

Supervisor James Schmitt opened the reorganizational meeting of the town board of the Town of Pawling at 6:00 PM January 8, 2025 at Pawling Town Hall, 160 Charles Colman Blvd., Pawling, New York. Present were councilwomen Snow and Pitt, councilmen Mygan and McCarthy, Nancy Tagliafierro, town attorney and approximately 40 interested citizens.

### **PUBLIC COMMENT ON AGENDA ITEMS**

Following discussion, councilwoman Snow made a motion to put back onto the agenda privilege of the floor with respect to agenda items, seconded by councilman Mygan and passed with the following roll call vote:

#### **ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

### **PUBLIC COMMENT/ETHICS BOARD**

Supervisor Schmitt said the public hearing on the ethics board was left open last month. He asked if anyone had any comments.

Angela Jobe, resident from Hurds Corner Road asked councilman Mygan to read the Law for ethics that he read last month.

Councilman Mygan said he didn’t have it with him but he would find it and read it when he did.

There were no further comments from the audience.

Supervisor Schmitt made a motion to close the public hearing on the ethics board, seconded by councilwoman Snow, motion passed unanimously.

### **PUBLIC COMMENT ON AGENDA ITEMS**

Harvey Matcovsky felt the board should be sending RFP’s out for professional services. He also did not agree with the stipends for the Pawling Joint Sewer Commission.

Nancy Tagliafierro, town attorney said RFP’s have been done, and are being advertised now. Any appointments made now are subject to change.

Glenn Carey, Village of Pawling resident, said he fully supported the reappointment of JoAnne Daley as secretary to the planning and zoning boards.

Aaron Cioppa, chairman of the planning board and Pawling resident, and Jennifer Coleman, planning board member, and Pawling resident said they fully supported JoAnne Daley’s reappointment as secretary to planning and zoning, and read the following letter into the record, saying it was signed by all planning board members:

To the Members of the Pawling Town Board,

We are writing on behalf of the Town of Pawling Planning Board to express our unequivocal support for the renewal of Joanne Daley’s term as Planning Board Secretary. Joanne has been an invaluable asset to the Planning Board, and her continued service is essential to the smooth and efficient operation of our town’s planning processes.

Joanne’s extensive knowledge of planning procedures, regulations, history, and local ordinances is invaluable. Her ability to navigate complex matters with precision and clarity ensures that our meetings and decision-making processes are not only productive but also fully compliant with legal and procedural requirements. Her institutional knowledge and familiarity with ongoing and

past projects have been instrumental in maintaining continuity and informed decision-making within the Planning Board.

Beyond her expertise, Joanne exemplifies a professional work ethic. She is consistently thorough, dependable, and organized, ensuring that all documentation, meeting minutes, and communications are handled with the utmost accuracy and timeliness. Her proactive approach to anticipating the needs of the Planning Board has greatly enhanced our ability to serve the community effectively.

Joanne's dedication extends beyond her technical skills; her approachable demeanor and willingness to assist residents, applicants, and Planning Board members alike reflect her genuine commitment to the Town of Pawling.

In light of her exceptional contributions and the critical role she plays in the success of the Planning Board, we strongly urge the Town Board to renew Joanne Daley's term as Planning Board Secretary. Her continued service will ensure the ongoing effectiveness and professionalism of the Planning Board, which is vital to the growth and well-being of our community.

Thank you for considering this recommendation. Please feel free to contact us if you have any questions, concerns, or require additional information.

Helen Grosso, member of the zoning board of appeals and Pawling resident, read the following letter into the record supporting the reappointment of JoAnne Daley, which was signed by each member of the Zoning Board of Appeals:

Dear Council Members,

We are writing on behalf of the Pawling ZBA casting our support to reappoint JoAnne Daley as the ZBA secretary. JoAnne has been a great asset to our board. Her administrative support keeps us informed and organized. Her extensive historical knowledge of Pawling planning and zoning development is hugely beneficial. She has repeatedly saved time and focused efficiently on what is needed for members of the ZBA to carry out our duties. She delivers information and data that is reliable and saves research hours that ZBA members might perform themselves as they prepare for meetings in a timely and efficient manner. Our board had some complex and difficult issues to consider with no precedents recently in Pawling history. JoAnne was quick to assist and answer questions about process and assist with resources that an inexperienced administrator could not. We the members of the Pawling ZBA are grateful for her experience and expertise to assist us in fulfilling our duties.

Supervisor Schmitt asked deputy supervisor/councilman McCarthy to take over the meeting and left the room at approximately 6:22 PM.

Mark Chipkin, resident of 60 Hurds Corner Road spoke in favor of reappointing JoAnne Daley as secretary to the planning and zoning boards.

Stephen Jobe, resident from Hurds Corner Road, and former planning board member, agreed with Aaron Cioppa and Jennifer Coleman, saying he supported the reappointment of JoAnne Daley as secretary to the planning and zoning boards.

Jerry Locasio, Village of Pawling Trustee and member of the Pawling Joint Sewer Commission, said regarding resolution 2025-034, it is the supervisor's position to name two members to the PJSC with an alternate. As far as vice chair, it is ultimately up to the members of the PJSC to vote on the chair and vice chair, secretary and treasurer.

Councilman McCarthy agreed, saying that reference to vice chair would be stricken from the resolution.

Andrea Hunt, resident from 114 Harmony Hill Road, supported the reappointment for JoAnne Daley as secretary to planning and zoning.

## **RESOLUTIONS**

### **ORGANIZATIONAL AGENDA**

#### **RESOLUTION 2025-001**

##### **Designating Standard Workday for Employees of the Town of Pawling**

WHEREAS, the Town Board of the Town of Pawling sets the standard workday for the term of one year, and

NOW THEREFORE BE IT RESOLVED, that the standard workday is as follows:

Pawling Town Hall; 160 Charles Colman Boulevard will be: 8:30AM to 4:00PM Monday through Friday

Building/Code Enforcement Department will operate at 8:30AM to 4:00PM Monday through Friday

Buildings and Grounds Department; 2 Lakeside Drive; will operate 7AM to 3:30 PM Monday through Friday

Recreation Department; 2 Lakeside Drive; will be 9 AM to 4 PM Monday through Friday.

**MOTION:** Councilman McCarthy

**SECOND:** Councilwoman Pitt

#### **ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “ABSENT”

#### **RESOLUTION 2025-002**

##### **Designation Official Newspaper for the Town of Pawling**

NOW THEREFORE BE IT RESOLVED, that the Poughkeepsie Journal, a newspaper regularly published in the Town of Pawling, Dutchess County, New York, and having a general circulation in the Town, and being a newspaper entered as second-class mail matter, be and the same hereby is designated as the official newspaper of the Town, and

NOW THEREFORE BE IT FURTHER RESOVLED, that the Town Clerk be and is hereby authorized and directed to give notice of such designation to the publisher of such newspaper.

**MOTION:** Councilman McCarthy

**SECOND:** Councilwoman Snow

#### **ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-003**  
**Designating the Time and Place for Meeting of the Town Board for the Calendar Year 2025**

NOW THEREFORE BE IT RESOLVED, that the Regular Monthly Meetings of the Town Board of the Town of Pawling shall be held at 6:00 PM, at Pawling Town Hall, 160 Charles Colman Boulevard, in the Village of Pawling, Dutchess County, New York, in the evening of the first (1st) and second (2nd) Wednesday of each month, or at such other place or time within the Town of Pawling as the Town Board shall from time to time designate, and

NOW THEREFORE BE IT FURTHER RESOLVED, that the meetings of the Town Board, including any adjourned or rescheduled meetings shall be posted in Town Hall on the Town bulletin board and on the Town website. The Town Clerk is directed to take whatever steps are necessary to have such Town Board meetings accurately reflected on the Town bulletin board and Town website; and

NOW THEREFORE BE IT FURTHER RESOLVED, that the months of June, July, August, will have only one meeting of the Town Board; specifically, June 11, July 9, and August 13.

**MOTION:** Councilman McCarthy  
**SECOND:** Councilwoman Pitt

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”	Councilman Mygan – “AYE”
Councilman McCarthy – “AYE”	Councilwoman Snow - “AYE”
Supervisor Schmitt – “ABSENT”	

**RESOLUTION 2025-004**  
**Setting Meeting Dates for the Planning Board and Zoning Board of Appeals**

NOW THEREFORE BE IT RESOLVED, that the meeting dates for Planning Board and the Zoning Board of Appeals is as follows:

Planning Board: First and Third Mondays of each month starting at 7:00 PM.  
Zoning Board of Appeals: Fourth Monday of each month starting at 7:00 PM.

**MOTION:** Councilman McCarthy  
**SECOND:** Councilwoman Pitt

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”	Councilman Mygan – “AYE”
Councilman McCarthy – “AYE”	Councilwoman Snow - “AYE”
Supervisor Schmitt – “ABSENT”	

**RESOLUTION 2025-005**  
**Designation of Grievance Day in the Town of Pawling**

WHEREAS, the Town of Pawling, as required by New York State Law, holds a day in which property owners can grieve their property taxes, and

NOW THEREFORE BE IT RESOLVED, that the Town of Pawling will hold Grievance Day on Wednesday, May 28, 2025.

**MOTION:** Councilman McCarthy

**SECOND:** Councilwoman Snow

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-006**

**Designating Various Banks as the Official Depositories for the Town of Pawling**

NOW THEREFORE BE IT RESOLVED, that the banks listed below, all located and authorized to do business in the State of New York (hereinafter the “Banks”) are hereby designated as the depositories of the Town of Pawling:

Putnam County Savings Bank, M&T Bank, and Key Bank

RESOLVED, that until further order of the Town Board of the Town of Pawling, the maximum amount that may be kept on deposit at the aforementioned Banks at any one time is Five Million Dollars (\$5,000,000.00).

RESOLVED, that the Town Supervisor of the Town of Pawling is hereby authorized to execute and deliver all security and custody agreements relating to the pledge of collateral by the Bank as security for the deposit of public funds by, and the investment of public funds of, the Town of Pawling government and the custody of such collateral and investments all in such form as may be approved by any such officers, such approval to be evidence of the execution of any such agreement.

RESOLVED, that the Town of Pawling is authorized to accept an Eligible Surety Bond as security for the deposit of public funds by the Town of Pawling, having such terms and conditions as shall be approved by resolution of the Town of Pawling or as set forth in the investment policy adopted by the Town of Pawling.

RESOLVED, that the Banks are hereby appointed as an agent of and custodian for the Town of Pawling to hold collateral pledged by the Banks as security for deposits of public funds by the Town of Pawling and to hold investments of the Town.

RESOLVED, that the following officers of the Town of Pawling be and hereby are, and each of them hereby is, authorized to open accounts or otherwise to conduct business with the aforementioned Banks and to deposit any of the funds of the Town of Pawling in the Banks either at its head office or at any of its branches:

Town Supervisor or Deputy Supervisor, Town Clerk, Tax Collector, Justices of the Justice Court

Such officers are also authorized to give any and all instructions to charge accounts of the Town of Pawling which they have opened with the aforementioned Banks. Any one or more of these officers are also authorized to enter into agreements with the Banks with respect to products or services relating to the accounts or other Bank services, including, but not limited to, wire and other funds transfers products, night deposits, safe deposit boxes and direct deposit of payroll, in whatever form as may be approved by that officer.

RESOLVED, that until further order of the Town of Pawling, any funds of the Town of Pawling deposited in the aforementioned Banks or placed with the Banks for investment are subject to withdrawal, transfer or charge at any time and from time to time, electronically or otherwise, upon checks, authorizations, letters or other instruments, orders, items or instructions for the payment or transfer of money when made, signed, drawn, accepted, endorsed or given, orally, in writing, or by any other means, on behalf of the Town of Pawling by any one of the following:

Town Supervisor or Deputy Supervisor, Town Clerk, Tax Collector, Justices of the Justice Court  
RESOLVED, that the Banks are hereby authorized to pay any such check, authorization, letter, or other instrument, order or item or execute any such instructions or effect any such withdrawal, transfer or charge and also to receive the same from the payee or any other holder without inquiry as to the circumstances of issues, withdrawal, transfer or charge or the disposition of the proceeds, even if drawn to the individual order of or paid to any signing person, or payable to the Banks or others for his or her account, or tendered in payment of his or her individual obligation, and whether drawn against an account in the name of the Town of Pawling or in the name of any officer or agent of the Town of Pawling as such, and, at the option of the Banks, even if the account shall not be in credit to the full amount of such instrument, withdrawal, transfer or charge.

RESOLVED, that the Banks, as designated depository of the Town of Pawling, be and hereby are requested, authorized and directed to honor all checks, authorizations, letters, or other instruments, orders, items or instructions for the payment or transfer of money when made, signed, drawn, accepted, endorsed or given in the Town of Pawling name on its account(s) (including but not limited to those drawn to the individual order of or paid to any person or persons whose name or names thereon as signor or signers thereof or who deliver such instructions) when bearing or purporting to bear the facsimile signature(s) of any one of the following:

Town Supervisor or Deputy Supervisor, Town Clerk, Tax Collector, Justices of the Justice Court

and the Banks shall be entitled to honor and to charge the Town of Pawling for all such checks, authorizations, letters, or other instruments, orders, items or instructions regarding the payment or transfer of money, regardless of by whom or by what means the actual or purported facsimile signature or signatures thereon may have been affixed thereto if such facsimile signature or signatures resemble the facsimile specimens from time to time filed with the Banks by the recording officer or other officer of the Town of Pawling.

RESOLVED, that the Town Supervisor of the Town of Pawling is authorized to open one or more accounts with the Banks for the provision of investment advisory, custodial and other investment services on behalf of the Town of Pawling (the "Account") and to execute agreements (including amendments thereto) on behalf of the Town of Pawling with respect to the Account.

RESOLVED, that the following officers of the Town of Pawling are authorized to instruct the Banks, in writing, orally, electronically or by means of telex, TWX, facsimile transmission, bank wire or other teleprocess, regarding any notices, instructions or requests made by the Town of Pawling in accordance with any security agreement with the Banks, and the establishment, modification or replacement of investment objectives for the Account, the purchase, sale, transfer or other disposition of funds or property held in the Account, the transfer of funds or property into the Account, and any other matters concerning the Account:

Town Supervisor or Deputy Supervisor, Town Clerk, Tax Collector, Justices of the Justice Court

RESOLVED, that the Town of Pawling be and hereby is authorized to certify to the Banks the names of the present officers of the Town of Pawling and other persons authorized to sign for it (including but not limited to persons to whom such officers or authorized persons have delegated their authority) and the offices respectively held by them, if any, together with specimens of their signatures, and in case of any change of authorized persons or of any holder of any such office or holders of any such officers, the fact of such change and the name of any new officers and the offices respectively held by them, if any, together with specimens of their signatures; and the Banks be and are hereby authorized to honor any checks, notes, drafts, bills of exchange, acceptances, undertakings, authorizations, letters, or other instruments, orders, items or instructions or agreements or other documents signed by any new officer or officers in respect of whom it has received any such certificate or certificates or by any such person with the same force and effect as if said officer or said officers or person were named in the foregoing resolutions.

RESOLVED, that the Banks be promptly notified in writing by the Town Clerk of the Town of Pawling of any change in these resolutions, such notice to be given to each office of the Banks in which any account of the Town of Pawling may be maintained or from which any product or service affected by such change is provided to the Town of Pawling, and that until it has actually so received such notice in writing it is authorized to act in pursuance of these resolutions, and that until it has actually received such notice and has had a reasonable opportunity to act upon such notice, it shall be indemnified and saved harmless from any loss suffered, claim or liability incurred by it in continuing to act in pursuance of these resolutions, even though these resolutions may have been changed.

**MOTION:** Councilman McCarthy  
**SECOND:** Councilwoman Snow

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”                      Councilman Mygan – “AYE”  
Councilman McCarthy – “AYE”                      Councilwoman Snow - “AYE”  
Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-007**  
**Establishing Salaries for Elected Officials in the Town of Pawling**

BE IT RESOLVED, that the annual salaries for calendar year 2025 for the following named elected Town Officials be in the same hereby are fixed and established at the following rates in accordance with the duly adopted budget of the Town of Pawling for calendar year 2025, retroactive to January 1, 2025:

\$25,703.00	Supervisor
\$2,000.00	Deputy Supervisor
\$10,267.00	Councilmember (4)
\$62,921.00	Town Clerk
\$19,164.00	Town Justice (2)
\$71,076.00	Superintendent of Highways
\$18,749.00	Tax Collector

BE IT FURTHER RESOLVED, that the salaries of the persons holding the aforementioned positions shall be divided over a 26 week pay period, and paid bi-weekly, retroactive to and commencing on January 1, 2025, and thereafter for the remainder of the 2025 calendar year.

**MOTION:** Councilman McCarthy  
**SECOND:** Councilwoman Pitt

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”                      Councilman Mygan – “AYE”  
Councilman McCarthy – “AYE”                      Councilwoman Snow - “AYE”  
Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-008**  
**Establishing Petty Cash Funds for Various Offices**

WHEREAS, pursuant to Town Law §64 (1-a), the Town Board is authorized to establish petty cash funds for any Town officer, head of a department or office in the Town, for payment, in advance of audit, of a properly itemized or certified bill for materials, supplies or services furnished to the Town for the conduct of its affairs and upon such terms as set forth in Town Law § 64 (1-a), and

NOW THEREFORE BE IT RESOLVED, that the Town Clerk, Tax Collector, Town Justice Court, Legislative Aide and the Town Recreation Department are hereby authorized and directed to establish a petty cash fund, in a sum not to exceed Two Hundred Fifty Dollars (\$250.00) for each such petty cash fund, and

NOW THEREFORE BE IT FURTHER RESOLVED, that all such disbursements made from petty cash funds and the audit of such funds shall be made in accordance with the express provisions, terms and conditions of Town Law § 64 (1-a), and that reconciliation statements will be submitted to the Town Supervisor's office by the 15th of April, July, October and January for the prior quarter's activity.

**MOTION:** Councilman McCarthy

**SECOND:** Councilwoman Pitt

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-009**

**Setting Town of Pawling Mileage Reimbursement Rate for 2025**

WHEREAS, pursuant to Town Law §116(1), the Town of Pawling compensates employees for the use of the employee's personal vehicle whenever the employee utilizes such personal vehicle for Town business, and

WHEREAS, the Internal Revenue Service has established the allowable reimbursement rate for 2025 at the rate of \$0.70 per mile for business miles driven, and

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. The recitations above set forth are incorporated in this Resolution as if fully set forth and adopted herein.
2. The Town Board hereby establishes and authorizes the allowable mileage reimbursement rate to a Town employee at \$0.70 per mile for business miles driven whenever a Town employee uses his/her personal vehicle for Town business, effective January 1, 2025. This rate shall remain in effect until modified by further Town Board Resolution.

**MOTION:** Councilman McCarthy

**SECOND:** Councilwoman Snow

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-010**

**Establishing Paid Holidays for Employees of the Town of Pawling**



NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby establishes the paid holiday schedule for employees of the Town of Pawling for the calendar year 2025 as follows:

Martin Luther King’s Birthday	Monday, January 20, 2025
Presidents Day	Monday, February 17, 2025
Good Friday	Friday, April 18, 2025
Memorial Day	Monday, May 26, 2025
Juneteenth	Thursday, June 19, 2025
Independence Day	Friday, July 4, 2025
Labor Day	Monday, September 1, 2025
Columbus Day	Monday, October 13, 2025
Veteran’s Day	Tuesday, November 11, 2025
Thanksgiving (day before)	Wednesday, November 26, 2025 (close @ noon)
Thanksgiving	Thursday, November 27, 2025
Thanksgiving	Friday, November 28, 2025
Christmas Eve	Wednesday, December 24, 2025 (close @ noon)
Christmas Day	Thursday, December 25, 2025
Day After Christmas	Friday, December 26, 2025
New Year’s Day (2026)	Thursday, January 1, 2026
Day After New Year’s Day (2026)	Friday, January 2, 2026

**MOTION:** Councilman McCarthy

**SECOND:** Councilman Mygan

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-011**

**Authorizing Attendance at the 2025 Association of Towns Annual Meeting and Appointing the Delegates**

WHEREAS, the Town Board of the Town of Pawling has annually authorized elected officials and employees of the Town of Pawling to attend the New York State Association of Towns Annual Meeting and Educational Conference in the City of New York, and

WHEREAS, the Town Budget for Fiscal Year 2025 includes educational expense line items for various Town departments, and

WHEREAS, the Town Board of the Town of Pawling has determined the purpose of attendance at the Conference to be primarily educational and requires all attendees to attend a minimum of four (4) hours of daily educational seminars, and

WHEREAS, the Town Board hereby authorizes payment of related expenses for attendance at the conference, and

WHEREAS, the Town Board seeks to appoint a delegate and an alternate delegate to the conference on behalf of the Town of Pawling.

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. The recitations above set forth are incorporated in this Resolution as if fully set forth and adopted herein.
2. The Town Board hereby authorizes and approves elected officers, appointees and employees of the Town to attend the 2025 New York State Association of Towns Meeting and Educational Conference in the City of New York.

- 3. The Town Board hereby authorizes the pre-payment to the New York State Association of Towns for the conference registration costs, overnight accommodations and advance expense payment on a “per diem” basis in accordance with the NYS Office of the State Comptroller guidelines. The Town Board requires “per diem” advance expense payments to be requested through an executed voucher by each attendee.
- 4. The Town Board hereby appoints James Schmitt to serve as the delegate to the Association of Towns at the February 2025 Annual Meeting and hereby appoints James McCarthy as the alternate delegate for said meeting.

**MOTION:** Councilman McCarthy  
**SECOND:** Councilwoman Pitt

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”                      Councilman Mygan – “AYE”  
  
Councilman McCarthy – “AYE”                      Councilwoman Snow - “AYE”  
  
Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-012**  
**Appointment of the Dog Control Officer for the Town of Pawling**

BE IT RESOLVED, that Mary Madsen is hereby appointed as Dog Control Officer for the Town of Pawling for calendar year 2025.

NOW THEREFORE BE IT FURTHER RESOLVED, that said Mary Madsen shall receive a \$20,000 salary as set forth in the duly adopted Budget for the Town of Pawling for calendar year 2025 and that said salary shall be payable in 52 weekly installments retroactive to and commencing on January 1, 2025.

**MOTION:** Councilman McCarthy  
**SECOND:** Councilwoman Pitt

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”                      Councilman Mygan – “AYE”  
  
Councilman McCarthy – “AYE”                      Councilwoman Snow - “AYE”  
  
Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-013**  
**Appointment Public Information Officer for the Town of Pawling**

WHEREAS, the position of Public Information Officer is an appointed position that provides information to the public, media, and town employees on programs, services, issues and policies, and

NOW THEREFORE BE IT RESOLVED, that James Schmitt and Catherine Giordano are hereby appointed the Town of Pawling Information Officers.

**MOTION:** Councilman McCarthy  
**SECOND:** Councilwoman Snow

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”                      Councilman Mygan – “AYE”  
  
Councilman McCarthy – “AYE”                      Councilwoman Snow - “AYE”

Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-014**

**Acknowledging the Appointment of the Deputy Supervisor for the Town of Pawling**

NOW THEREFORE BE IT RESOLVED, that Town Supervisor James Schmitt has appointed James McCarthy to hereby serve as Deputy Supervisor for the Town of Pawling for calendar year 2025.

NOW THEREFORE BE IT FURTHER RESOLVED, that said James McCarthy shall receive a \$2,000 salary as set forth in the duly adopted Budget for the Town of Pawling for calendar year 2025 and that said salary shall be payable in 52 weekly installments retroactive to and commencing on January 1, 2025.

**MOTION:** Councilwoman Pitt

**SECOND:** Councilman Mygan

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “ABSTAINED”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-015**

**Acknowledging the Appointment of the Bookkeeper for the Town of Pawling**

NOW THEREFORE BE IT RESOLVED, that Town Supervisor James Schmitt has appointed Christine Mitchell to hereby serve at the pleasure of the Town Supervisor as Bookkeeper for the Town of Pawling for calendar year 2025, and

BE IT FURTHER RESOLVED, that said Christine Mitchell shall receive a salary as set forth in the duly adopted Budget for the Town of Pawling for calendar year 2025 and that said salary shall be payable in 26 bi-weekly installments retroactive to and commencing on January 1, 2025. Christine Mitchell shall be compensated with Flex Time for any time worked outside normal business hours as approved by the Town Supervisor.

**MOTION:** Councilman McCarthy

**SECOND:** Councilwoman Pitt

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-016**

**Appointment of the Water District Clerks for the Town of Pawling**

BE IT RESOLVED, that Catherine Giordano and Cheryl Knowles are hereby appointed as the Water District Clerks for the Town of Pawling for calendar year 2025.

NOW THEREFORE BE IT FURTHER RESOLVED, that said Catherine Giordano shall receive a \$1,360.00 stipend and Cheryl Knowles shall receive a \$1,604.00 stipend as set forth in the duly adopted Budget for the Town of Pawling for calendar year 2025 and that said salaries shall be payable in 26 bi-weekly installments retroactive to and commencing on January 1, 2025.

**MOTION:** Councilman McCarthy

**SECOND:** Councilwoman Snow

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-017**

**Appointment of the Secretary to the Planning Board and Secretary to the Zoning Board of Appeals**

WHEREAS, pursuant to the authority vested in the Planning Board pursuant to Town Law § 272, the Planning Board hereby confirms to the Town Board that it wishes to appoint JoAnne Daley to the position of Part-Time Secretary to the Planning Board; and

WHEREAS, the Zoning Board of Appeals hereby recommends to the Town Board that JoAnne Daley be appointed to the position of Part-Time Secretary to the Zoning Board of Appeals.

WHEREAS, the appointment is a full-time position.

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. The recitations above set forth are incorporated in this Resolution as if fully set forth and adopted herein.
2. The Town Board hereby acknowledges the appointment of JoAnne Daley to the position of Part-Time Secretary to the Planning Board and hereby appoints JoAnne Daley as Part-Time Secretary to the Zoning Board of Appeals for the calendar year 2025, said appointment to expire December 31, 2025.

JoAnne Daley shall be paid an annual salary as set in the 2025 adopted Budget, to be paid in 26 bi-weekly installments

That the Secretary to the Planning Board shall be compensated with Flex Time for any time worked outside normal business hours as approved by the Town Supervisor.

**MOTION:** Councilwoman Pitt

**SECOND:** Councilwoman Snow

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “ABSTAINED”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-018**

**Appointment of the Town Attorney for the Town of Pawling**

WHEREAS, The Town of Pawling retains counsel for advice on legal matters, and

WHEREAS, the law firm of Hogan, Rossi & Liguori will provide counsel for said purpose, and

NOW THEREFORE BE IT RESOLVED, that the Town Board does hereby appoint the law firm of Hogan, Rossi & Liguori as Town Attorneys for the Town of Pawling to be compensated at the rate set in the 2025 Town Budget.

**MOTION:** Councilman McCarthy

**SECOND:** Councilwoman Pitt

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-019**

**Appointment of Legal Counsel for the Purposes of Litigation / Tax Certiorari for the Town of Pawling**

WHEREAS, The Town of Pawling retains counsel for advice on legal or court litigation matters, and

WHEREAS, the law firm of Hogan, Rossi & Liguori will provide counsel for said purpose, and

NOW THEREFORE BE IT RESOLVED, that the Town Board does hereby authorize the law firm of Hogan, Rossi & Liguori to be employed and retain services for the purposes of furnishing the Town Board and its officers and agencies, with such professional services as may be required and shall receive compensation for such services for Tax Certiorari and Litigation at the hourly rate not to exceed that of the rate set in the 2025 Town Budget.

**MOTION:** Councilman McCarthy

**SECOND:** Councilwoman Snow

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-020**

**Appointment of Legal Counsel for the Purposes of Labor for the Town of Pawling**

Whereas, the Town of Pawling retains counsel for advisement on labor and personnel matters, therefore, be it

Resolved, that the Town Board hereby authorizes Hogan, Rossi & Liguori to be appointed as Town Labor Counsel for the year 2025.

**MOTION:** Councilman McCarthy

**SECOND:** Councilwoman Snow

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-021**

**Appointment of a Town Court Special Prosecutor for the Town of Pawling**

WHEREAS, the position of Town Court Prosecutor is an appointed position that serves at the pleasure of the Town Board, and

NOW THEREFORE BE IT RESOLVED, that Cappillino, Rothschild & Egan, LLP and Hogan, Rossi & Liguori are hereby appointed Town of Pawling Town Special Prosecutors.

**MOTION:** Councilman McCarthy

**SECOND:** Councilwoman Pitt

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-022**

**Appointment of Engineering Services for the Town of Pawling**

WHEREAS, the position of Engineer to the Town is an appointed position serving for a one-year term of the pleasure of the Town Board, and

NOW THEREFORE BE IT RESOLVED, The Laberge Group is hereby named Engineer to the Town for the purposes of furnishing the Town of Pawling; its officers and agencies, such professional engineering and planning services as necessary and may be required.

**MOTION:** Councilman McCarthy

**SECOND:** Councilwoman Pitt

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-023**

**Appointment of Additional Engineering Services for the Town of Pawling**

WHEREAS, the position of Engineers to the Town is an appointed position serving for a one-year term of the pleasure of the Town Board, and

WHEREAS, the term of Engineers to the Town is effective the date January 8, 2025 herein known as the Town of Pawling Reorganization Meeting of 2025, and

NOW THEREFORE BE IT RESOLVED, RONALD J. GAINER, P.E., PLLC, Zarecki & Associates and Putnam Engineering are hereby appointed to serve as Additional Engineering Services to the Town for the purposes of furnishing the Town of Pawling; its officers and agencies, such professional engineering and planning services as necessary and may be required.

**MOTION:** Councilman McCarthy

**SECOND:** Councilwoman Snow

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-024**  
**Appointment of Financial Advisor for the Town of Pawling**

WHEREAS, a financial advisor assists in organizing and structuring debt for the best possible rates, and

NOW THEREFORE BE IT RESOVED, that the Town Board of the Town of Pawling hereby appoints Beth Ferguson of Fiscal Advisors & Marketing Inc. as the Financial Advisor to the Town of Pawling.

**MOTION:** Councilman McCarthy  
**SECOND:** Councilwoman Pitt

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”                      Councilman Mygan – “AYE”  
Councilman McCarthy – “AYE”                      Councilwoman Snow - “AYE”  
Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-025**  
**Voting Delegate DCMS4CC**

WHEREAS, the Town of Pawling is a member in good standing with the Dutchess County MS4 Coordination Committee (DCMS4CC), and

WHEREAS, participation in such committee enhances the towns ability to address issues of mutual concern in matters of compliance with Phase II Stormwater regulations, and

WHEREAS, municipalities from all over Dutchess County are members of the DCMS4CC to plan education campaigns, product media items for distribution, provide training on Stormwater practices to municipal employees and Board members, and

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby designates JoAnne Daley as the Voting Delegate for the Town of Pawling.

**MOTION:** Councilman McCarthy  
**SECOND:** Councilwoman Snow

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”                      Councilman Mygan – “AYE”  
Councilman McCarthy – “AYE”                      Councilwoman Snow - “AYE”  
Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-026**  
**Appointment: Chair, Planning Board**

NOW THEREFORE BE IT RESOLVED, that Aaron Cioppa is hereby appointed Chair for a one-year term commencing on one January 1, 2025 and ending on December 31, 2025 and shall become compensated at a rate set within the adopted 2025 Town of Pawling Budget.

**MOTION:** Councilman McCarthy  
**SECOND:** Councilwoman Snow

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”                      Councilman Mygan – “AYE”  
Councilman McCarthy – “AYE”                      Councilwoman Snow - “AYE”  
Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-027**  
**Appointment: Chair, Zoning Board of Appeals**

NOW THEREFORE BE IT RESOLVED, that Margaux Miller is hereby appointed Chair for a one-year term commencing on one January 1, 2025 and ending on December 31, 2025 and shall be compensated at a rate set within the adopted 2025 Town of Pawling budget.

**MOTION:** Councilman McCarthy  
**SECOND:** Councilwoman Pitt

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”                      Councilman Mygan – “AYE”  
Councilman McCarthy – “AYE”                      Councilwoman Snow - “AYE”  
Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-028**  
**Appointments to the Planning Board of the Town of Pawling**

NOW THEREFORE BE IT RESOLVED, that Greg Bernard is appointed Town of Pawling Planning Board to a three-year term ending on December 31, 2027.

**MOTION:** Councilman McCarthy  
**SECOND:** Councilwoman Pitt

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”                      Councilman Mygan – “AYE”  
Councilman McCarthy – “AYE”                      Councilwoman Snow - “AYE”  
Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-029**  
**Appointments to the Planning Board of the Town of Pawling**

NOW THEREFORE BE IT RESOLVED, that Jennifer Coleman is appointed Town of Pawling Planning Board to a three-year term ending on December 31, 2027.

**MOTION:** Councilman McCarthy  
**SECOND:** Councilwoman Pitt

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”                      Councilman Mygan – “AYE”  
Councilman McCarthy – “AYE”                      Councilwoman Snow - “AYE”  
Supervisor Schmitt – “ABSENT”



**RESOLUTION 2025-030**  
**Appointments to the Zoning Board of the Town of Pawling**

NOW THEREFORE BE IT RESOLVED, that Terrance Wansley is appointed to the Town of Pawling Zoning Board to a three-year term ending on December 31, 2027.

**MOTION:** Councilman McCarthy  
**SECOND:** Councilwoman Pitt  
**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”                      Councilman Mygan – “RECUSED”  
Councilman McCarthy – “AYE”                      Councilwoman Snow - “AYE”  
Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-031**  
**Appointment of the Town Historian of the Town of Pawling**

NOW THEREFORE BE IT RESOLVED, that Robert P. Reilly is appointed as Town Historian of the Town of Pawling to a two-year term ending on December 31, 2025 and that said Robert P. Reilly shall receive an annual salary of \$1,500.00.

**MOTION:** Councilman McCarthy  
**SECOND:** Councilwoman Pitt

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”                      Councilman Mygan – “AYE”  
Councilman McCarthy – “AYE”                      Councilwoman Snow - “AYE”  
Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-032**  
**Appointment of the Transfer Station Manager for the Town of Pawling**

WHEREAS, the position of Transfer Station Manager is an appointed position serving for a one-year term at the pleasure of the Town Board of the Town of Pawling, and

NOW THEREFORE BE IT RESOLVED, that the current term of the Transfer Station Manager is effective to the date of January 1, 2025.

NOW THEREFORE BE IT FURTHER RESOLVED, that Robert Brill is hereby appointed Town of Pawling Transfer Station Manager, and compensated at the amount established within the approved Town of Pawling 2025 budget, and

NOW THEREFORE BE IT FURTHER RESOLVED, that bi-monthly activity reports relating to the operation of the Transfer Station will be submitted to the Town Supervisor and Town Board members for their review.

**MOTION:** Councilman McCarthy  
**SECOND:** Councilwoman Pitt

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”                      Councilman Mygan – “AYE”  
Councilman McCarthy – “AYE”                      Councilwoman Snow - “AYE”

Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-033**  
**Appointment of Fire Commissioner**

WHEREAS, the Pawling Fire District is overseen by the board of fire commissioners that are appointed jointly by the Town of Pawling and Village of Pawling, and

WHEREAS, the board of fire commissioners has recommended that Chris Burke be re-appointed for another five (5) year term, and

NOW THEREFORE BE IT RESOLVED, that the town board of the Town of Pawling hereby appoints Chris Burke to a five (5) year term effective 1/1/2025 and ending on 12/31/2029.

**MOTION:** Councilman McCarthy

**SECOND:** Councilwoman Pitt

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-034**  
**Appointment to the Pawling Joint Sewer Commission**

WHEREAS, a vacancy exists on the Pawling Joint Sewer Commission, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby confirms the Town Supervisor’s appointment of James McCarthy to serve as a Commissioner on the Pawling Joint Sewer Commission, and

NOW THEREFORE BE IT FURTHER RESOLVED, that the Town Board of the Town of Pawling hereby confirms the Town Supervisor’s appointment of Corinne Musella-Pitt to serve as a Commissioner on the Pawling Joint Sewer Commission, and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Pawling hereby confirms the Town Supervisor’s appointment of Coleen Snow to serve as an Alternate Commissioner on the Pawling Joint Sewer Commission.

**MOTION:** Councilman McCarthy

**SECOND:** Councilwoman Snow

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “NAY”

Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-035**  
**Payroll Schedule 2025**

WHEREAS, the Town Board shall adopt the Bi-Weekly Payroll Schedule for each year at the reorganization meeting, and

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby adopts the 2025 Bi-Weekly Payroll Schedule every other Friday.

**MOTION:** Councilman McCarthy

**SECOND:** Councilwoman Pitt

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-036**  
**Consultant, Stormwater Management Program (MS4)**

WHEREAS, the Town of Pawling appoints a consultant for the Stormwater Management program of the NYSDEC and NYCDEP Regulations placed upon the Town, and

WHEREAS, the Town has received the services of *Stormwater Management Consultants* and has been advised on matters of the East of the Hudson Coalition, Dutchess County East of Hudson group, and

WHEREAS, Walter Artus has reviewed the Town for compliance, and

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby appoints Walter Artus to provide such services to the Town of Pawling for the year 2025.

**MOTION:** Councilman McCarthy

**SECOND:** Councilwoman Pitt

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-037**  
**Approval of Flex Time**

WHEREAS, the Town of Pawling operates the Dutcher Golf Couse and has appointed a Clubhouse Manager to operate the facility, and

WHEREAS, due to the nature of the operational duties the Clubhouse Manager must at times work over the normal regularly scheduled work hours, and

NOW THEREFORE BE IT RESOLVED, the Clubhouse Manager shall be compensated at the rate set within the 2025 adopted Budget, and

NOW THEREFORE BE IT FURTHER RESOLVED, that the Clubhouse Manager shall be compensated with Flex Time for any time worked outside normal hours as approved by the Town Supervisor.

**MOTION:** Councilman McCarthy

**SECOND:** Councilwoman Pitt

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-038**

**Authorizing Agreement between Town of Pawling Water District No. 2 and Cedarwood Environmental Services**

WHEREAS, the Town of Pawling has been utilizing the services of H2O Innovations for the maintenance of Water District No. 2, and

WHEREAS, as of January 15, 2025, H2O Innovations will be terminating their services to the Town, and

WHEREAS, the Town is desirous to contract for operation of Water District No. 2 with Cedarwood Environmental Services (Delaware Operations, Inc.) and to maintain professional administration for a period of three (3) years, and

WHEREAS, the following will be provided by the Operator, subject to modification by the Town at any time:

- a. Daily inspection of the well house and all required daily testing.
- b. Routine sampling required by the NYS Department of Health.
- c. Filing of monthly reports to the NYS Department of Health.
- d. Handle any inspections by the NYS Department of Health.
- e. Write any correspondence needed to the NYS Department of Health and explain any correspondence received.
- f. Provide off-site technical support 24 hrs./day.
- g. Emergency call-ins (alarms etc.), billed at the rate provided.
- h. Lawn mowing
- i. Snow removal

WHEREAS, The Town agrees to provide the following in conjunction with the operation of the water system:

- a. Chemicals
- b. Material and Supplies
- c. Plant Insurance
- d. Utilities
- e. Excavation Work
- f. Permit Fee(s)
- g. Capital Improvements
- h. Specialized Maintenance Contracts

WHEREAS, the cost for 7-day per week coverage (including certifications) is \$1,645.00 per month, and

WHEREAS, this will be a cost saving of \$960.00 for Water District No. 2 for 2025, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby approves the agreement between the Town of Pawling Water District No. 2 and Cedarwood Environmental Services at \$1,645.00 per month, and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Pawling authorizes the Town Supervisor to execute this agreement.

**MOTION:** Councilman McCarthy

**SECOND:** Councilwoman Pitt

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-039**  
**Setting Parks, Recreation, and Facility Use Fees for 2025**

WHEREAS, the Town of Pawling Recreation Department has proposed the following fees for Parks and Recreation programs and services for 2025:

<b>2025 PROJECTED PROGRAM &amp; MEMBERSHIP FEES</b>			
<u>CAMP</u>	<u>\$ RESIDENT PRICING</u>	<u>NON-RESIDENT \$</u>	
Traditional Camp / weekly session	\$210/week	\$250/week	potty trained age 4 - entering 8th grade, discounted rate for each week added discounted reate for each week added entering 9th grade entering 10th grade 7am -9 am 4pm - 6pm *if there is a need for this service*
Summer School Enrollment & Camp	\$90/week	n/a	
Leader In Training / Session	\$115	\$145	
Counselor In Training / Session	\$55	\$80	
Before Care /weekly fee	\$45	\$70	
After Care / weekly fee	\$45	\$70	
Beach Week (5 days)	\$250	\$300	
Late Camp Regsitrarion Fees			
May 15	\$10 per camper	\$15 pre camper	
June 15	\$15 per camper	\$20 per camper	
July 15	\$20 per camper	\$25 per camper	
*addtions or changes made as needed and presented to the board			
<u>WATERFRONT PROGRAMS</u>	<u>\$ RESIDENT PRICING</u>	<u>NON-RESIDENT \$</u>	
Swim Lesson / Sesion (1 week)	\$55	\$70	
Swim Team / Season (6 week)	\$100	\$125	
*addtions or changes made as needed and presented to the board			
<u>WATERFRONT MEMBERSHIP</u>	<u>\$ RESIDENT PRICING</u>	<u>NON-RESIDENT \$</u>	
Individual Adult	\$75	\$150	
Individual Child / Senior (62+)	\$50	\$100	
Family Membership (2)	\$100	n/a	*family" is up to two parents and their unmarried children under the age of 21. Children 2 and under are FREE
Family Membership (3)	\$125	n/a	
Family Membership (4)	\$150	n/a	
Family Membership (5)	\$200	n/a	
Weekday Daily Pass	5 per person	\$10 per person	
Weekend Daily Pass	\$5 per child + senior, \$10 per adult	\$15 per child + senior \$20 per adult	children 2 and under FREE
			children 2 and under FREE
*addtions or changes made as needed and presented to the board			
<u>RECREATION PROGRAMS</u>	<u>\$ RESIDENT PRICING</u>	<u>NON-RESIDENT \$</u>	
Art Workshops	varies	varies	
Bounce Into Summer	\$0	\$0	
Co-Ed Volleyball (Feb-May)	\$40	\$50	
Co-Ed Volleyball (Sept - Dec)	\$40	\$50	
Easter Egg Hunt	\$0.00	n/a	
Flag Football (6 weeks)	\$70	\$80	
French Class	\$5 per day	n/a	
Holiday Story Time with Santa	\$0	\$0	
Indoor Pickleball Monthly	\$12-\$15	\$20-\$25	
Make a Scene Theater Program *grant funded	\$0	\$0	
Music By The Lake Concerts	\$0	\$0	
One Day Basketball Skills Session	\$25	\$30	
Over 35 Basketball	\$0	\$0	
Pawling Book Club	\$0	\$0	
Rec Club After School* eff: 9/24	\$300	n/a	
Rec Club Before School* eff: 9/24	\$225	n/a	
Senior Fitness	\$0	\$0	

Senior Lunch of the Month	\$0	n/a
The Great Inflate	\$0.00	\$0.00
The Kids Table Cooking Class (6 weeks)	\$125	\$135
Tiger Running Club	\$25 per week	\$35 per week
Tiny Tots Sports	\$80 per session	\$90 per session
Tiny Tots Tumbling	\$45	\$55
Toddler Troop Playgroup	\$0	\$0
Trick or Treat Trail	\$0.00	n/a
Walking Club	\$0	\$0
*Additional programs will be added as we continue to grow and offer new programs		
<u>RECREATION MEMBERSHIP</u>	<u>\$ RESIDENT PRICING</u>	<u>NON-RESIDENT \$</u>
Pickleball (April 15 - November 15)	\$50	\$125
<u>TRIATHLON</u>	<u>ENTRY PRICING</u>	
Sprint Triathlon (age 16+)	\$90-\$150 per person depending on registration date	
Youth Trithalon (age 5-15)	\$50-\$75 for Youth Triathlon depending on registration date	
In-House Race Directors (2)	\$3,000 for up to 399 registrants	

FACILITY RENTAL FEES

2025 Town of Pawling facility rental fees	MONDAY-THURSDAY			FRIDAY-SUNDAY			INCLUDES	extra hour fee if available?	HOLIDAYS (if available)	Community Orgnaization One Time Rental *with volunteer commitments at Rec Events* NOT AVAIALBE ON HOLIDAYS
Auditorium	9am-7pm			10am-9pm			20 chairs, 2 long tables, wifi, stage	100/hour	additional \$150 fee	\$25 per hour
	\$40/hour; 60/hour non-res			\$300/day; 500/day non-res						
JCPenney	9am-7pm			10am-9pm			20 chairs, 2 long tables, wifi	no	additional \$150 fee	\$20 per hour
	\$30/hour; 50/hour non-res			\$200/day; 400/day non-res						
Pavilion at Lakeside Park	9am-8pm; 4-8pm-(July 1- Sept 1)			9am-8pm			10 picnic tables, charcoal grill, electricity	no	additional \$150 fee	\$20 per hour
	\$25/hour; 45/hour non-res			\$225/day; 425/day non-res						
Teen Center	9am-7pm			10am-9pm			20 chairs, 2 long tables, wifi, stage, kitchen	100/hour	additional \$150 fee	\$25 per hour
	\$40/hour; 60/hour non-res			\$300/day; 500/day non-res						
Murrow Pavilion	9am-8pm			9am-8pm			4 picnic tables, grill	no	additional \$150 fee	\$10 per hour
	\$10/hour; 20/hour non-res			\$100/day; 200/day non-res						
Holmes Civic Center Upstairs Room	9am-7pm			10am-9pm			20 chairs, 2 long tables, kitchen	100/hour	additional \$150 fee	\$25 per hour
	\$35/hour; 55/hour non-res			\$300/day; 500/day non-res						
Town Hall Annex Building (lower level)	9am-7pm (Monday & Friday); 4pm-7pm (Tues-Thurs)			10am-9pm			long tables, kitchen, wheelchair accessible	no	additional \$150 fee	\$15 per hour
	\$20/hour (residents only)			\$100/day (residents only)						
Town Hall Pavilion	9am-8pm			9am-8pm				no	additional \$150 fee	\$10 per hour
	\$10/hour (residents only)			\$75/day (residents only)						
Lacrosse Fieds	\$60 / hour resident			\$40 / hour organization			\$80 / hour non resident			\$500 per season / per location
Baseball Fields	\$60 / hour resident + rate of electricity if needed			\$40 / hour organization + rate of electricity if needed			\$80 / hour non resident + electricity if needed			\$500 per season / per location
Soccer Fields	\$60 / hour resident			\$40 / hour organization			\$80 / hour non resident			\$500 per season / per location

Rink at Dodge Road	\$60 / hour resident + rate of electricity if needed				\$40 / hour organization + rate of electricity if needed			\$80 / hour non resident + electricity if needed		\$500 per season / per location
Special Events: Library Book Sale, Fall Fest, PCF Gala etc...										price determined on each event request and presented to the Town Board for approval

\*during hours that staff is onsite to open/close

FACILITY RENTAL - EXTRA ADD ONS

EXTRAS (added on to an approved rental)	
*Additional 100 deposits required for each add on	
Extended time	30/hour (before 9 am, after 7pm)
Inflatable gaga pit	100/event + additional deposit
Kitchen access (Lathrop or Teen Center)	200/up to 4 hrs + staff + additional deposit
Sports kit	20/event
Pickleball kit	10/event
Disc Golf kit	10/2 hours
Individual Discs	3/disc
Stage kit (microphone, spot light, speaker)	10/event
Movie kit (screen, projector, sound)	10/event + additional deposit
Game Room access (requires teen center staff)	100/event +additional deposit
Additional Staff	\$40/hour/1 staff
Birthday Party Package: game room, staff to set up games and fun	100/2 hours
Game Room access (requires teen center staff)	See b-day party package
Private Swimming area (camp area-wknds only)	\$400/20 people + 5/pp after that

CHAIRS	\$
1--20	Included in all indoor rentals
21--40	15
41--60	30
61--80	50
81--100	70
100--150	100
151--200	150
201+	175
TABLES 8FT	\$
1-2	Included in all indoor rentals
3-5	15
6-10	30
11-15	50
16-20	70
21+	100
ROUND TABLES	\$
1-5	15
6-10	30
11-15	50
16-20	70
21+	100

MOTION: Councilman McCarthy  
 SECOND: Councilman Mygan

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-040**  
**Establishing Pay Scale for Recreation Department Employees in the Town of Pawling**

WHEREAS, the Town of Pawling Recreation Department employs seasonal and full-time employees necessary to provide the various recreation programs which are funded by the Town, and

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby establishes the wages for the following employees employed or to be employed by the Town of Pawling Recreation Department for calendar year 2025 to be paid bi-weekly commencing with the first Friday following the start of employment as hereinafter set forth:

	2025 RECREATION PROGRAM TITLES & WAGES	
6772.1	Senior Program Supervisors	\$18-\$20
7020.1	Senior Rec Leader	\$24.34
	Rec Leader	\$22.89
7145.1	Teen Program Supervisor	\$17-\$20
	Teen Program Counselor	\$12-\$15
7230.1	Waterfront Director	\$18-\$21
	Head Lifeguard	\$17-\$19
	Senior Lifeguard	\$15-\$17
	Junior Lifeguard	\$14
	Senior Park Assistant	\$15-\$17
	Junior Park Assistant	\$13-\$15
7310.1	Program/Event Supervisor	\$17-\$20
	Program/Event Counselor	\$12-\$15
7320.1	Camp Director	\$23-\$25
	Camp Activities Coordinator	\$23-\$25
	Camp Activities Specialist	\$17-\$20
	Camp Behavior Specialist	\$17-\$20
	Camp Counselor	\$12.50 - \$15.50
7330.1	Rec Club Supervisor	\$17-\$20
	Rec Club Specialist	\$17-\$19
	Rec Club Junior Assisant	\$12 - \$15
	Rec Club Senior Assistant	\$15-\$17

**MOTION:** Councilman McCarthy  
**SECOND:** Councilman Mygan

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “RECUSED”

Supervisor Schmitt – “ABSENT”

**WORKSHOP AGENDA**

**RESOLUTION 2025-042**  
**Appointment of Part-Time Help to the Clerk’s Office**

WHEREAS, due to the resignation of Michael Keupp, a vacancy exists within the Clerk’s office, and



WHEREAS, after interviewing several candidates, the Town Clerk would like to fill the part-time position with Dina McDevitt, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling approves Dina McDevitt to serve as part-time help with the Clerk's office at an hourly rate of \$23.28 per hour, at 17.5 hours per week.

**MOTION:** Councilman McCarthy

**SECOND:** Councilwoman Snow

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “ABSENT”

**RESOLUTION 2025-043**

**Approval of Application to NYS Comptroller for Sewer District No. 4**

WHEREAS, the attached Application for Authorization to Establish Sewer District No. 4 was prepared by the Town Attorney at the direction of the Town Board of the Town of Pawling; and

WHEREAS, the Town Board believes the contents of the Application to be accurate; and

WHEREAS, the Town Board has determined that Sewer District No. 4 is in the public interest and will not constitute an undue burden on the properties proposed to be within the benefitted area of the proposed sewer district; and

WHEREAS, the cost of the proposed improvements will be assessed in part against the benefitted area along the corridor of Route 22, and all property to be so assessed will be benefitted by the proposed improvements and no benefitted property has been excluded;

NOW THEREFORE, BE IT RESOLVED, that the Town Board approves the submission of the attached Application for Authorization to Establish Sewer District No. 4 to the Office of the State Comptroller; and

BE IT FURTHER RESOLVED, that the Supervisor is authorized to sign any and all documentation to give effect to this Resolution.

**MOTION:** Councilman McCarthy

**SECOND:** Councilwoman Snow

**ROLL CALL VOTE:**

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “ABSENT”

**DISCUSSION**

Councilman McCarthy announced that the tax bills would be mailed out on January 15, 2025. He also announced that transfer station permits will be on sale on Saturday, January 25, 2025 and Saturday, February 1, 2025.

**MYGAN**

Councilman Mygan asked about the timing of the financing of the sewer district.

Councilman McCarthy said the filing will go to the comptroller next week, which could take three to six months for approval. At that point, the final design needs to be approved and it would need to go out to bid. He did not feel the board would award a bid by the end of this year.

### **MCCARTHY**

Councilman McCarthy said there was a zoom meeting on Monday with the engineers and attorneys regarding the West Main Street culvert and the Dewey Lane Bridge culvert. He hoped these could be put out to bid by the end of April.

### **PUBLIC COMMENT**

JoAnne Daley said she was honored and humbled by the support of past and present planning and zoning board members, support of her colleagues, family and friends, and she thanked everyone for coming out tonight to support her. She also congratulated Cathy Giordano, town clerk for forty years of service, and thanked Ms. Giordano for making her a better employee in the transition to secretary to the planning and zoning boards twenty years ago.

The motion to adjourn the meeting was made by councilman McCarthy at 7:00 PM, seconded by councilwoman Snow, motion passed unanimously.

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Town Clerk