



**Town of Pawling Town Board**

Pawling Town Hall  
160 Charles Colman Blvd  
Pawling, NY 12564

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**Regular Meeting of the Town Board**

*Meeting will be broadcast live on the  
Town of Pawling Facebook page*

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**Wednesday, June 12th, 2024  
6:00PM**

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**James Schmitt, Supervisor  
James McCarthy, Deputy Supervisor / Councilman  
Martin Mygan, Councilman  
Coleen Snow, Councilwoman  
Corinne Musella-Pitt, Councilwoman**

**Cathy Giordano, Town Clerk**

## **RULES FOR PUBLIC COMMENT:**

1. Each presentation to the Board made by an individual shall be limited to three (3) minutes in duration, unless extended by agreement by the Town Supervisor/ designee
2. Comments should be directed to the Board. Comments should be made in a respectful manner to the Board and from the Board to the community.

The Town Supervisor or designee may:

- a. Interrupt, warn, or terminate an individual's comment when the comment is personally directed, abusive or obscene.
- b. Request that any individual leave the meeting when that individual fails to observe reasonable decorum.
- c. Call for a recess or an adjournment to another time.

### **The intent of these rules are:**

1. To allow members of the public a fair and adequate opportunity to be heard.
2. To assure that the regular agenda of the Town Board is completed; and
3. To recognize the nature of the Board and community's time and to use that time effectively.

# Meeting Agenda

- a) Roll Call of the Town Board
- b) Pledge of Allegiance
- c) Acknowledgement of Minutes
  - 1. May 1, 2024
  - 2. May 8, 2024
  - 3. May 20, 2024
- d) Privilege of the Floor with respect to Agenda Items only
- e) Resolutions
- f) Discussion
  - 1. Financial Disclosure
  - 2. Ethics Committee
  - 3. Whaley Lake Dam Survey
  - 4. Community Garden
- g) Town Board Items for Special Consideration & New Business
- h) Privilege of the Floor with respect to Agenda & Non-Agenda items (3 minutes)
- i) Executive Session – *To discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension or removal of a particular person or corporation.*
- j) Adjournment

# **Resolutions**

## **RESOLUTION 2024-088**

## **Payment of Bills for the Town of Pawling**

WHEREAS, The Town of Pawling Bookkeeper has reviewed and prepared the vouchers for Town of Pawling and has offered them for review, and

WHEREAS, the vouchers have been approved in accordance with the Town of Pawling policy, and

WHEREAS, the vouchers have been numbered 20240590-20240749, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby accepts the vouchers as prepared and on the recommendation of the Bookkeeper and hereby authorizes payment of said vouchers for the Town of Pawling on this date in the amount of \$481,480.32.

## **RESOLUTION 2024-089**

## **Facilities Use Request**

WHEREAS, the Town of Pawling operates facilities that from time to time will be used by the public for events other than the Town's own usage, and

WHEREAS, the Recreation Director will periodically receive request for special considerations once all application and insurance requirements are met, and

WHEREAS, the Town Board of the Town of Pawling sets the fees for the use of facilities, and

NOW THEREFORE BE IT RESOLVED, that the following waiver(s) have been authorized by the Town Board:

1. Pawling Youth Hockey – Alcohol Waiver, Alcohol Control Plan
2. Pawling Republican Committee – Alcohol Waiver, Alcohol Control Plan

## **RESOLUTION 2024-090**

## **Authorizing the Permanent Appointment of Assistant Recreation Director**

WHEREAS, Danielle Petriccione was hired provisionally in June 2022 until the Civil Service exam for Assistant Recreation Director was announced and taken, and

WHEREAS, Danielle Petriccione scored high on the list that was provided to the Town deemed reachable for permanent appointment, and

NOW THEREFORE BE IT RESOLVED, Danielle Petriccione shall serve as Full Time Permanent Assistant Recreation Director.

**RESOLUTION 2024-091**

**Escrow Release**

WHEREAS, the Planning Board recommends to the Town Board that there are no outstanding bills and that there will be no future bills for review and recommended that these funds be released, pending approval from the Building Department, Code Enforcement Officer, and

NOW THEREFORE BE IT RESOLVED, that the Town of Pawling Planning Board refers to the Town Board releases of the following balances in escrow and authorizes the Bookkeeper to release such funds:

- |                         |                      |            |
|-------------------------|----------------------|------------|
| 1. Aladar Gyemesi       | Subdivision          | \$93.10    |
| 2. Victoria Reinhold    | Subdivision          | \$29.68    |
| 3. Mission Hill Estates | Subdivision          | \$8,620.23 |
| 4. Ethan Kelly          | Environmental Permit | \$131.25   |

**RESOLUTION 2024-092**

**Revised Budget – Lakeside Park Pavilion**

WHEREAS, normal course of business activity throughout the year has prompted the Bookkeeper to determine that various budget items should be amended to allow for the Town of Pawling to continue conducting business as usual, and

NOW THEREFORE BE IT RESOLVED, that the Bookkeeper has requested the following budget revisions:

Lakeside Pavilion Project		6/12/2024
Account Number	Account Name	Revised Budget
<b>Revenues</b>		
HPP.3097	NYS-OPR	500,000.00
HPP.5031	ARPA	100,000.00
HPP.5031	General Fund	52,115.00
HPP.5710	Bond	900,000.00
HPP. 2401	Interest	0.00
	<b>Total Revenues</b>	<b>1,552,115.00</b>
<b>Expenditures</b>		
HPP.1440.21	Design, Contract Mgmt, ect.	199,950.00
HPP.1440.22	Contract Mgmt	0.00
HPP.1620.21	Demolition/sign, Start up	414,415.00
HPP.1620.22	Bathroom/Pavilion	920,275.00
HPP.1380.20	Fiscal Agent Fees	9,450.00
HPP.1420.20	Bond Counsel, etc.	8,025.00
	<b>Total Expenditures</b>	<b>1,552,115.00</b>

**RESOLUTION 2024-093**

**Revised Budget – Quaker Lake Road & River Road**

WHEREAS, normal course of business activity throughout the year has prompted the Bookkeeper to determine that various budget items should be amended to allow for the Town of Pawling to continue conducting business as usual, and

NOW THEREFORE BE IT RESOLVED, that the Bookkeeper has requested the following budget revisions:

QUAKER LAKE ROAD					
		To recognize FEMA revenue received for Quaker Lake Rd pre storm reconstruction and Transfer Funds to Capital Project to begin work			
	DB.9950.9	Interfund Transfer	\$240,665.14		
	DB.3960	NYS Portion of FEMA		\$24,066.51	
	DB.4960	Federal Portion of FEMA		\$216,598.63	
	HFE.5112.2	Road grading, drainage, etc.	\$240,665.14		
	HFE.5031	Interfund Transfer		\$240,665.14	
RIVER ROAD					
		To recognize FEMA revenue received for River Rd pre storm reconstruction and Transfer Funds to Capital Project to begin work			
	DB.9950.9	Interfund Transfer	\$240,000.00		
	DB.3960	NYS Portion of FEMA		\$24,000.00	
	DB.4960	Federal Portion of FEMA		\$216,000.00	
	HFE.5112.2	Road grading, drainage, etc.	\$240,000.00		
	HFE.5031	Interfund Transfer		\$240,000.00	

**RESOLUTION 2024-094**

**Authorizing Renewal of Liability Insurance Policy**

WHEREAS, the Town’s commercial insurance policy expires in June 2024, and prior to its expiration, the Town Board requested proposals from insurance brokers, and

WHEREAS, the Town Board received two proposals in response from Emery & Webb submitted by Account Executive and Branch Manager Lori Johnson and Account Manager Beth Metzler, and

WHEREAS, the Proposal details all coverages and limits for liability, property, crime, equipment, auto, public officials, law enforcement, umbrella coverages, boiler, and machinery coverage, and

WHEREAS, the following proposals were received;

- 1. NYMIR                      \$190,568.90
- 2. Selective                 \$138,213.78

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling approves and accepts the Proposal from Emery & Webb to renew its commercial insurance policies for an annual premium cost of \$138,213.78, and

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized and directed to execute any and all agreements and other documents necessary to give effect to this Resolution, consistent with the terms hereof, all in form satisfactory to the Supervisor and the Town Attorney.

**RESOLUTION 2024-095**

**Authorization of Inter-Fund Loan**

WHEREAS, the Town Board of the Town of Pawling from time to time authorizes loans from funds to fund the initial cost of a project prior to grant funding being received, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling does hereby authorize the following inter-fund loan:

1. \$500,000 from the General Fund to the Lakeside Pavilion Capital Project
2. This loan shall be paid in full with an interest rate of 4%

**RESOLUTION 2024-096**

**Approval of Special Inspections for  
Lakeside Park Boathouse Project**

WHEREAS, proposals for the required Special Inspection services were solicited for the Lakeside Park Boathouse Improvements Project, and

WHEREAS, the Consulting Engineers, Laberge Engineering & Consulting Group, Ltd. Have submitted their report relative to their analysis of proposals, and

NOW THEREFORE BE IT RESOLVED, that the Lakeside Park Boathouse Improvements Project Special Inspections be hereby awarded to Fairway Testing Co., Inc. 22 N. Liberty Dr., Stony Point, New York, 10980 in the unit price amount per the proposal.

**RESOLUTION 2024-097**

**Budget Amendments for Fiscal Year 2024**

WHEREAS, a request for Budget Amendments has been received from the Bookkeeper, and

WHEREAS, normal course of business activity throughout 2024 has prompted the Bookkeeper to determine that various budget items should be amended to allow for the Town of Pawling to continue conducting business as usual, and

NOW THEREFORE BE IT RESOLVED, that the Bookkeeper has requested the following budget amendments:

A Fund

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE	DECREASE	REVISED BUDGET	DESCRIPTION
<b>Expenditures</b>						
Supervisors Contractual	A.1220.4	7,000	2,000		9,000	Revised Budget
Contingency	A.1990.4	15,900		-2,000	13,900	
B&G Vehicle Gas & Maint	A.1620.424	12,000	6,000		18,000	Revised Budget
Parks. Equipment	A.7110.2	16,400	2,000		18,400	Revised Budget
Parks.Permits	A.7110.450	16,000	5,000		21,000	Use of FEMA Funds
Transfers to Capital Projects	A.9950.9	0	182,700		182,700	ARPA Funds Transfer
		<u>60,300</u>	<u>195,700</u>	<u>-2,000</u>	<u>254,000</u>	

A Fund

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE	DECREASE	REVISED BUDGET	DESCRIPTION
<b>Revenues</b>						
Federal Aid ARPA	A.4089	0	182,700		182,700	ARPA Revenue
FEMA Revenue	A.4960	0	13,000		13,000	
		<u>0</u>	<u>195,700</u>	<u>0</u>	<u>195,700</u>	

B Fund

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE	DECREASE	REVISED BUDGET	DESCRIPTION
<b>Expenditures</b>						
Unemployment Insurance	B.9050.8	3,000	4,400		7,400	Revised Budget
		<u>3,000</u>	<u>4,400</u>	<u>0</u>	<u>7,400</u>	

B Fund

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE	DECREASE	REVISED BUDGET	DESCRIPTION
<b>Revenues</b>						
Interest	B.2401	15,000	4,400		19,400	Revised Budget
		<u>15,000</u>	<u>4,400</u>	<u>0</u>	<u>19,400</u>	



DA Fund ACCOUNT DESCRIPTION	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE	DECREASE	REVISED BUDGET	DESCRIPTION
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**Expenditures**

Bond Anticipation Notes	DA.9730.6	9,675	155,000		164,675	Paid off West Main St.
		9,675	155,000	0	164,675	Culver Bond

DA Fund ACCOUNT DESCRIPTION	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE	DECREASE	REVISED BUDGET	DESCRIPTION
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**Revenues**

Interfund Transfers	DA.5031	0	155,000		155,000	Transfer to pay off West Main St.
		0	155,000	0	155,000	Bond

DB Fund ACCOUNT DESCRIPTION	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE	DECREASE	REVISED BUDGET	DESCRIPTION
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**Expenditures**

Workers Compensation	DB.9040.8	38,200	325		38,525	Revised Budget
NYSLRS	DB.9010	74,320		-325	73,995	Revised Budget
		112,520	325	-325	112,520	

TOWN OF PAWLING

NOTICE OF HEARING

AMENDMENT TO THE PAWLING TOWN CODE

TO ADD ALTERNATE MEMBERS TO

THE PLANNING BOARD AND ZONING BOARD OF APPEALS

PUBLIC NOTICE is hereby given that there has been introduced before the Town Board of the Town of Pawling, New York, on June 12, 2024 an amendment to Pawling Town to add a Chapter to the Town Code entitled "Alternate Board Members" which will authorize the appointment of alternate members to the Planning Board and to the Zoning Board of Appeals.

NOW THEREFORE, pursuant to Section 20 of the Municipal Home Rule Law, the Town Board of the Town of Pawling, New York will hold a public hearing on the aforesaid Amendment at the Town Offices, 164 Charles Colman Boulevard, Pawling, New York, on July 10, 2024, at 6:00 p.m. in the evening of that day at which time all persons interested therein shall be heard. The Town Board will make every effort to assure that the hearing is accessible to persons with disabilities. Anyone requiring special assistance and/or reasonable accommodations should contact the Town Clerk.

Dated: June \_\_\_\_, 2024

BY ORDER OF THE TOWN BOARD OF THE

TOWN OF PAWLING

CATHERINE GIORDANO, TOWN CLERK

TOWN OF PAWLING

County of Putnam, State of New York

RESOLUTION \_\_\_\_\_

RESOLUTION INTRODUCING  
LOCAL LAW \_\_-2024 AND PROVIDING FOR PUBLIC  
NOTICE AND HEARING

INTRODUCED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

DATE OF CONSIDERATION/ADOPTION: June 12, 2024

BE IT RESOLVED that an amendment to Pawling Town Code to authorize the appointment of alternate members to the Planning Board and the Zoning Board of Appeals is hereby introduced by \_\_\_\_\_, as Introductory Local Law #\_\_\_\_ of the year 2024 before the Town Board of the Town of Pawling in the County of Dutchess and State of New York, and

BE IT FURTHER RESOLVED, that copies of the aforesaid proposed Amendment, which is attached hereto, be laid upon the desk of each member of the Board, and

BE IT FURTHER RESOLVED, that the Town Board will hold a public hearing on said proposed Amendment at the Town Hall, in the Town of Pawling, New York at 6:00 o'clock P.M. on July 10, 2024, and

BE IT FURTHER RESOLVED, that the Town Clerk publish or cause to be published a public notice in the official newspaper of the Town of Pawling of said public hearing at least five (5) days prior thereto.