) I (we) own or have an interest in abutting property (use separate sheet if necessary). If none, so state.

\_\_\_\_\_  
\_\_\_\_\_

16) Statement of liens, mortgages or other encumbrances (use separate sheet if required). If none, so state. \_\_\_\_\_

17) Deed or deeds to the property recorded and filed in county Clerk's office:

Date: \_\_\_\_\_ Liber: \_\_\_\_\_ Page: \_\_\_\_\_

18) Are there any deed restrictions that apply to, easements or maintenance agreements existing or pertaining to the land parcel(s)?

( ) Yes ( ) No

If yes, a complete description is necessary and copies of legal documents provided.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

19) Environmental Assessment Form (EAF) submitted with this application? ( ) Yes ( ) No

20) Does applicant intend to construct his entire project at one time, or develop same in sections?

\_\_\_\_\_  
\_\_\_\_\_

21) Is the property within 500 feet from any municipal boundary?

( ) Yes ( ) No

Please specify

\_\_\_\_\_  
\_\_\_\_\_

22) List other Agency Approvals Required:

Town of Pawling Environmental Permit \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

County \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

State \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Federal \_\_\_\_\_

Dutchess County Board of Health: ( ) Yes ( ) No ( ) Not Sure

New York State DEC Permit: ( ) Yes ( ) No ( ) Not Sure

ARMY CORP. of Engineers Permit: ( ) YES ( ) NO ( ) Not Sure

New York City DEP Permit: ( ) YES ( ) NO ( ) Not Sure

The undersigned Applicant hereby requests consideration and processing of approval by the Planning Board.

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*Completed application, plans, and checks must be submitted to the Planning Board at least fourteen (14) days prior to the regularly scheduled meetings (held on the first and third Monday of each month) in order to be duly considered being placed on an agenda.*

**1) Eleven (11) paper copies of all forms/documents be submitted which includes, 4-full-size paper copies of plans, and 7-11"x17" paper copies of plans.**

**2) All applications and re-submissions shall include a digital copy of all applications, forms, documents, and survey maps. All survey maps must be submitted on a flash drive for viewing during a meeting.**

**3) Electronic files must be submitted via email to [jdaley@pawling.org](mailto:jdaley@pawling.org). The digital copy shall be in a pdf or other suitable write -protected image format capable of being opened and viewed using a Windows based software.**

**4) Planning Board policy on Site Plan time extension:**

**The applicant must appear in person.**

**There is a two (2) month grace period.**

**Based on extenuating circumstances the Board can deviate from the policy**

This section is to be filled out by the Planning Department only:

Application Number: \_\_\_\_\_

Application Fee Received \_\_\_\_\_ Amount \_\_\_\_\_

Escrow Received \_\_\_\_\_ Amount \_\_\_\_\_