



Town of Pawling Town Board

Pawling Town Hall
160 Charles Colman Blvd
Pawling, NY 12564

Regular Meeting of the Town Board

*Meeting will be broadcast live on the
Town of Pawling Facebook page*

Wednesday, May 1st, 2024
6:00PM

James Schmitt, Supervisor
James McCarthy, Deputy Supervisor / Councilman
Martin Mygan, Councilman
Coleen Snow, Councilwoman
Corinne Musella-Pitt, Councilwoman

Cathy Giordano, Town Clerk

RULES FOR PUBLIC COMMENT:

1. Each presentation to the Board made by an individual shall be limited to three (3) minutes in duration, unless extended by agreement by the Town Supervisor/ designee
2. Comments should be directed to the Board. Comments should be made in a respectful manner to the Board and from the Board to the community.

The Town Supervisor or designee may:

- a. Interrupt, warn, or terminate an individual's comment when the comment is personally directed, abusive or obscene.
- b. Request that any individual leave the meeting when that individual fails to observe reasonable decorum.
- c. Call for a recess or an adjournment to another time.

The intent of these rules are:

1. To allow members of the public a fair and adequate opportunity to be heard.
2. To assure that the regular agenda of the Town Board is completed; and
3. To recognize the nature of the Board and community's time and to use that time effectively.

Meeting Agenda

- a) Roll Call of the Town Board
- b) Pledge of Allegiance
- c) Acknowledgement of Minutes
 - a. April 10, 2024
 - b. April 17, 2024
- d) Privilege of the Floor with respect to Agenda Items only
- e) Resolutions
- f) Discussion
 - 1. Ambassadors for Dutcher Golf Course
- g) Town Board Items for Special Consideration & New Business
- h) Privilege of the Floor with respect to Agenda & Non-Agenda items (3 minutes)
- i) Adjournment

Resolutions

RESOLUTION 2024-059

Billing for Pawling Water District No. 2

WHEREAS, Pawling Water District No. 2 bills need to be approved by the Pawling Town Board, and

WHEREAS, the bills have been prepared and submitted in the amount of \$_____ for the period of January 1, 2024 through March 31, 2024 by the Clerk to the Water District, Catherine Giordano, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby accepts the billing as recommended for Pawling Water District No.2.

RESOLUTION 2024-071

Payment of Bills for the Town of Pawling

WHEREAS, The Town of Pawling Bookkeeper has reviewed and prepared the vouchers for Town of Pawling and has offered them for review, and

WHEREAS, the vouchers have been approved in accordance with the Town of Pawling policy, and

WHEREAS, the vouchers have been numbered -----, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby accepts the vouchers as prepared and on the recommendation of the Bookkeeper and hereby authorizes payment of said vouchers for the Town of Pawling on this date in the amount of \$-----.

RESOLUTION 2024-072

Acceptance of the 2023 Pawling Town Justice Court Annual Audit Reports

WHEREAS, the Unified Court Act requires that Town Justices annually provide their court records and docks to their respective town auditing boards, and

WHEREAS, such records then are to be examined or audited by the Town Board members, and

WHEREAS, the Town Supervisor received the Annual Audit Report from Justice Wansley and Justice Zelazny for calendar year 2023 on April 10, 2024 and made said reports available to the Town Board members, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling does hereby accept the 2023 Pawling Town Justice Court Annual Audit Reports.

NOW THEREFORE BE IT FURTHER RESOLVED, that report is available for inspection at 160 Charles Colman Boulevard, Pawling, NY during regular business hours: Monday through Friday from 8:30a.m to 4:00p.m.

RESOLUTION 2024-073

Facilities Use Request

WHEREAS, the Town of Pawling operates facilities that from time to time will be used by the public for events other than the Town’s own usage, and

WHEREAS, the Recreation Director will periodically receive request for special considerations once all application and insurance requirements are met, and

WHEREAS, the Town Board of the Town of Pawling sets the fees for the use of facilities, and

NOW THEREFORE BE IT RESOLVED, that the following waiver(s) have been authorized by the Town Board: Amy Foster – Alcohol Waiver, Alcohol Control Plan.

RESOLUTION 2024-074

Establishing a Capital Budget for FEMA Funded Work on Quaker Lake Road and River Road

WHEREAS, the Town of Pawling wishes to perform improvements on both Quaker Lake Road and River Road, and

WHEREAS, these improvements are funded through funds received from FEMA, and

WHEREAS, the Bookkeeper has developed a capital budget to complete the improvements for the Town Board to review, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling adopts the following capital budget to complete the improvements on Quaker Lake Road and River Road:

Quaker Lake Road	To Establish Budget For Quaker Road Paving		
HFE 5112.20	Road Paving, Drainage, Etc.	\$168,335.00	
HFE 5031	Interfund Transfer		\$168,335.00
River Road	To Establish Budget for River Road Paving		
HFE 5112.25	Road Paving, Drainage, Etc.	\$94,000.00	
HFE 5031	Interfund Transfer		\$94,000.00

RESOLUTION 2024-075

Approval of Garage Door Purchase for Highway Garage

WHEREAS, the Superintendent of Highways Robert Brill has requested to purchase 2 new garage (R-Value) doors with openers and a set of 2” vertical uprights, and

WHEREAS, Robert Brill has received the following quotes:

- 1. Bill Reynolds Garage Doors \$13,580.00
- 2. Dutchess Overhead Door \$17,584.00

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby authorizes the Highway Superintendent to accept the quote from Bill Reynolds Garage Doors in the amount of \$13,580.00.

RESOLUTION 2024-076

Appointment of Temporary Carpenter

NOW THEREFORE BE IT RESOLVED, that Thomas Brown, Sr. is hereby retroactively appointed as a temporary carpenter to the Department of Buildings and Grounds effective March 8, 2024 at an hourly rate of \$48.00.

RESOLUTION 2024-077

Adopting Updated Employee Handbook

WHEREAS, the Town of Pawling Employee Handbook is in need of updating to conform to state and federal requirements, and

WHEREAS, Public Sector HR Consultants, LLC has reviewed the previous handbook and developed a revised and updated Employee Handbook that can be found on the Town of Pawling website, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby accepts and adopts the updated Town of Pawling Employee Handbook dated April 17, 2024 replacing previous employee handbooks.

RESOLUTION 2024-078

Waiver of Fee for the Pawling Fire Department

WHEREAS, at the April 15, 2024 Planning Board meeting, members of the Planning Board reviewed and discussed the Pawling Fire Department signage application, and

WHEREAS, the Pawling Fire Department is instrumental to communicate important messages that keep the public informed on life safety rules, emergency alerts and events in the community, and

WHEREAS, the Planning Board recommends to the Town Board to waive the \$75.00 signage application for the Pawling Fire Department, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby waives the \$75.00 signage application fee for the Pawling Fire Department.

RESOLUTION 2024-079

Authorizing the Sale of Unneeded Town Property

WHEREAS, the Town of Pawling is the owner of a parcel of vacant land at 1902 Route 292 in Pawling, New York, consisting of 18.66 acres (the "Property"), including the Town's access way to the Whaley Lake Dam, and bearing Tax Map Number 134089-6857-00-446371-0000, and

WHEREAS, Mark and Patricia Belair own the parcel at 1904 Route 292 which adjoins the Property, and by Resolution #2022170, the Town Board approved the sale to the Belairs of a .78 portion of the Property to be merged with 1904 Route 292 to improve their access to Route 292 for \$25,000 subject to (i) permissive referendum; (ii) the Belairs receipt of a lot line change from the Town Planning Board; and (iii) a restriction on development of the Property, and

WHEREAS, the Town Board wishes to clarify that the restriction on development shall exclude accessory uses in relation to the single family residence at 1904 Route 292, including without limitation, a driveway, parking area, and garage subject to the Town Zoning ordinance, and

WHEREAS, the Belairs have obtained the requisite Planning Board approval and no petition for referendum was received following the adoption of Resolution #2022170.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling affirms its approval of the sale of .78 acres of the Property to the Belairs with the stipulation that there shall be a deed restriction on development on the Property as a separate building lot. The construction of accessory buildings and structures in relation to the single family residence use at 1904 Route 292, including, without limitation, a driveway, parking area, and/or garage, are not restricted subject to the Town of Pawling Zoning Ordinance.

RESOLUTION 2024-080

Authorization of Additional Healthcare Option

WHEREAS, the Town Board of the Town of Pawling has a fiduciary responsibility to the taxpayers as well as to the employees of the Town to be good stewards of Town funds, and

WHEREAS, the Town of Pawling full-time employees, elected officials, and retirees under 65 years old currently have NYSHIP Excelsior Plan as the Health Insurance offered to them, and

WHEREAS, the Town Board of the Town of Pawling has received an alternate option to offer healthcare coverage to the employees, elected officials and retirees under 65 years old of the Town for a more affordable rate to employees and to the Town to include the MVP EPO Silver Plan, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling does hereby authorize the following:

1. Marshall & Sterling Insurance, with their principal office at 110 Main Street, Poughkeepsie, New York, to act as the Town's Health Insurance Administrator for MVP EPO Silver Plan.
2. Transfer the Health Insurance Plan for full-time employees, elected officials and retirees under 65 years old of the Town of Pawling from NYSHIP Excelsior to MVP EPO Silver Plan should they choose to do so by June 1, 2024.
3. Establish a Health Reimbursement Arrangement (HRA) for the deductible for the MVP EPO Silver Plan.

RESOLUTION 2024-081

**Approval of Use of ARPA Funds
for Maintenance of the Great Lawn**

WHEREAS, the Town of Pawling received a partial payment of American Rescue Plan Act (ARPA) funds from the federal government, and

WHEREAS, ARPA funds may be used on IT improvements, infrastructure improvements such as capital improvements to the Town of Pawling, and

WHEREAS, the Town Board plans to use the funds to complete a variety of projects throughout the Town of Pawling, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby approves the use of ARPA funds for:

1. Maintenance of the Great Lawn \$1,375.00

RESOLUTION 2024-082

Budget Amendments for Fiscal Year 2024

WHEREAS, a request for Budget Amendments has been received from the Bookkeeper, and

WHEREAS, normal course of business activity throughout 2024 has prompted the Bookkeeper to determine that various budget items should be amended to allow for the Town of Pawling to continue conducting business as usual, and

NOW THEREFORE BE IT RESOLVED, that the Bookkeeper has requested the following budget amendments:

DB Fund ACCOUNT DESCRIPTION	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE	DECREASE	REVISED BUDGET	DESCRIPTION
Expenditures						
Interfund Transfer	DB.9950.900	0	168,335		168,335	Quaker Lake FEMA
Interfund Transfer	DB.9950.900	168,335	94,000		262,335	River RD FEMA
Revenue						
NYS Portion of FEMA revenue	DB.3960	0	16,833		16,833	Quaker Lake FEMA
Federal Portion of FEMA revenue	DB.4960	0	151,501		151,501	Quaker Lake FEMA
NYS Portion of FEMA revenue	DB.3960	16,833	9,400		26,233	River RD FEMA
Federal Portion of FEMA revenue	DB.4960	151,501	84,600		236,101	River RD FEMA

RESOLUTION 2024-083

Proclaiming May as Mental Health Month

WHEREAS, mental health is essential to the well being and the vitality of our families, businesses, and communities, and

WHEREAS, mental health conditions are real and prevalent in our nation with 1 out of 5 Americans and 1 out of 6 children affected by mental illness each year, and

WHEREAS, more people die from suicide in the United States than from traffic accidents and an estimated 22 veterans die from suicide each day, and

WHEREAS, stigma and fear of discrimination keep many who would benefit from mental health services from seeking help, and

WHEREAS with effective treatment those individuals with mental health conditions can recover and lead full, productive lives, and

WHEREAS, education, compassion, and awareness about mental illness can change negative attitudes and behaviors toward people with mental illness, and

WHEREAS, each business, school, government agency, law enforcement agency, healthcare provider, organization and citizen share the responsibility to promote mental wellness and support prevention efforts, and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Pawling do hereby proclaim the month of May 2024 ad Mental Health Awareness Month, and

NOW THEREFORE BE IT FURTHER RESOLVED, that the Town Board of the Town of Pawling calls upon its citizens, government agencies, public and private institutions, businesses, and schools to recommit our community to increasing awareness and understanding of mental illnesses, reducing stigma, and discrimination, and promoting appropriate and accessible services for all individuals.