



## Town of Pawling Town Board

Pawling Town Hall  
160 Charles Colman Blvd  
Pawling, NY 12564

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# Regular Meeting of the Town Board

*Meeting will be broadcast live on the  
Town of Pawling YouTube page*

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Wednesday, August 20<sup>th</sup>, 2025  
6:00PM

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James Schmitt, Supervisor  
James McCarthy, Deputy Supervisor / Councilman  
Martin Mygan, Councilman  
Coleen Snow, Councilwoman  
Corinne Musella-Pitt, Councilwoman

Cathy Giordano, Town Clerk

### **RULES FOR PUBLIC COMMENT:**

1. Each presentation to the Board made by an individual shall be limited to three (3) minutes in duration, unless extended by agreement by the Town Supervisor/ designee
2. Comments should be directed to the Board. Comments should be made in a respectful manner to the Board and from the Board to the community.

The Town Supervisor or designee may:

- a. Interrupt, warn, or terminate an individual's comment when the comment is personally directed, abusive or obscene.
- b. Request that any individual leave the meeting when that individual fails to observe reasonable decorum.
- c. Call for a recess or an adjournment to another time.

#### **The intent of these rules are:**

1. To allow members of the public a fair and adequate opportunity to be heard.
2. To assure that the regular agenda of the Town Board is completed; and
3. To recognize the nature of the Board and community's time and to use that time effectively.

# Meeting Agenda

- a) Roll Call of the Town Board
- b) Pledge of Allegiance
- c) Acknowledgement of Minutes
  - 1. July 9, 2025
- d) Eagle Scout Presentation – Jeremy Cozzocrea
- e) Privilege of the Floor with respect to Agenda Items only
- f) Resolutions
- g) Town Board Items for Special Consideration & New Business
- h) Privilege of the Floor with respect to Agenda & Non-Agenda items (3 minutes)
- i) Executive Session – *To discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension or removal of a particular person or corporation.*
- j) Adjournment

# **Resolutions**

## **RESOLUTION 2025-102**

### **Establishing a Budget for the Lathrop CDBG Grant**

WHEREAS, the Town of Pawling wishes to establish a budget for the Lathrop CDBG grant, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling adopts the following budget:

<b>CDBG Lathrop Grant</b>			
<b>Revenue</b>			
CDBG Grant	HL.2797		114,418
<b>Expenditures</b>			
Engineer	HL.1440.200	10,000	
Grant Mgmt	HL.1440.220	5,000	
Constuction	HL.1620.200	99,418	

## **RESOLUTION 2025-103**

### **Authorizing the Town Court to Purchase and Utilize the Services of Language Line Services for Interpreting Purposes**

WHEREAS, the Town Court periodically requires language interpretation services during court proceedings to ensure due process and effective communication for all participants, and

WHEREAS, in-person interpreters are not always available or practical for every language need that may arise during proceedings, and

WHEREAS, Language Line Services offers over-the-phone interpreting in a wide range of languages, providing a reliable and flexible option to meet interpretation needs when in-person interpreters are not available, and

WHEREAS, Language Line Services has proposed a rate of \$0.99 per minute for most languages, with monthly billing for services rendered, and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the Town Court to enter into an agreement with Language Line Services for the purchase and use of over-the-phone interpretation services as needed, and

BE IT FURTHER RESOLVED, that the costs incurred for interpretation services through Language Line shall be paid from the Town Court's approved budget, and that invoices shall be reviewed and processed for payment on a monthly basis.

**RESOLUTION 2025-104**

**Establishing a Budget for FEMA Funded Work**

WHEREAS, the Town of Pawling wishes to perform improvements on Town roads, and

WHEREAS, these improvements are funded through funds received from FEMA, and

WHEREAS, the Bookkeeper has developed a budget to complete the improvements for the Town Board to review, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling adopts the following budget to complete the improvements:

	<b>FEMA BUDGETS</b>	<b>8/12/2025</b>		
<b>Quaker Lake Road</b>				
Revenue				
HFE.3960.200	NYS Rev Earned Quaker			40,900.00
HFE.4960.200	Fed Rev Earned Quaker			368,100.00
Expenditures				
HFE.5112.200	Quaker Lake Rd.		409,000.00	
			409,000.00	409,000.00
<b>River Rd.</b>				
Revenue				
HFE.3960.25	NYS Rev Earned River			33,400.00
HFE.4960.25	Fed Rev Earned River			300,600.00
Expenditures				
HFE.5112.250	River Road		334,000.00	
			334,000.00	334,000.00
<b>Wilkinson Hollow Rd.</b>				
Revenue				
HFE.3960.225	NYS Rev Earned Wilkinson			30,750.00
HFE.4960.225	Fed Rev Earned Wilkinson			184,500.00
Expenditures				
HFE.5112.225	Wilkinson Hollow Rd		215,250.00	
			215,250.00	215,250.00
<b>S. Harmony Hill Rd</b>				
Revenue				
HFE.3960.222	NYS Rev Earned S.Harmony			7,736.70
HFE.4960.222	Fed Rev Earned S.Harmony			46,420.17
Expenditures				
HFE.5112.222	S. Harmony Hill Rd		54,156.87	
			54,156.87	54,156.87
<b>Cushman Rd.</b>				
Revenue				
HFE.3960.221	NYS Rev Earned Cushman			82,500.00
HFE.4960.221	Fed Rev Earned Cushman			495,000.00
Expenditures				
HFE.5112.221	Cushman Rd		577,500.00	
			577,500.00	577,500.00

**RESOLUTION 2025-105****Facilities Use Request**

WHEREAS, the Town of Pawling operates facilities that from time to time will be used by the public for events other than the Town's own usage, and

WHEREAS, the Recreation Director will periodically receive request for special considerations once all application and insurance requirements are met, and

WHEREAS, the Town Board of the Town of Pawling sets the fees for the use of facilities, and

NOW THEREFORE BE IT RESOLVED, that the following waiver(s) have been authorized by the Town Board: Pawling Youth Hockey – Alcohol Waiver, Alcohol Control Plan, Pawling Republican Committee– Alcohol Waiver, Alcohol Control Plan.

**RESOLUTION 2025-106                      Authorization of Town Clerk to Advertise for Bids – Dewey Lane Bridge**

WHEREAS, the Town Board of the Town of Pawling is seeking bids for the construction of the Dewey Lane Bridge, and

WHEREAS, the Town Board of the Town of Pawling wishes to advertise for bids for construction of the Dewey Lane Bridge, and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Pawling hereby authorizes its Town Clerk, Catherine Giordano, to advertise for bids for the construction of the Dewey Lane Bridge.

**RESOLUTION 2025-107    Approval of Garage Door Purchase for Highway Garage**

WHEREAS, the Superintendent of Highways Robert Brill has requested to purchase 2 new garage (R-Value) doors with openers and a set of 2" vertical uprights, and

WHEREAS, Robert Brill has received the following quotes:

1. Bill Reynolds Garage Doors            \$14,480.00
2. Danbury Overhead Doors                \$16,818.00

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby authorizes the Highway Superintendent to accept the quote from Bill Reynolds Garage Doors in the amount of \$14,480.00.

**RESOLUTION 2025-108****Authorizing Attendance at the New York State  
Magistrate's Association Conference**

WHEREAS the Town Board of the Town of Pawling has annually authorized elected officials and employees of the Town of Pawling to attend educational conferences, and

WHEREAS, each Town Justice must complete at least 12 hours of continuing judicial education training annually, and

WHEREAS, the Town Justice, Gayle Zelazny has indicated her desire to attend the New York State Magistrate's Conference being held in Niagara Falls, New York from September 14-17, 2025, and

WHEREAS, the New York State Magistrate's Association provides a discounted group rate for the hotel, and

WHEREAS, the Town Budget for Fiscal Year 2025 includes a line item for expenses of the Justice Court, and

WHEREAS, the Town Board has determined that attendance at the conference to be primarily educational.

NOW THEREFORE BE IT RESOLVED, that the recitations above set forth are incorporated in this Resolution as if fully set forth and adopted herein; and,

BE IT FURTHER RESOLVED, that pursuant to Section 77-b of the General Municipal Law of the State of New York, the Town Board hereby authorizes and approves that Town Justice, Gayle Zelazny, of the Town of Pawling be and is hereby authorized to attend the New York State Magistrate's Conference being held in Niagara Falls, New York from September 14-17, 2025; and,

BE IT FURTHER RESOLVED, that the expense of conference attendance including registration fee, travel (mileage), three night's lodging, (meals included) is approved; and,

BE IT FURTHER RESOLVED, that the Bookkeeper is authorized to make any necessary budget modifications.

**RESOLUTION 2025-109****Authorizing the Purchase of Updated  
Billing Software for Water District #2**

WHEREAS, the Town Board of the Town of Pawling recognizes the need to update the billing software for Water District #2, and

WHEREAS, the current billing software system is no longer supported, and

WHEREAS, the proposed software through Edmunds Gov Tech has an initial cost of Seven Thousand Dollars (\$7,000.00) for the first year, which includes setup, conversion and implementation, and

WHEREAS, there will be an ongoing annual maintenance and support cost of Two Thousand Dollars (\$2,000.00) in subsequent years, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby authorizes the purchase of updated billing software for Water District #2 through Edmunds Gov Tech at an initial cost of \$7,000.00 for the first year, and at an annual cost of \$2,000.00 thereafter.



**RESOLUTION 2025-110****Payment of Bills for the Town of Pawling**

WHEREAS, The Town of Pawling Bookkeeper has reviewed and prepared the vouchers for Town of Pawling and has offered them for review, and

WHEREAS, the vouchers have been approved in accordance with the Town of Pawling policy, and

WHEREAS, the vouchers have been numbered 20250924-20251039, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby accepts the vouchers as prepared and on the recommendation of the Bookkeeper and hereby authorizes payment of said vouchers for the Town of Pawling on this date in the amount of \$429,789.26.

**RESOLUTION 2025-111****Budget Amendments for Fiscal Year 2025**

WHEREAS, a request for Budget Amendments has been received from the Bookkeeper, and

WHEREAS, normal course of business activity throughout 2025 has prompted the Bookkeeper to determine that various budget items should be amended to allow for the Town of Pawling to continue conducting business as usual, and

NOW THEREFORE BE IT RESOLVED, that the Bookkeeper has requested the following budget amendments:

A Fund						
ACCOUNT	ACCOUNT	CURRENT			REVISED	
DESCRIPTION	NUMBER	BUDGET	INCREASE	DECREAS	BUDGET	DESCRIPTION
Expenditures						
State Retirement	A.9010.80	188,200	7,000		195,200	Increase for 2025 NYSLRS payment
Central Data Processing	A.1680.2	13,270	20,000		33,270	17 New PCs Required by Logically
Municipal Association Dues	A.1920.4	2,750		-1,350	1,400	Revised Estimate
Assessment	A.1355.4	98,000	5,000		103,000	Revised Estimate
Attorneys	A.1420.4	125,000	25,000		150,000	Revised Estimate
Garage Contractual	A.5132.4	9,000	3,500		12,500	Revised Estimate
Parks Capital	A.7110.2	30,000	1,500		31,500	Julian's Trail
Park Equipment Parts	A.7110.4	4,000	15		4,015	Revised Estimate
Beach & Pool Equip/Capital	A.7230.2	0	13,450		13,450	Recreation waterfront fencing
Golf Course Clubhouse	A.7260.2	400	150		550	Revised Estimate
Other Rec Programs	A.7310.4	33,000	6,000		39,000	Revised Estimate
Celebrations	A.7550.4	3,500	1,200		4,700	Revised Estimate
Refuse & Garbage Equipment	A.8160.2	9,000	150		9,150	Revised Estimate
Serial Bonds	A.9710.6	81,600	65		81,665	Revised Estimate
		597,720	83,030	-1,350	679,400	
ACCOUNT	ACCOUNT	CURRENT			REVISED	
DESCRIPTION	NUMBER	BUDGET	INCREASE	DECREAS	BUDGET	DESCRIPTION
Revenues						
Fines & Forfeited Bail	A.2610	105,000		-25,000	80,000	Decrease based on YTD revenues
Park & Recreation Charges	A.2001	30,000	30,000		60,000	Revised Estimate
Golf Revenue	A.2050	317,080	27,920		345,000	Revised Estimate
Interest	A.2401	73,995	48,760		122,755	Revised Estimate
		526,075	106,680	-25,000	607,755	
B Fund						
ACCOUNT	ACCOUNT	CURRENT			REVISED	
DESCRIPTION	NUMBER	BUDGET	INCREASE	DECREAS	BUDGET	DESCRIPTION
Expenditures						
Unemployment Insurance	B.9050.80	10000		-3800	6200	Adjusted Budget
State Retirement	B.9010.80	43405	3800		47205	Increase for 2025 NYSLRS payment
		53405	3800	-3800	53405	
SW2						
ACCOUNT	ACCOUNT	CURRENT			REVISED	
DESCRIPTION	NUMBER	BUDGET	INCREASE	DECREAS	BUDGET	DESCRIPTION
Expenditures						
Fiscal Agent Fees	SW2.1380.4	5000		-2000	3000	Adjusted Budget
Attorney	SW2.1420.4	0	1000		1000	Attorney fees
Source of Supply	SW2.8320.2	10000	10000		20000	Major Repairs & Improvements
Water Administrative	SW2.8310.4	1500		-450	-450	Adjusted Budget
		16500	11000	-2450	23550	
SW2						
ACCOUNT	ACCOUNT	CURRENT			REVISED	
DESCRIPTION	NUMBER	BUDGET	INCREASE	DECREAS	BUDGET	DESCRIPTION
Revenue						
Fiscal Agent Fees						
Interest	SW2.2401	1000	2500		3500	Adjusted Budget
Fund Balance	SW2.4999	20000	6050		26050	Adjusted Budget
		21000	8550	0	29550	
WL						
ACCOUNT	ACCOUNT	CURRENT			REVISED	
DESCRIPTION	NUMBER	BUDGET	INCREASE	DECREAS	BUDGET	DESCRIPTION
Expenditures						
Watershed wgs	WL.8740.1	0	1500		1500	Adjusted Budget
Watershed protection district	WL.8740.40	9600		-1500	8100	Adjusted Budget
Watershed protection district	WL.8740.20	0	2400		2400	Bouys for waterfront
Watershed protection district	WL.8740.40	12000		-2400	9600	Adj to cover Bouys
		12000	2400	-2400	12000	