

Supervisor James Schmitt opened the regular meeting of the town board of the Town of Pawling at 6:00 PM August 20, 2025 at Pawling Town Hall, 160 Charles Colman Blvd., Pawling, New York. Present were councilwomen Snow and Pitt, councilmen Mygan and McCarthy, Nancy Tagliafierro, town attorney, Brendan Liberati, town attorney and approximately 60 interested citizens.

MINUTES

Supervisor Schmitt made a motion to acknowledge the minutes of July 9, 2025, seconded by councilwoman Snow, and passed unanimously.

EAGLE SCOUT PRESENTATION – JEREMY COZZOCREA

The board entertained a presentation by Jeremy Cozzocrea regarding his Eagle Scout project. He explained that the project would enhance Lakeside Park by constructing a wooden pole with directional arrows pointing toward notable locations in the park. He would improve the surrounding area by planting shrubs. He prepared a plan and has been working with Wendel Weber, supervisor of buildings and grounds and Robyn Priano, recreation director on this project. He would raise money by fundraising, and with donations.

The board felt this project was wonderful and looked forward to its completion.

RESOLUTIONS

**RESOLUTION 2025-102
Establishing a Budget for the Lathrop CDBG Grant**

WHEREAS, the Town of Pawling wishes to establish a budget for the Lathrop CDBG grant, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling adopts the following budget:

CDBG Lathrop Grant			
Revenue			
CDBG Grant	HL.2797		114,418
Expenditures			
Engineer	HL.1440.200	10,000	
Grant Mgmt	HL.1440.220	5,000	
Constuction	HL.1620.200	99,418	

MOTION: Supervisor Schmitt
SECOND: Councilman McCarthy

ROLL CALL VOTE:

Councilwoman Pitt – “AYE” Councilman Mygan – “AYE”

Councilman McCarthy – “AYE” Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

**RESOLUTION 2025-103
Authorizing the Town Court to Purchase and Utilize the Services of Language Line
Services for Interpreting Purposes**

WHEREAS, the Town Court periodically requires language interpretation services during court proceedings to ensure due process and effective communication for all participants, and

WHEREAS, in-person interpreters are not always available or practical for every language need that may arise during proceedings, and

WHEREAS, Language Line Services offers over-the-phone interpreting in a wide range of languages, providing a reliable and flexible option to meet interpretation needs when in-person interpreters are not available, and

WHEREAS, Language Line Services has proposed a rate of \$0.99 per minute for most languages, with monthly billing for services rendered, and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the Town Court to enter into an agreement with Language Line Services for the purchase and use of over-the-phone interpretation services as needed, and

BE IT FURTHER RESOLVED, that the costs incurred for interpretation services through Language Line shall be paid from the Town Court's approved budget, and that invoices shall be reviewed and processed for payment on a monthly basis.

MOTION: Supervisor Schmitt

SECOND: Councilwoman Pitt

ROLL CALL VOTE:

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

RESOLUTION 2025-104
Establishing a Budget for FEMA Funded Work

WHEREAS, the Town of Pawling wishes to perform improvements on Town roads, and

WHEREAS, these improvements are funded through funds received from FEMA, and

WHEREAS, the Bookkeeper has developed a budget to complete the improvements for the Town Board to review, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling adopts the following budget to complete the improvements:

	FEMA BUDGETS	8/12/2025		
Quaker Lake Road				
Revenue				
HFE.3960.200	NYS Rev Earned Quaker			40,900.00
HFE.4960.200	Fed Rev Earned Quaker			368,100.00
Expenditures				
HFE.5112.200	Quaker Lake Rd.		409,000.00	
			409,000.00	409,000.00
River Rd.				
Revenue				
HFE.3960.25	NYS Rev Earned River			33,400.00
HFE.4960.25	Fed Rev Earned River			300,600.00
Expenditures				
HFE.5112.250	River Road		334,000.00	
			334,000.00	334,000.00
Wilkinson Hollow Rd.				
Revenue				
HFE.3960.225	NYS Rev Earned Wilkinson			30,750.00
HFE.4960.225	Fed Rev Earned Wilkinson			184,500.00
Expenditures				
HFE.5112.225	Wilkinson Hollow Rd		215,250.00	
			215,250.00	215,250.00
S. Harmony Hill Rd				
Revenue				
HFE.3960.222	NYS Rev Earned S.Harmony			7,736.70
HFE.4960.222	Fed Rev Earned S.Harmony			46,420.17
Expenditures				
HFE.5112.222	S. Harmony Hill Rd		54,156.87	
			54,156.87	54,156.87
Cushman Rd.				
Revenue				
HFE.3960.221	NYS Rev Earned Cushman			82,500.00
HFE.4960.221	Fed Rev Earned Cushman			495,000.00
Expenditures				
HFE.5112.221	Cushman Rd		577,500.00	
			577,500.00	577,500.00

MOTION: Supervisor Schmitt
SECOND: Councilwoman Snow

ROLL CALL VOTE:

Councilwoman Pitt – “AYE” Councilman Mygan – “AYE”

Councilman McCarthy – “AYE” Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

RESOLUTION 2025-105
Facilities Use Request

WHEREAS, the Town of Pawling operates facilities that from time to time will be used by the public for events other than the Town’s own usage, and

WHEREAS, the Recreation Director will periodically receive request for special considerations once all application and insurance requirements are met, and

WHEREAS, the Town Board of the Town of Pawling sets the fees for the use of facilities, and

NOW THEREFORE BE IT RESOLVED, that the following waiver(s) have been authorized by the Town Board: Pawling Youth Hockey – Alcohol Waiver, Alcohol Control Plan, Pawling Republican Committee– Alcohol Waiver, Alcohol Control Plan.

MOTION: Supervisor Schmitt

SECOND: Councilman McCarthy

ROLL CALL VOTE:

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

RESOLUTION 2025-106

Authorization of Town Clerk to Advertise for Bids – Dewey Lane Bridge

WHEREAS, the Town Board of the Town of Pawling is seeking bids for the construction of the Dewey Lane Bridge, and

WHEREAS, the Town Board of the Town of Pawling wishes to advertise for bids for construction of the Dewey Lane Bridge, and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Pawling hereby authorizes its Town Clerk, Catherine Giordano, to advertise for bids for the construction of the Dewey Lane Bridge.

MOTION: Supervisor Schmitt

SECOND: Councilman McCarthy

ROLL CALL VOTE:

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

RESOLUTION 2025-107

Approval of Garage Door Purchase for Highway Garage

WHEREAS, the Superintendent of Highways Robert Brill has requested to purchase 2 new garage (R-Value) doors with openers and a set of 2” vertical uprights, and

WHEREAS, Robert Brill has received the following quotes:

- | | |
|-------------------------------|-------------|
| 1. Bill Reynolds Garage Doors | \$14,480.00 |
| 2. Danbury Overhead Doors | \$16,818.00 |

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby authorizes the Highway Superintendent to accept the quote from Bill Reynolds Garage Doors in the amount of \$14,480.00.

MOTION: Supervisor Schmitt

SECOND: Councilman McCarthy

ROLL CALL VOTE:

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

RESOLUTION 2025-108

Authorizing Attendance at the New York State Magistrate’s Association Conference

WHEREAS the Town Board of the Town of Pawling has annually authorized elected officials and employees of the Town of Pawling to attend educational conferences, and

WHEREAS, each Town Justice must complete at least 12 hours of continuing judicial education training annually, and

WHEREAS, the Town Justice, Gayle Zelazny has indicated her desire to attend the New York State Magistrate’s Conference being held in Niagara Falls, New York from September 14-17, 2025, and

WHEREAS, the New York State Magistrate’s Association provides a discounted group rate for the hotel, and

WHEREAS, the Town Budget for Fiscal Year 2025 includes a line item for expenses of the Justice Court, and

WHEREAS, the Town Board has determined that attendance at the conference to be primarily educational.

NOW THEREFORE BE IT RESOLVED, that the recitations above set forth are incorporated in this Resolution as if fully set forth and adopted herein; and,

BE IT FURTHER RESOLVED, that pursuant to Section 77-b of the General Municipal Law of the State of New York, the Town Board hereby authorizes and approves that Town Justice, Gayle Zelazny, of the Town of Pawling be and is hereby authorized to attend the New York State Magistrate’s Conference being held in Niagara Falls, New York from September 14-17, 2025; and,

BE IT FURTHER RESOLVED, that the expense of conference attendance including registration fee, travel (mileage), three night’s lodging, (meals included) is approved; and,

BE IT FURTHER RESOLVED, that the Bookkeeper is authorized to make any necessary budget modifications.

MOTION: Supervisor Schmitt

SECOND: Councilwoman Snow

ROLL CALL VOTE:

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

RESOLUTION 2025-109

Authorizing the Purchase of Updated Billing Software for Water District #2

WHEREAS, the Town Board of the Town of Pawling recognizes the need to update the billing software for Water District #2, and

WHEREAS, the current billing software system is no longer supported, and

WHEREAS, the proposed software through Edmunds Gov Tech has an initial cost of Seven Thousand Dollars (\$7,000.00) for the first year, which includes setup, conversion and implementation, and

WHEREAS, there will be an ongoing annual maintenance and support cost of Two Thousand Dollars (\$2,000.00) in subsequent years, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby authorizes the purchase of updated billing software for Water District #2 through Edmunds Gov Tech at an initial cost of \$7,000.00 for the first year, and at an annual cost of \$2,000.00 thereafter.

MOTION: Supervisor Schmitt

SECOND: Councilwoman Snow

ROLL CALL VOTE:

Councilwoman Pitt – “NAY”

Councilman Mygan – “AYE”

Councilman McCarthy – “NAY”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

RESOLUTION 2025-110
Payment of Bills for the Town of Pawling

WHEREAS, the Town of Pawling bookkeeper has reviewed and prepared the vouchers for Town of Pawling and has offered them for review, and

WHEREAS, the vouchers have been approved in accordance with the Town of Pawling policy, and

WHEREAS, the vouchers have been numbered 20250924 through 20251039, and

NOW THEREFORE BE IT RESOLVED, that the town board of the Town of Pawling hereby accepts the vouchers as prepared and on the recommendation of the bookkeeper and hereby authorizes payment of said vouchers for the Town of Pawling on this date in the amount of \$429,789.26.

MOTION: Supervisor Schmitt

SECOND: Councilman Mygan

ROLL CALL VOTE:

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

RESOLUTION 2025-111
Budget Amendments for Fiscal Year 2025

WHEREAS, a request for budget amendments has been received from the bookkeeper, and

WHEREAS, normal course of business activity throughout 2025 has prompted the bookkeeper to determine that various budget items should be amended to allow for the Town of Pawling to continue conducting business as usual, and

NOW THEREFORE BE IT RESOLVED, that the bookkeeper has requested the following budget amendments:

A Fund						
ACCOUNT	ACCOUNT	CURRENT			REVISED	
DESCRIPTION	NUMBER	BUDGET	INCREASE	DECREAS	BUDGET	DESCRIPTION
Expenditures						
State Retirement	A.9010.80	188,200	7,000		195,200	Increase for 2025 NYSLRS payment
Central Data Processing	A.1680.2	13,270	20,000		33,270	17 New PCs Required by Logically
Municipal Association Dues	A.1920.4	2,750		-1,350	1,400	Revised Estimate
Assessment	A.1355.4	98,000	5,000		103,000	Revised Estimate
Attorneys	A.1420.4	125,000	25,000		150,000	Revised Estimate
Garage Contractual	A.5132.4	9,000	3,500		12,500	Revised Estimate
Parks Capital	A.7110.2	30,000	1,500		31,500	Julian's Trail
Park Equipment Parts	A.7110.4	4,000	15		4,015	Revised Estimate
Beach & Pool Equip/Capital	A.7230.2	0	13,450		13,450	Recreation waterfront fencing
Golf Course Clubhouse	A.7260.2	400	150		550	Revised Estimate
Other Rec Programs	A.7310.4	33,000	6,000		39,000	Revised Estimate
Celebrations	A.7550.4	3,500	1,200		4,700	Revised Estimate
Refuse & Garbage Equipment	A.8160.2	9,000	150		9,150	Revised Estimate
Serial Bonds	A.9710.6	81,600	65		81,665	Revised Estimate
		597,720	83,030	-1,350	679,400	
ACCOUNT	ACCOUNT	CURRENT			REVISED	
DESCRIPTION	NUMBER	BUDGET	INCREASE	DECREAS	BUDGET	DESCRIPTION
Revenues						
Fines & Forfeited Bail	A.2610	105,000		-25,000	80,000	Decrease based on YTD revenues
Park & Recreation Charges	A.2001	30,000	30,000		60,000	Revised Estimate
Golf Revenue	A.2050	317,080	27,920		345,000	Revised Estimate
Interest	A.2401	73,995	48,760		122,755	Revised Estimate
		526,075	106,680	-25,000	607,755	
B Fund						
ACCOUNT	ACCOUNT	CURRENT			REVISED	
DESCRIPTION	NUMBER	BUDGET	INCREASE	DECREAS	BUDGET	DESCRIPTION
Expenditures						
Unemployment Insurance	B.9050.80	10000		-3800	6200	Adjusted Budget
State Retirement	B.9010.80	43405	3800		47205	Increase for 2025 NYSLRS payment
		53405	3800	-3800	53405	
SW2						
ACCOUNT	ACCOUNT	CURRENT			REVISED	
DESCRIPTION	NUMBER	BUDGET	INCREASE	DECREAS	BUDGET	DESCRIPTION
Expenditures						
Fiscal Agent Fees	SW2.1380.4	5000		-2000	3000	Adjusted Budget
Attorney	SW2.1420.4	0	1000		1000	Attorney fees
Source of Supply	SW2.8320.2	10000	10000		20000	Major Repairs & Improvements
Water Administrative	SW2.8310.4	1500		-450	-450	Adjusted Budget
		16500	11000	-2450	23550	
SW2						
ACCOUNT	ACCOUNT	CURRENT			REVISED	
DESCRIPTION	NUMBER	BUDGET	INCREASE	DECREAS	BUDGET	DESCRIPTION
Revenue						
Fiscal Agent Fees						
Interest	SW2.2401	1000	2500		3500	Adjusted Budget
Fund Balance	SW2.4999	20000	6050		26050	Adjusted Budget
		21000	8550	0	29550	
WL						
ACCOUNT	ACCOUNT	CURRENT			REVISED	
DESCRIPTION	NUMBER	BUDGET	INCREASE	DECREAS	BUDGET	DESCRIPTION
Expenditures						
Watershed wgs	WL.8740.1	0	1500		1500	Adjusted Budget
Watershed protection district	WL.8740.40	9600		-1500	8100	Adjusted Budget
Watershed protection district	WL.8740.20	0	2400		2400	Bouys for waterfront
Watershed protection district	WL.8740.40	12000		-2400	9600	Adj to cover Bouys
		12000	2400	-2400	12000	

MOTION: Supervisor Schmitt
SECOND: Councilwoman Snow

ROLL CALL VOTE:

Councilwoman Pitt – “AYE” Councilman Mygan – “AYE”

Councilman McCarthy – “AYE” Councilwoman Snow - “AYE”

PITT

Councilwoman Pitt suggested the board engage the services of Public Sector HR Consulting Services for human resource management tonight. Following discussion, it was agreed that the board wanted to see a presentation by Public Sector HR Consultants at the September 3, 2025 town board meeting before any decisions were made on hiring them.

MCCARTHY

Councilman McCarthy said he forwarded some proposals from the solar company to the board. He thanked all of the residents who attended the Pawling Fire Department carnival.

SNOW

Councilwoman Snow thanked the members of the conservation advisory board for their good work. She said that the Pawling community garden is up and running and people can now purchase plots in the garden, and it is all being done by volunteer community members. She asked if a letter regarding Starkdale Park, which is posted on the Town of Dover website, could be shared on Pawling’s website.

Town attorney Nancy Tagliafierro said she would like to take a look at the letter first, and then decide if it should be placed on the town’s website.

MYGAN

Councilman Mygan said he is trying to work with a representative of the ASPCA to donate to the town, since twenty thousand dollars has come off of the tax rolls. There was also discussion regarding hiring local kids. He went to the open house that was held at the ASPCA. He also wanted to talk to Robert Taft, tax assessor to see what, if anything the ASPCA will pay.

SCHMITT

Supervisor Schmitt said he had a zoom call regarding the comprehensive plan update yesterday, which went well. He said he would have the list of people who would like to be on the comprehensive plan update committee on the September 3rd agenda.

PUBLIC COMMENT

Many residents were present, and spoke very highly of Robyn Priano, recreation director, and stated how sad they were that she resigned from the Town of Pawling.

EXECUTIVE SESSION

Supervisor Schmitt made a motion to enter Executive Session at 7:20 PM to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension or removal of a particular person or corporation, seconded by councilwoman Pitt, motion passed unanimously.

The Board returned from executive session at approximately 8:25 PM, no action was taken.

Town Clerk