

Supervisor James Schmitt opened the regular meeting of the town board of the Town of Pawling at 6:00 PM May 8, 2024 at Pawling Town Hall, 160 Charles Colman Blvd., Pawling, New York. Present were councilwomen Snow and Pitt, councilmen Mygan and McCarthy, Brendan Liberati, town attorney, and approximately 24 interested citizens.

**COMMENDATION/ED AND MARY MAHAFFEY-THE ANNEX FLORIST**

Supervisor Schmitt read the following commendation for Ed and Mary Mahaffey into the record.

COMMENDATION  
Ed & Mary Mahaffey  
The Annex Florist

**Whereas**, Ed and Mary Mahaffey have operated The Annex Florist in Pawling for over 48 years, and

**Whereas**, originally operating out of a greenhouse, Ed’s mother, Velma Mahaffey began what is now their legacy here in Pawling, and

**Whereas**, Ed and Mary Mahaffey have proven to be a well-respected, admired, and cherished team in Pawling supplying the needs of all who visit their shop, and

**Whereas**, the dedication to their passion and lifelong works have made an enormous impact in the Town of Pawling and surrounding communities, and

**Whereas**, Ed and Mary Mahaffey have selflessly worked hard in their commitment to the Town of Pawling, and their presence will be greatly missed, therefore, be it

**Resolved**, that the Town of Pawling, by its elected Town Board, hereby recognizes the hard work and dedication displayed by Ed and Mary Mahaffey of The Annex Florist of Pawling and thanks them for their service, presented this 8<sup>th</sup> day of May, 2024.

The Board thanked congratulated Mr. & Mrs. Mahaffey on their work at The Annex Florist for the past 48 years and their involvement in the community.

**MINUTES**

Supervisor Schmitt made a motion to acknowledge the minutes of April 10, 2024, seconded by Councilwoman Snow, and passed unanimously.

**PUBLIC COMMENT ON AGENDA ITEMS**

Supervisor Schmitt opened the meeting for public comment, there was none.

**RESOLUTIONS**

**RESOLUTION 2024-059  
Billing for Pawling Water District No. 2**

WHEREAS, Pawling Water District No. 2 bills need to be approved by the Pawling Town Board, and

WHEREAS, the bills have been prepared and submitted in the amount of \$\_\_\_\_\_ for the period of January 1, 2024 through March 31, 2024 by the Clerk to the Water District, Catherine Giordano, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby accepts the billing as recommended for Pawling Water District No.2.

Supervisor Schmitt said resolution 2024-059 would be tabled.

**RESOLUTION 2024-071  
Payment of Bills for the Town of Pawling**

WHEREAS, the Town of Pawling bookkeeper has reviewed and prepared the vouchers for the Town of Pawling and has offered them for review, and

WHEREAS, the vouchers have been approved in accordance with the Town of Pawling policy, and

WHEREAS, the vouchers have been numbered 20240461 through 20240586, and

NOW THEREFORE BE IT RESOLVED, that the town board of the Town of Pawling hereby accepts the vouchers as prepared and on the recommendation of the bookkeeper and hereby authorizes payment of said vouchers for the Town of Pawling on this date in the amount of \$378,003.96.

**MOTION:** Supervisor Schmitt  
**SECOND:** Councilman McCarthy

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”                      Councilman Mygan – “AYE”  
  
Councilman McCarthy – “AYE”                      Councilwoman Snow - “AYE”  
  
Supervisor Schmitt – “AYE”

**RESOLUTION 2024-074  
Establishing a Capital Budget for FEMA Funded Work on Quaker Lake Road and River Road**

WHEREAS, the Town of Pawling wishes to perform improvements on both Quaker Lake Road and River Road, and

WHEREAS, these improvements are funded through funds received from FEMA, and

WHEREAS, the Bookkeeper has developed a capital budget to complete the improvements for the Town Board to review, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling adopts the following capital budget to complete the improvements on Quaker Lake Road and River Road:

Quaker Lake Road	To Establish Budget For Quaker Road Paving		
HFE 5112.20	Grading, Drainage, Etc.	\$168,335.00	
HFE 5031	Interfund Transfer		\$168,335.00
River Road	To Establish Budget for River Road Paving		
HFE 5112.25	Road Paving, Drainage, Etc.	\$94,000.00	
HFE 5031	Interfund Transfer		\$94,000.00

**MOTION:** Supervisor Schmitt  
**SECOND:** Councilwoman Snow

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”                      Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

**RESOLUTION 2024-076  
Appointment of Temporary Carpenter**

NOW THEREFORE BE IT RESOLVED, that Thomas Brown, Sr. is hereby retroactively appointed as a temporary carpenter to the Department of Buildings and Grounds effective March 8, 2024 at an hourly rate of \$48.00.

**MOTION:** Supervisor Schmitt

**SECOND:** Councilman McCarthy

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

**RESOLUTION 2024-077  
Adopting Updated Employee Handbook**

WHEREAS, the Town of Pawling Employee Handbook is in need of updating to conform to state and federal requirements, and

WHEREAS, Public Sector HR Consultants, LLC has reviewed the previous handbook and developed a revised and updated Employee Handbook that can be found on the Town of Pawling website, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby accepts and adopts the updated Town of Pawling Employee Handbook dated April 17, 2024 replacing previous employee handbooks.

**MOTION:** Supervisor Schmitt

**SECOND:** Councilman McCarthy

Supervisor Schmitt amended the resolution to add that the board would revisit any additional changes and discussions in the August meeting.

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

**RESOLUTION 2024-081  
Approval of Use of ARPA Funds for Maintenance of the Great Lawn and Capital Improvements to Building Department**

WHEREAS, the Town of Pawling received a partial payment of American Rescue Plan Act (ARPA) funds from the federal government, and

WHEREAS, ARPA funds may be used on IT improvements, infrastructure improvements such as capital improvements to the Town of Pawling, and

WHEREAS, the Town Board plans to use the funds to complete a variety of projects throughout the Town of Pawling, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby approves the use of ARPA funds for:

1. Maintenance of the Great Lawn \$1,375.00
2. Capital Improvements to Building Department \$7,000

**MOTION:** Supervisor Schmitt  
**SECOND:** Councilman McCarthy

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”                      Councilman Mygan – “AYE”  
 Councilman McCarthy – “AYE”                      Councilwoman Snow - “AYE”  
 Supervisor Schmitt – “AYE”

**RESOLUTION 2024-082**  
**Budget Amendments for Fiscal Year 2024**

WHEREAS, a request for budget amendments has been received from the bookkeeper, and  
 WHEREAS, normal course of business activity throughout 2024 has prompted the bookkeeper to determine that various budget items should be amended to allow for the Town of Pawling to continue conducting business as usual, and

NOW THEREFORE BE IT RESOLVED, that the bookkeeper has requested the following budget amendments:

A Fund						
ACCOUNT DESCRIPTION	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE	DECREASE	REVISED BUDGET	DESCRIPTION
<b>Expenditures</b>						
Building Capital	A.1620.2	19,000	7,000		26,000	Bldg Dept Constuction
Parks Equipment	A.7110.2	16,000	400		16,400	
		16,000	400	0	16,400	
A Fund						
ACCOUNT DESCRIPTION	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE	DECREASE	REVISED BUDGET	DESCRIPTION
<b>Revenue</b>						
Use of ARPA Funds	A.4089	0	7000		7000	Bldg Dept Constuction
FEMA	A.4960	0	400		400	
		0	400		7400	
DB Fund						
ACCOUNT DESCRIPTION	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE	DECREASE	REVISED BUDGET	DESCRIPTION
<b>Expenditures</b>						
Interfund Transfer	DB.9950.900	0	168,335		168,335	Quaker Lake FEMA
Interfund Transfer	DB.9950.900	168,335	94,000		262,335	River RD FEMA
		168,335	262,335		430,670	
<b>Revenue</b>						
NYS Portion of FEMA revenue	DB.3960	0	16,833		16,833	Quaker Lake FEMA
Federal Portion of FEMA revenue	DB.4960	0	151,501		151,501	Quaker Lake FEMA
NYS Portion of FEMA revenue	DB.3960	16,834	9,400		26,234	River RD FEMA
Federal Portion of FEMA revenue	DB.4960	151,501	84,600		236,101	River RD FEMA
		168,335	262,335		430,670	

**MOTION:** Supervisor Schmitt  
**SECOND:** Councilman McCarthy

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”                      Councilman Mygan – “AYE”  
  
Councilman McCarthy – “AYE”                      Councilwoman Snow - “AYE”  
  
Supervisor Schmitt – “AYE”

**RESOLUTION 2024-083**  
**Approval of Freightliner Truck Purchase**

WHEREAS, the Town Board of the Town of Pawling had previously authorized the Superintendent of Highways, Robert Brill to purchase a new International 6x6 Dump Truck with plow, plow wing, and salt spreader, and

WHEREAS, the new International Dump Truck has been delayed with no expected date of delivery, and

WHEREAS, the Superintendent of Highways, Robert Brill has requested to replace the International Dump Truck with a Freightliner 108 SD with all season body, plow, and wing plow for \$303,764.66, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby authorizes the Superintendent of Highways to purchase and accept delivery of said Freightliner for \$303,764.66.

**MOTION:** Supervisor Schmitt  
**SECOND:** Councilman McCarthy

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”                      Councilman Mygan – “AYE”  
  
Councilman McCarthy – “AYE”                      Councilwoman Snow - “AYE”  
  
Supervisor Schmitt – “AYE”

**RESOLUTION 2024-084**  
**Awarding Bid for Handicap Accessible Bathrooms in Town Hall**

WHEREAS, bids were duly advertised and noticed for renovation of Pawling Town Hall bathrooms to make them ADA compliant, and

WHEREAS, the Town of Pawling has received CDBG grant funding for this project, and

WHEREAS, the following bids were received:

Company	Amount
1. Barone Construction Group, Inc.	\$180,000.00
2. Dalrymple Construction, Inc.	\$124,000.00
3. JF Management Group Corp.	\$117,540.00

NOW THEREFORE BE IT RESOLVED, the Town of Pawling hereby awards the bid for handicap accessible bathroom construction to JF Management Group Corp., located at 355 Main Street, Unit 841, Pearl River, NY 10965 in the bid amount of \$117,540.00.

**MOTION:** Supervisor Schmitt  
**SECOND:** Councilwoman Snow

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

**TOWN BOARD DISCUSSION**

**PITT**

Councilwoman Pitt announced that the Memorial Day parade will be on May 27<sup>th</sup> at 10 AM, and the meet the candidate’s night at the middle school will be May 16<sup>th</sup> at 7 PM, and the vote will be on May 21<sup>st</sup>.

**MCCARTHY**

Councilman McCarthy said he spoke with Lori Johnson from Emery & Webb, who said she would get the rate for next year’s insurance to him in the next few weeks. It will automatically renew, however if the board has a special meeting, the insurance could be approved at that meeting. Regarding the PWD #2 water meter project, there are five meters that need to be installed and one that needs to be checked. Regarding the town’s health insurance, the rates are \$40,405.00 this year for NYSHIP. The rates for MVP are, family plan \$33,870.00, single \$11,888.00, the employee and spouse is \$23,772.00 and employee and child is \$20, 206.00. Those are the correct current numbers.

**SNOW**

Councilwoman Snow said May is mental health month but also military month, and she thanked all that served and have served.

**MYGAN**

Councilman Mygan said he would like to discuss a financial disclosure for town board members, but this would require overseeing by an ethics board, which he felt needed to be discussed. He suggested the ethics board be placed on the June agenda for discussion.

Councilwoman Snow said the IMA would need to be changed to move forward, which could be done quickly.

**SCHMITT**

Supervisor Schmitt said he met with the building inspector today and there are many building permits open, including many expired open building permits, along with many complaints. He suggested offering an amnesty program again so as to try to close these expired permits, and suggested part time help for the building department.

The motion to adjourn was made by councilman McCarthy at 7:40 PM, seconded by councilwoman Pitt, motion passed unanimously.

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Town Clerk