

Supervisor James Schmitt opened the regular meeting of the town board of the Town of Pawling at 6:00 PM May 14, 2025 at Pawling Town Hall, 160 Charles Colman Blvd., Pawling, New York. Present were councilwomen Snow and Pitt, councilmen Mygan and McCarthy, Nancy Tagliafierro, town attorney, and approximately 10 interested citizens.

PRESENTATION/CONSERVATION ADVISORY BOARD

The board entertained a presentation by members of the Conservation Advisory Board (CAB). Robert Bergdall, chairperson of the CAB, discussed the current activities of the reconstituted board. He explained when the CAB was formed in 1967 and was a committee and became a board in 1977. The function of the CAB is to advise the town board and planning board on a wide range of ecological issues in the town, and educate the public. He talked about the tasks each CAB member is currently working on, and that they hope to accomplish a town wide Natural Resource Inventory. The CAB is happy to help in any way they can.

Mark Chipkin thanked the board for reconstituting the CAB, and said they would first need to identify Pawling's natural resources, and put them in priority order. He discussed the value of protecting open space and creating an open space plan to protect and manage those resources now and for the future. He explained the benefits of open space, namely the protection of water quality, flood control and protecting wetlands. He talked about the tree planting project and the benefits of planting the trees, namely reducing carbon dioxide and emissions and producing clean air. He felt plans to preserve all of the natural resources needed to be done. The CAB appreciates the town board, saying they have been nothing but supportive to the CAB, and he hoped the town board's support would continue. They want the town board to continue to support them and help them engage with community members and assist with town and village projects. Working together, and with the comprehensive plan, they hope to create and implement an open space plan that reflects the town board's and community's goals by balancing economic growth, environmental preservation and the needs of the current residents without compromising the natural resources we have available for future generations.

Steven DiFalco, CAB member talked about conservation planning, and he talked about conservation options, and how the town could protect natural resources. He described a natural resource inventory and what that would include, saying it would provide building blocks of comprehensive land use and conservation planning, and allow natural resource information to be included in local planning and zoning. They met with NYS DEC, specifically the Hudson Valley Estuary Program, to discuss the grant process that is overseen by NY DEC, and there are a lot of different options and guidance.

Following questions by the town board, they thanked Mr. Bergdall, Mr. Chipkin and Mr. DiFalco for the presentation.

RESOLUTIONS

RESOLUTION 2025-086 Budget Amendments for Fiscal Year 2025

WHEREAS, a request for budget amendments has been received from the bookkeeper, and

WHEREAS, normal course of business activity throughout 2025 has prompted the bookkeeper to determine that various budget items should be amended to allow for the Town of Pawling to continue conducting business as usual, and

NOW THEREFORE BE IT RESOLVED, that the bookkeeper has requested the following budget amendments:

A Fund							
ACCOUNT	ACCOUNT	CURRENT			REVISED		
DESCRIPTION	NUMBER	BUDGET	INCREASE	DECREASE	BUDGET	DESCRIPTION	
Expenditures							
Town Board	A.1010.4	3800	2600		6400	Assistance to M. Liquori	
NYSHIP HRA	A.9089.810	0	4000		4000	To fund NYSHIP HRA runout	
MVP HRA Funding	A.9089.815	40150		-6600	33550	Dec to offset increases	
Park Equip	A.7110.2	5,000	8,500		13,500	Mowing Equipment	
B&G WGS	A.1620.1	265,030		-8,500	256,530	Decrease to Pay for Equip	
Bldgs Electric	A.1620.417	39,000	21,000		60,000	Increased cost	
Bldss Fuel Oil/Propane	A.1620.416	50,000		-10,000	40,000	Dec to pay electric cost	
MVP HRA Funding	A.9089.815	51,150		-11,000	40,150	Dec to pay electric cost	
Bldgs Wtr/Swr	A.1620.418	3,000	2,000		5,000	Increased cost	
Bldgs Cleaning Supplies	A.1620.419	9,000		-2,000	7,000	Dec to pay wtr/swr cost	
Golf Course Equipment	A.7250.2	7,080	2,300			Inc for 3 cutting units	
GC Grounds Licenses	A.7250.436	1,200		-300		Dec for 3 Cutting units	
Trns to Capital Projects	A.9950.9	0	15,400		15,400	Town Share Comprehensive Plan	
Trns to Capital Projects	A.9950.9	15,400	6,000		21,400	Town Share MS4 Project	
Health Insurance	A.9060.8	673,660		-21,400	652,260	To offset Town Share Capital Projects	
		1163470	61800	-59800	1155190		
A Fund							
ACCOUNT	ACCOUNT	CURRENT			REVISED		
DESCRIPTION	NUMBER	BUDGET	INCREASE	DECREASE	BUDGET	DESCRIPTION	
Revenues							
Sales of Equipment	A.2665	2205	2000		4205	Inc for 3 Golf cutting units	
DB Fund							
ACCOUNT	ACCOUNT	CURRENT			REVISED		
DESCRIPTION	NUMBER	BUDGET	INCREASE	DECREASE	BUDGET	DESCRIPTION	
Expenditure							
NYSHIP HRA	DB.9089.810	0	2000		2000	To fund NYSHIP HRA runout	
Health Insurance	DB.9060.8	347390		-2000	345390	Dec for NYSHIP runout	
B Fund							
ACCOUNT	ACCOUNT	CURRENT			REVISED		
DESCRIPTION	NUMBER	BUDGET	INCREASE	DECREASE	BUDGET	DESCRIPTION	
Zoning	B.8010.4	1895	2000		3895	Attending AOT, etc.	
Police Contractual	B.3120.4	2000		-2000	0	Dec for zoning increase	

MOTION: Supervisor Schmitt
SECOND: Councilman McCarthy

ROLL CALL VOTE:

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

RESOLUTION 2025-087
Authorization of Inter-Fund Loan

WHEREAS, the Town Board of the Town of Pawling from time to time authorizes loans from funds to fund the initial cost of a project prior to grant funding being received, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling does hereby authorize the following inter-fund loan:

1. \$75,000 from Hoffman Fund to support the Comprehensive Plan project.

2. Said funds shall be reimbursed to the Hoffman Fund, with interest at the current applicable rate, upon receipt of the corresponding grant funds.

MOTION: Supervisor Schmitt
SECOND: Councilwoman Snow

ROLL CALL VOTE:

Councilwoman Pitt – “AYE” Councilman Mygan – “AYE”
Councilman McCarthy – “AYE” Councilwoman Snow - “AYE”
Supervisor Schmitt – “AYE”

RESOLUTION 2025-088
Authorizing Enforcement of Penalties for Non-Functioning Water Meters in Water District No. 2

WHEREAS, the Town of Pawling has established formal rules and regulations governing the operation of Water District No. 2, and

WHEREAS, pursuant to Town Law section 198(3)(c), the Town Board has the authority to adopt ordinances, rules, and regulations for the proper operation and maintenance of said water district, and

WHEREAS, it has come to the attention of the Town Board that certain water meters within Water District No. 2 are not functioning properly and are unable to provide accurate readings for billing purposes, and

WHEREAS, the Town Board seeks to ensure proper billing and accountability for water usage and to incentivize timely repair or replacement of faulty meters, and

WHEREAS, the Town Board finds it is in the best interest of the district to impose penalties for continued failure to maintain functioning water meters, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby authorizes the enforcement of the following measures in cases where a resident fails to schedule an appointment for meter repair or replacement:

1. A fine of \$250.00 shall be issued by the Building Inspector, followed by
2. The property owner shall be billed the highest amount for current billing cycle, and

BE IT FURTHER RESOLVED, that notice of this resolution and the associated penalties shall be provided to the affected property owners within Water District No. 2.

MOTION: Supervisor Schmitt
SECOND: Councilman McCarthy

ROLL CALL VOTE:

Councilwoman Pitt – “AYE” Councilman Mygan – “AYE”
Councilman McCarthy – “AYE” Councilwoman Snow - “AYE”
Supervisor Schmitt – “AYE”

RESOLUTION 2025-089
Authorizing Renewal of Liability Insurance Policy

WHEREAS, the Town’s commercial insurance policy expires in June 2025, and prior to its expiration, the Town Board requested proposals from insurance companies, and

WHEREAS, the Town Board received one proposal in response from Emery & Webb submitted by Account Executive and Branch Manager Lori Johnson and Account Manager Beth Metzler, and

WHEREAS, the Proposal details all coverages and limits for liability, property, crime, equipment, auto, public officials, law enforcement, umbrella coverages, boiler, and machinery coverage, and

WHEREAS, the following proposal was received;

1. Selective \$147,001.39

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling approves and accepts the Proposal from Emery & Webb to renew its commercial insurance policies for an annual premium cost of \$147,001.39, and

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized and directed to execute any and all agreements and other documents necessary to give effect to this Resolution, consistent with the terms hereof, all in form satisfactory to the Supervisor and the Town Attorney.

MOTION: Supervisor Schmitt

SECOND: Councilman Mygan

ROLL CALL VOTE:

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

RESOLUTION 2025-090
Approval of Truck Purchase

WHEREAS, the Superintendent of Highways has requested authorization to purchase a 2025 GMC Sierra, and

WHEREAS, the funding for said vehicle will be provided through the use of fund balance, and the vehicle has been identified through New York State Bid List, and

WHEREAS, the cost of the 2025 GMC Sierra is \$54,842.50, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby authorizes the Superintendent of Highways to purchase said 2025 GMC Sierra, for \$54,842.50.

MOTION: Supervisor Schmitt

SECOND: Councilwoman Snow

ROLL CALL VOTE:

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

RESOLUTION 2025-091
Revocation of Transfer Station Permit No. 0194 & 0195

WHEREAS, on several occasions, it was observed that permit No. 0194 and No. 0195 were used to transport large quantities of commercial garbage to the transfer station, and

WHEREAS, Permit No. 0195 was not affixed to the vehicle with which it was originally registered, in direct violation of Town Code Chapter 191-5(b), and

WHEREAS, as a result of the violations, the Town Board of the Town of Pawling issued a formal Notice of Violation under Chapter 191-5(b), and

WHEREAS, after careful review and consideration of the circumstances, the Town Board has determined that Permit No. 0194 and Permit No. 0195 should be revoke, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby revokes Permit No. 0194 and Permit No. 0195 for violations of Town Code Chapter 191-5(b), and that no refund shall be issued for the revoked permits.

MOTION: Supervisor Schmitt

SECOND: Councilman McCarthy

ROLL CALL VOTE:

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

RESOLUTION 2025-092
Payment of Bills for the Town of Pawling

WHEREAS, The Town of Pawling Bookkeeper has reviewed and prepared the vouchers for Town of Pawling and has offered them for review, and

WHEREAS, the vouchers have been approved in accordance with the Town of Pawling policy, and

WHEREAS, the vouchers have been numbered 20250447-20250610, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby accepts the vouchers as prepared and on the recommendation of the Bookkeeper and hereby authorizes payment of said vouchers for the Town of Pawling on this date in the amount of \$544,017.91.

MOTION: Supervisor Schmitt

SECOND: Councilwoman Pitt

ROLL CALL VOTE:

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

DISCUSSION

Supervisor Schmitt announced that the June meeting would be moved to June 4th from June 11th.

MCCARTHY

Councilman McCarthy said the fishing derby is this Saturday at Murrow Park. He said the boathouse at Lakeside Park has been inspected by the Health Department, and has passed inspection, so the park is ready for opening next weekend.

SNOW

Councilwoman Snow said the Pawling Free Library wants to give back to the community and therefore, are offering the Annex building for community members to use free of charge. She wondered if NAMI could meet at the Annex building, as a place for them to meet in Pawling as discussed at last week's meeting. She thanked Chris Fisher, library director for offering that to the community.

MYGAN

Councilman Mygan said he spoke with Dave Jenkins from Millennium Strategies Grant Writing, and Mr. Jenkins is willing to give quotes on writing grants and grant administration on individual grants, so he wanted to let the board know that. He said it was excellent to see Robyn Priano here for her 20 year celebration. He felt that should be done for all employees, and he recognized court clerk who started in October of 2014, planning board secretary started in January of 2005, the town clerk started here in 1985, the tax collector started in 2002, the deputy town clerk started in 2005. He felt it was great to commend all employees and recognize them for the work they do.

SCHMITT

Supervisor Schmitt said the Dutchess County mobile health event will be May 15th, from 5 PM to 8 PM, at Holy Trinity Church. He asked board members to send him their recommendations for the comprehensive plan committee. The fishing derby is this Saturday, which is a great event. He said approximately \$150,000.00 could be added to the paving budget, he would like to pass that tonight.

Supervisor Schmitt made a motion for \$150,000.00 to be used toward additional paving for this year, seconded by councilwoman Snow, motion passed with the following roll call vote:

ROLL CALL VOTE:

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

Supervisor Schmitt made a motion to adjourn the meeting at 7:25 PM, seconded by councilman McCarthy, motion passed unanimously.

Town Clerk