



Town of Pawling Town Board

Pawling Town Hall
160 Charles Colman Blvd
Pawling, NY 12564

Regular Meeting of the Town Board

*Meeting will be broadcast live on the
Town of Pawling YouTube page*

Wednesday, February 5th, 2025
6:00PM

James Schmitt, Supervisor
James McCarthy, Deputy Supervisor / Councilman
Martin Mygan, Councilman
Coleen Snow, Councilwoman
Corinne Musella-Pitt, Councilwoman

Cathy Giordano, Town Clerk

RULES FOR PUBLIC COMMENT:

1. Each presentation to the Board made by an individual shall be limited to three (3) minutes in duration, unless extended by agreement by the Town Supervisor/ designee
2. Comments should be directed to the Board. Comments should be made in a respectful manner to the Board and from the Board to the community.

The Town Supervisor or designee may:

- a. Interrupt, warn, or terminate an individual's comment when the comment is personally directed, abusive or obscene.
- b. Request that any individual leave the meeting when that individual fails to observe reasonable decorum.
- c. Call for a recess or an adjournment to another time.

The intent of these rules are:

1. To allow members of the public a fair and adequate opportunity to be heard.
2. To assure that the regular agenda of the Town Board is completed; and
3. To recognize the nature of the Board and community's time and to use that time effectively.

Meeting Agenda

- a) Roll Call of the Town Board
- b) Pledge of Allegiance
- c) Acknowledgement of Minutes
 - 1. January 8, 2025
 - 2. January 15, 2025
- d) Privilege of the Floor with respect to Agenda Items only
- e) Resolutions
- f) Discussion – Extending the Amnesty Program within the Building Department
- g) Town Board Items for Special Consideration & New Business
- h) Privilege of the Floor with respect to Agenda & Non-Agenda items (3 minutes)
- i) Adjournment

Resolutions

RESOLUTION 2024-163

Amendment to Handbook Regarding Medicare Part B Reimbursement

WHEREAS, the Town Board wishes to amend the Town of Pawling Employee Handbook to include a price cap on Medicare Part B reimbursement for eligible retirees;

NOW THEREFORE BE IT RESOLVED, that the following shall be added in section 700-9 of the Town of Pawling Employee Handbook,

700. Medicare Part B Reimbursement

The Town will reimburse an eligible retiree annually (employee and spouse) for the cost of the Medicare Part B premium for up to \$3,500 for both.

RESOLUTION 2025-050

Approval of Laberge Contract Addendum

WHEREAS, the Town of Pawling has been successful in securing a wide variety of grants over the past years, and

WHEREAS, the Town of Pawling is required to provide grant management and administration of each grant which includes, but is not limited to summary reports, drawdown requests, coordination with local, state and federal officials and program staff, and other duties as may be required to manage and closeout program funding, and

WHEREAS, the Town of Pawling has a General Services contract with Laberge Group as well as an annual Grant Writing Contract, and

WHEREAS, to continue services with the Laberge Group a Contract Addendum must be reviewed and executed, and

NOW THEREFORE BE IT RESOLVED, that the Town Board authorizes and directs the Town Supervisor to execute contract addendum No. 2025008-00R to be increased by \$40,000 for grant management services.

RESOLUTION 2025-051

Approval of Laberge Contract Addendum

WHEREAS, the Town of Pawling has been successful in securing a wide variety of grants over the past years, and

WHEREAS, the Town of Pawling is required to provide grant management and administration of each grant which includes, but is not limited to summary reports, drawdown requests, coordination with local, state and federal officials and program staff, and other duties as may be required to manage and closeout program funding, and

WHEREAS, the Town of Pawling has a General Services contract with Laberge Group as well as an annual Grant Writing Contract, and

WHEREAS, to continue services with the Laberge Group a Contract Addendum must be reviewed and executed, and

NOW THEREFORE BE IT RESOLVED, that the Town Board authorizes and directs the Town Supervisor to execute contract addendum No. 2022094-06R to be increased by \$30,000 for grant management and administration expenses.

RESOLUTION 2025-052

Adoption of the Pawling Joint Sewer Commission Budget for 2025 and Acknowledgement of Commission Stipends

WHEREAS, the Town of Pawling received a request from the Pawling Joint Sewer Commission to approve the budget, and

WHEREAS, the Town Board of the Town of Pawling has reviewed the budget on file with the Town Clerk, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby approves the Pawling Joint Sewer Commission Budget for the calendar year 2025 as follows: Revenues in the amount of \$1,384,068.50. Expenditures in the amount of \$1,076,218.50. Bonding costs in the amount of \$307,828.00. Total Budget of \$1,384,068.50.

NOW THEREFORE BE IT FURTHER RESOLVED, that the Town Board of the Town of Pawling does hereby acknowledge the 2025 Pawling Joint Sewer Commission Stipends as follows: Chairperson \$7,000.00 per year, Vice Chairperson: \$6,000.00 per year, Commissioner (5): \$5,500.00. Total: \$40,500.00 per year.

RESOLUTION 2025-053

Appointment – Board of Assessment Review

WHEREAS, the term of Rebecca Lapp has expired on the Board of Assessment Review, and

WHEREAS, Rebecca Lapp wishes to continue serving on the Board of Assessment Review, and

WHEREAS, the Board of Assessment Review is scheduled to meet with members of the public on May 28, 2025, and

NOW THEREFORE BE IT RESOLVED, that Rebecca Lapp is hereby reappointed to the Board of Assessment Review for a term of 5 years set to expire on September 30, 2029.

RESOLUTION 2025-054

Appointment of Full Time Code Enforcement Officer

WHEREAS, Kenneth Clair has been a temporary building inspector/code enforcement officer for the Town of Pawling, and

WHEREAS, in an effort to continue to improve efficiency of the building department and provide additional assistance to the building inspector Everett White, the Town Board of the Town of Pawling wishes to hire Kenneth Clair as a full-time code enforcement officer for the Town of Pawling with an annual salary of \$70,000.00, and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Pawling appoints Kenneth Clair as full-time code enforcement officer for the Town of Pawling, effective as of the date hereof with an annual salary of \$70,000.00.

RESOLUTION 2025-055

Facilities Use Request

WHEREAS, the Town of Pawling operates facilities that from time to time will be used by the public for events other than the Town's own usage, and

WHEREAS, the Recreation Director will periodically receive request for special considerations once all application and insurance requirements are met, and

WHEREAS, the Town Board of the Town of Pawling sets the fees for the use of facilities, and

NOW THEREFORE BE IT RESOLVED, that the following waiver(s) have been authorized by the Town Board: Art East – Alcohol Waiver, Alcohol Control Plan, Zambrowski/Lawlor Family – Alcohol Waiver, Alcohol Control Plan.

RESOLUTION 2025-056

**Appointment of Members to the
Conservation Advisory Board**

WHEREAS, pursuant to General Municipal Law §239x, the Town is authorized to create and appoint members to a Conservation Advisory Board, which is an advisory board whose purpose it is to advise in the development, management and protection of the Town's natural resources, and

WHEREAS, the Town Board of the Town of Pawling has advertised and interviewed candidates for members of the Conservation Advisory Board, and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Pawling hereby appoints the following members for a one-year term ending on December 31, 2025, to the Conservation Advisory Board:

1. Lori Asquith
2. Robert Bergdall
3. Steven Difalco
4. Laura Facchin
5. Deborah Stewart
6. Lou Trombetta
7. Marie Vedder
8. Joseph Willie
9. Rick Wilson

RESOLUTION 2025-057

Acknowledgement of Town Wide Speed Limit on all Town Roads

WHEREAS, the Town of Pawling requested a speed study from the New York State Department of Transportation on all own roads within the Town of Pawling, and

WHEREAS, the Town was notified that the speed study conducted by the New York State Department of Transportation was completed and the speed limit on all Town roads is now 30 miles per hour, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby officially acknowledges the town wide speed limit of 30 miles per hour on all Town Roadways.

RESOLUTION 2025-058

Appointment of Transfer Station Attendant

WHEREAS, the Town has a need to hire one (1) part time employee for the Town Transfer Station for the 2025 calendar year to perform job duties at the Town Transfer Station, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling has employed Jay Dickinson as part time employee on Mondays and Thursdays for the Transfer Station and shall receive \$25.69 per hour.

RESOLUTION 2025-059

Performance Bond Release for Camp Kaufman

WHEREAS, in connection with Camp Kaufman's request to release a Performance Bond, the Town Board is in receipt of the recommendation of the Planning Board in which it was determined that a release is warranted following certificate of occupancy and NYSDEC Notice of Termination for the site work, and

WHEREAS, the Planning Board requests that the Town Board of the Town of Pawling release the Performance Bond in the amount of \$88,000.00, and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Pawling hereby releases the Performance Bond for Camp Kaufman in the amount of \$88,000.00.