



TOWN OF PAWLING

The Pride of the Harlem Valley
Town Hall
154 Charles Colman Blvd.
Pawling, NY 12564

jdaley@pawling.org

JoAnne Daley
Planning/Zoning/Environmental
Department

Tel (845) 855-0959
Fax (845) 855-0980

Application for a Site Plan

Note: This application shall conform in all respects to the Zoning Ordinance of the Town of Pawling.

1) Name and application of Record Owner (s):

Phone # _____ Fax# _____
Cell # _____

If Corporation, name and address: _____

Phone # _____ Fax # _____
Cell # _____

2) Name and address of Applicant: _____

Phone # _____ Fax # _____
Cell # _____

If Corporation, name and address: _____

Phone # _____ Fax # _____
Cell # _____

3) Relationship of Applicant to Owner: (Same, Engineer, Contract Vendee, etc.)

4) _____

Phone # _____ Fax # _____
Cell # _____

5) Name, address and license number of Architect, Engineer, Landscape Architect or Surveyor:

Phone # _____ Fax # _____
Cell # _____

6) Attorney Name _____
Address _____
Phone # _____ Fax # _____
Cell # _____

7) Type of Site Plan application:
 Concept Plan
 Site Plan
 Amended Site Plan

8) Statement of liens, mortgages or other encumbrances (use separate sheet if required).
If none, so state.

9) Deed or deeds recorded in county Clerk's office: _____
Sales Date: _____ Deed Book: _____ Deed Page: _____

10) Are there any deed restrictions that apply to, or easements that exist over the tract of land?
 Yes No

If yes, a complete description is necessary, and copies of legal documents must be provided:

10) I (we) own or have an interest in abutting property (use separate sheet if necessary). If none, so state.

11) Location of property:

A) Street (s) _____

B) Nearest cross street (s) _____

C) Tax map designation: 134089-_____

12) This property is situated in the _____ zone.

13) This property contains _____ acres.

14) Present use of property: If vacant, so state.

15) Proposed use of property (please write a narrative): (Use separate sheet if necessary).

16) Does the proposed use (s) comply with the Zoning Ordinance? (If no, state variations sought).

___ Yes ___ No

Date Granted: _____

Variance(s) Granted: _____

17) Does applicant intend to construct his entire project at one time, or develop same in sections?

18) Does the driveway exceed a 10% grade?

19) Is the property within 500 feet from any municipal boundary or any existing or proposed County or state park or other recreation area, or the right-of-way of any existing or proposed county or State road or highway, stream or drainage channel, or an existing or proposed boundary of any County or state owned land on which a public building or institution is located? ___ Yes ___ No

20) List other Agency Approvals required:

Local (Wetlands and Watercourses, Fill, etc.): _____

County: _____

State: _____

City: _____

Federal: _____



The undersigned Applicant hereby requests consideration and processing of approval by the Planning Board.

Applicant's Signature: _____

Date: _____

Completed application, plans, and checks must be submitted to the Planning Board at least fourteen (14) days prior to the regularly scheduled meetings (held on the first and third Monday of each month) in order to be duly considered being placed on an agenda.

- 1) **11 paper copies of all forms/documents, 4-full-size paper copies of plans, and 7-11"x17" paper copies of plans must be submitted to the Planning office.**
- 2) **All applications and re-submissions shall include a digital copy of all applications, forms, documents, and survey maps. All survey maps must be submitted on a flash drive for viewing during a meeting.**
- 3) **Electronic files must be submitted via email to jdaley@pawling.org. The digital copy shall be in a pdf or other suitable write –protected image format capable of being opened and viewed using a Windows based software.**
- 4) **Planning Board policy on Site Plan time extension:**
 - **The applicant must appear in person.**
 - **There is a two (2) month grace period.**
 - **Based on extenuating circumstances the Board can deviate from the policy**



BOTH SIGNATURES REQUIRED

Owner: _____

Applicant: _____

Date: _____

Site Inspection Authorization

I hereby give permission for the Town of Pawling Municipal Agencies and their agents to come upon and inspect these premises with respect to the application for:

Lot #1- Map Number: 134089- _____

Lot # 2- Map Number: 134089- _____

Owner's Signature- _____ **Date:** _____

Owner's Signature- _____ **Date:** _____

For Office Use Only:

Received by: _____ Date: _____

Application Fee: _____ Date: _____

Technical/Escrow Fee: _____ Date: _____

Application Number: _____ Date: _____