

Supervisor James Schmitt opened the regular meeting of the town board of the Town of Pawling at 6:00 PM February 5, 2025 at Pawling Town Hall, 160 Charles Colman Blvd., Pawling, New York. Present were councilwomen Snow and Pitt, councilmen Mygan and McCarthy, Nancy Tagliaferro, town attorney and approximately 20 interested citizens.

MINUTES

Councilman McCarthy made a motion to acknowledge the minutes of January 8, 2025, seconded by Councilwoman Snow, passed with a majority vote, as supervisor Schmitt was absent.

Supervisor Schmitt made a motion to acknowledge the minutes of January 15, 2025, seconded by councilman McCarthy, and passed unanimously.

RESOLUTIONS

RESOLUTION 2024-163

Amendment to Handbook Regarding Medicare Part B Reimbursement

WHEREAS, the Town Board wishes to amend the Town of Pawling Employee Handbook to include a price cap on Medicare Part B reimbursement for eligible retirees;

NOW THEREFORE BE IT RESOLVED, that the following shall be added in section 700-9 of the Town of Pawling Employee Handbook,

700. Medicare Part B Reimbursement

The Town will reimburse an eligible retiree annually (employee and spouse) for the cost of the Medicare Part B premium for up to \$3,500 for both.

Following discussion, supervisor Schmitt said he meant to get this resolution off the agenda. There has been a lot of feedback and a lot of discussion by the board, and therefore this may be considered at some future time.

RESOLUTION 2025-050

Approval of Laberge Contract Addendum

WHEREAS, the Town of Pawling has been successful in securing a wide variety of grants over the past years, and

WHEREAS, the Town of Pawling is required to provide grant management and administration of each grant which includes, but is not limited to summary reports, drawdown requests, coordination with local, state and federal officials and program staff, and other duties as may be required to manage and closeout program funding, and

WHEREAS, the Town of Pawling has a General Services contract with Laberge Group as well as an annual Grant Writing Contract, and

WHEREAS, to continue services with the Laberge Group a Contract Addendum must be reviewed and executed, and

NOW THEREFORE BE IT RESOLVED, that the Town Board authorizes and directs the Town Supervisor to execute contract addendum No. 2025008-00R to be increased by \$40,000 for grant management services.

MOTION: Supervisor Schmitt

SECOND: Councilman McCarthy

ROLL CALL VOTE:

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

RESOLUTION 2025-053
Appointment – Board of Assessment Review

WHEREAS, the term of Rebecca Lapp has expired on the Board of Assessment Review, and
WHEREAS, Rebecca Lapp wishes to continue serving on the Board of Assessment Review, and
WHEREAS, the Board of Assessment Review is scheduled to meet with members of the public on May 28, 2025, and

NOW THEREFORE BE IT RESOLVED, that Rebecca Lapp is hereby reappointed to the Board of Assessment Review for a term of 5 years set to expire on September 30, 2029.

MOTION: Supervisor Schmitt
SECOND: Councilman McCarthy

ROLL CALL VOTE:

Councilwoman Pitt – “AYE” Councilman Mygan – “AYE”
Councilman McCarthy – “AYE” Councilwoman Snow - “AYE”
Supervisor Schmitt – “AYE”

RESOLUTION 2025-054
Appointment of Full Time Code Enforcement Officer

WHEREAS, Kenneth Clair has been a temporary building inspector/code enforcement officer for the Town of Pawling, and

WHEREAS, in an effort to continue to improve efficiency of the building department and provide additional assistance to the building inspector Everett White, the Town Board of the Town of Pawling wishes to hire Kenneth Clair as a full-time code enforcement officer for the Town of Pawling with an annual salary of \$70,000.00, and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Pawling appoints Kenneth Clair as full-time code enforcement officer for the Town of Pawling, effective as of the date hereof with an annual salary of \$70,000.00.

MOTION: Supervisor Schmitt
SECOND: Councilwoman Snow

ROLL CALL VOTE:

Councilwoman Pitt – “AYE” Councilman Mygan – “AYE”
Councilman McCarthy – “AYE” Councilwoman Snow - “AYE”
Supervisor Schmitt – “AYE”

RESOLUTION 2025-056
Appointment of Members to the Conservation Advisory Board

WHEREAS, pursuant to General Municipal Law §239x, the Town is authorized to create and appoint members to a Conservation Advisory Board, which is an advisory board whose purpose it is to advise in the development, management and protection of the Town’s natural resources, and

WHEREAS, the Town Board of the Town of Pawling has advertised and interviewed candidates for members of the Conservation Advisory Board, and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Pawling hereby appoints the following members for a one-year term ending on December 31, 2025, to the

Conservation Advisory Board:

1. Lori Asquith
2. Robert Bergdall
3. Steven Difalco
4. Laura Facchin
5. Deborah Stewart
6. Lou Trombetta
7. Marie Vedder
8. Joseph Willie
9. Rick Wilson

MOTION: Supervisor Schmitt
SECOND: Councilwoman Snow

ROLL CALL VOTE:

Councilwoman Pitt – “AYE” Councilman Mygan – “AYE”
Councilman McCarthy – “AYE” Councilwoman Snow - “AYE”
Supervisor Schmitt – “AYE”

RESOLUTION 2025-057
Acknowledgement of Town Wide Speed Limit on all Town Roads

WHEREAS, the Town of Pawling requested a speed study from the New York State Department of Transportation on all own roads within the Town of Pawling, and

WHEREAS, the Town was notified that the speed study conducted by the New York State Department of Transportation was completed and the speed limit on all Town roads is now 30 miles per hour, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby officially acknowledges the town wide speed limit of 30 miles per hour on all Town Roadways.

MOTION: Councilwoman Pitt
SECOND: Councilman McCarthy

ROLL CALL VOTE:

Councilwoman Pitt – “AYE” Councilman Mygan – “AYE”
Councilman McCarthy – “AYE” Councilwoman Snow - “AYE”
Supervisor Schmitt – “AYE”

RESOLUTION 2025-058
Appointment of Transfer Station Attendant

WHEREAS, the Town has a need to hire one (1) part time employee for the Town Transfer Station for the 2025 calendar year to perform job duties at the Town Transfer Station, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling has employed Jay Dickinson as part time employee on Mondays and Thursdays for the Transfer Station and shall receive \$25.69 per hour.

MOTION: Supervisor Schmitt
SECOND: Councilwoman Pitt

ROLL CALL VOTE:

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

**RESOLUTION 2025-059
Performance Bond Release for Camp Kaufman**

WHEREAS, in connection with Camp Kaufman’s request to release a Performance Bond, the Town Board is in receipt of the recommendation of the Planning Board in which it was determined that a release is warranted following certificate of occupancy and NYSDEC Notice of Termination for the site work, and

WHEREAS, the Planning Board requests that the Town Board of the Town of Pawling release the Performance Bond in the amount of \$88,000.00, and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Pawling hereby releases the Performance Bond for Camp Kaufman in the amount of \$88,000.00.

MOTION: Supervisor Schmitt

SECOND: Councilman Mygan

ROLL CALL VOTE:

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

AMNESTY PROGRAM

Following discussion, supervisor Schmitt made a motion to extend the amnesty program for the building department to continue closing out expired permits and open permits that are closing currently for six months from January 1st, and the board will revisit it in June, seconded by councilman McCarthy, motion passed unanimously.

DISCUSSION

Supervisor Schmitt said the town has made available to employees and board members Association of Towns training.

MYGAN

Councilman Mygan said the board received RFP’s back on January 24th, and he will actively go through them and he will keep in touch with the board about what comes out of it.

SNOW

Councilwoman Snow said she and councilman Mygan, along with Jennifer Coleman, planning board member conducted two interviews with candidates for the planning board position. Aaron Cioppa, planning board chairman will be having a Zoom call with the two candidates with the hope that this member could be appointed and there can be a full planning board as soon as possible.

MCCARTHY

Councilman McCarthy said the board needs to form the comprehensive plan committee, he has spoken to a few people and he hasn’t heard back yet.

PUBLIC COMMENT

Many residents from Great Bear Road expressed concern regarding the condition of the road, signage and drainage.

Supervisor Schmitt said he would go out and check the road with highway superintendent Bob Brill to see what could be done about the road.

The motion to adjourn was made by supervisor Schmitt at 7:00 PM, seconded by councilwoman Snow, motion passed unanimously.

Town Clerk