



Town of Pawling Town Board

Pawling Town Hall
160 Charles Colman Blvd
Pawling, NY 12564

Regular Meeting of the Town Board

*Meeting will be broadcast live on the
Town of Pawling YouTube page*

Wednesday, December 10th, 2025
6:00PM

James Schmitt, Supervisor
James McCarthy, Deputy Supervisor / Councilman
Martin Mygan, Councilman
Coleen Snow, Councilwoman
Corinne Musella-Pitt, Councilwoman

Cathy Giordano, Town Clerk

RULES FOR PUBLIC COMMENT:

1. Each presentation to the Board made by an individual shall be limited to three (3) minutes in duration, unless extended by agreement by the Town Supervisor/ designee

2. Comments should be directed to the Board. Comments should be made in a respectful manner to the Board and from the Board to the community.

The Town Supervisor or designee may:

a. Interrupt, warn, or terminate an individual's comment when the comment is personally directed, abusive or obscene.

b. Request that any individual leave the meeting when that individual fails to observe reasonable decorum.

c. Call for a recess or an adjournment to another time.

The intent of these rules are:

1. To allow members of the public a fair and adequate opportunity to be heard.

2. To assure that the regular agenda of the Town Board is completed; and

3. To recognize the nature of the Board and community's time and to use that time effectively.

Meeting Agenda

- a) Roll Call of the Town Board
- b) Pledge of Allegiance
- c) Presentation: Julian Parker – All Access Trail
- d) Presentation: Jameson Buckes – Eagle Scout Project
- e) Acknowledgement of Minutes
 - 1. November 5, 2025
 - 2. November 12, 2025
- f) Privilege of the Floor with respect to Agenda Items only
- g) Resolutions
- h) Town Board Items for Special Consideration & New Business
- i) Privilege of the Floor with respect to Agenda & Non-Agenda items (3 minutes)
- j) Adjournment

Resolutions

RESOLUTION 2025-144

Budget Amendments for Fiscal Year 2025

WHEREAS, a request for Budget Amendments has been received from the Bookkeeper, and

WHEREAS, normal course of business activity throughout 2025 has prompted the Bookkeeper to determine that various budget items should be amended to allow for the Town of Pawling to continue conducting business as usual, and

NOW THEREFORE BE IT RESOLVED, that the Bookkeeper has requested the following budget amendments:

A Fund	ACCOUNT	ACCOUNT	CURRENT			REVISED	
DESCRIPTION	NUMBER	BUDGET	INCREASE	DECREASE	BUDGET	DESCRIPTION	
Expenditures							
Auditor	A.1320.400	5,175		-5,175	0		
Attorney	A.1420.4	220,000	30,000		250,000		
Central Printing	A.1610.400	10,000	300		10,300		
Bldg & Ground Wages	A.1620.1	245530		-4,600	240,930		
Building Capital	A.1620.200	11,200	6,000		17,200		
Bldg Fuel Oil/Propane	A.1620.416	40,000		-2,500	37,500		
Bldg Vehicle gas & maint	A1620.424	18,000	2,500		20,500		
Bldg Fuel Oil/Propane	A.1620.416	37,500		-1,500	36,000		
BLDGS Cleaning & Paper Supplies	A.1620.419	7,000	100		7,100		
Bldg Maint & Repairs	A.1620.426	30,000	1,500		31,500		
Recreation Admin	A.7020.4	16,000	500		16,500		
Parks Equipment	A.7110.200	40,700	3,800		44,500		
Golf Maintenance Wgs	A.7250.1	83,840	4,600		88,440		
Golf Maintenance Wgs	A.7250.1	88,440	4,000		92,440		
Golf Clubhouse Wgs	A.7260.1	77,020	5,000		82,020		
Golf Course Clubhouse	A.7260.400	16,700	1,100		17,800		
Other Rec Programs contractual	A.7310.400	54,000	1,500		55,500		
HRA MVP	A.9089.815	33,550		-5,825	27,725		
		1,034,655	60,900	-19,600	1,075,955		

A Fund	DESCRIPTION	NUMBER	BUDGET	INCREASE	DECREASE	BUDGET	DESCRIPTION
Revenue							
Appropriated Fund Balance	A.4999	150,185	41,300			191,485	
		150,185	41,300	0	191,485		
DESCRIPTION							
Expenditures							
Snow Removal Contractual	DB.5142.400	270,000	20,000			290,000	
Planning Contractual	DB.5112.200	725,000		-20,000		705,000	
		995,000	20,000	-20,000	995,000		
SW2 Fund							
ACCOUNT	ACCOUNT	CURRENT				REVISED	
DESCRIPTION	NUMBER	BUDGET	INCREASE	DECREASE	BUDGET	DESCRIPTION	
Expenditures							
Source of Supply Power & Pump	SW2.8320.400	16180	1630				
Fiscal Agent Fees	SW2.1380.400	3,000		-1,630		1,370	
		3,000	1,630	-1,630	1,370		

RESOLUTION 2025-145

Budget Amendments for Fiscal Year 2026

WHEREAS, a request for Budget Amendments has been received from the Bookkeeper, and

WHEREAS, normal course of business activity throughout 2026 has prompted the Bookkeeper to determine that various budget items should be amended to allow for the Town of Pawling to continue conducting business as usual, and

NOW THEREFORE BE IT RESOLVED, that the Bookkeeper has requested the following budget amendments:

2026 Town Adopted Budget

DB Fund

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE	DECREASE	REVISED BUDGET	DESCRIPTION
Expenditures						
Wages	DB.5110.1	541,783	35,655		577,438	2026 Budget adjustments
SS Tax	DB.9030.8	40,410	2,210		42,620	resulting from new Union
Med icare Tax	DB.9035.8	9,451	520		9,971	contract
MTA Tax	DB.1980.4	2,216	125		2,341	and increase to Foreman
NYSLRS (pension)	DB.9010.80	106,890	9,005		115,895	wages
Paving	DB.5112.2	643,725		-47,515	643,725	Reduction to offset Wage increases
		<u>1,344,475</u>	<u>47,515</u>	<u>-47,515</u>	<u>1,391,990</u>	

RESOLUTION 2025-146

Payment of Bills for the Town of Pawling

WHEREAS, The Town of Pawling Bookkeeper has reviewed and prepared the vouchers for Town of Pawling and has offered them for review, and

WHEREAS, the vouchers have been approved in accordance with the Town of Pawling policy, and

WHEREAS, the vouchers have been numbered 20251435-20251565, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby accepts the vouchers as prepared and on the recommendation of the Bookkeeper and hereby authorizes payment of said vouchers for the Town of Pawling on this date in the amount of \$403,788.19.

RESOLUTION 2025-147

Authorizing the Permanent Appointment of Recreation Director

WHEREAS, a vacancy exists in the position of Recreation Director for the Town of Pawling, and

WHEREAS, the Dutchess County Department of Human Resources has provided the Town with a list of eligible candidates who are reachable for appointment, and

WHEREAS, interviews were conducted by the Town Board of the Town of Pawling, together with the Supervisor-elect, Catherine Giordano,

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling appoints Loretta Rosa to the full-time, permanent position of Recreation Director, at the annual salary of \$60,000.00, effective immediately.

RESOLUTION 2025-148**Approving the Addition of Ed Hauser to the
Comprehensive Plan Committee**

WHEREAS, the Town Board has established a Comprehensive Plan Committee to guide the development and review of the Town's Comprehensive Plan, and

WHEREAS, the Town Board recognizes the importance of including a diverse range of community perspectives and expertise on the Committee, and

WHEREAS, Ed Hauser has expressed interest in serving and brings valuable experience and insight to the work of the Committee, and

WHEREAS, the Town Board approved the Comprehensive Plan Committee at its Special Meeting held on September 29, 2025,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby confirms the appointment of Ed Hauser as a member of the Comprehensive Plan Committee, effective immediately.

RESOLUTION 2025-149**Acknowledgment of Part Time Court Clerk**

WHEREAS, a permanent part time court clerk vacancy exists in the town court office, and

NOW THEREFORE BE IT RESOLVED, that Tammy Smith is hereby retroactively appointed as a part-time Clerk to Justice Kevin Irwin and shall be compensated at an hourly rate of \$25.69.

RESOLUTION 2025-150**Appointment of Registrar of Vital Statistics**

WHEREAS, the Town of Pawling requires the appointment of a Registrar of Vital Statistics in accordance with the New York State Public Health Law, and

WHEREAS, the Town Board of the Town of Pawling is the appointing authority for said position, and

WHEREAS, the Town Board has determined that it is in the best interest of the Town to appoint a Registrar of Vital Statistics to ensure the proper maintenance and administration of birth and death records,

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Pawling hereby appoints Cheryl Knowles to the position of Registrar of Vital Statistics, and

BE IT FURTHER RESOLVED that said Registrar shall perform all duties and responsibilities as required under New York State Public Health Law and local procedures.

RESOLUTION 2025-151**Approval of Freightliner Truck Purchase**

WHEREAS, the Superintendent of Highways, Robert Brill, has requested to purchase a Freightliner 108 SD with all season body, plow, and wing plow not to exceed \$341,000.00, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby authorizes the Superintendent of Highways to purchase and accept delivery of said Freightliner for \$341,000.00 or less.

RESOLUTION 2025-152

Release of Timber Harvesting Restoration Bond

WHEREAS, the Planning Board of the Town of Pawling granted approval to the applicant at the October 18, 2021 Planning Board meeting to fell trees as requested to avoid Indiana Bat Impacts with conditions, including, but not limited to the requirement that the establishment of a Restoration Performance bond in the amount of \$544,500, and

WHEREAS, the Planning Board received a Restoration Bond Reduction Request of \$259,600, which reduced the amount to \$284,900, and

WHEREAS, the Planning Board received a Restoration Bond Release reported as being \$259,600 but recorded as being \$284,900, reviewed by the Planning Board's Engineer in consideration of the status of the work being fully completed at the site, with the recommendation that the bond be released in the full amount held, recorded as being \$284,900.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling approves the release of the restoration performance bond.

RESOLUTION 2025-153

Resolution to Adopt the New York State Climate Smart Communities Pledge

WHEREAS, the Town of Pawling recognizes that climate change poses risks to our community's infrastructure, environment, and residents, and

WHEREAS, the New York State Climate Smart Communities (CSC) Program provides guidance and support for local actions that reduce greenhouse gas emissions and strengthen climate resilience, and

WHEREAS, adopting the CSC Pledge is the first step toward participation in the program and eligibility for related grants and resources.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Pawling hereby adopts the 10-point New York State Climate Smart Communities Pledge, committing the Town to work toward reducing emissions, improving energy efficiency, supporting climate resilience, promoting sustainable materials management, and engaging the public on climate-smart practices.

RESOLUTION 2025-154

Authorizing the NYSDEC to Conduct New England Cottontail Surveys

WHEREAS, the New York State Department of Environmental Conservation (NYSDEC) has requested access to Edward Murrow Town Park to conduct New England cottontail surveys during the 2025–2026 winter field season, and

WHEREAS, the Town Board supports wildlife monitoring and habitat conservation efforts on Town property, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby authorizes NYSDEC personnel to enter Edward Murrow Town Park for the purpose of conducting New England cottontail surveys during the 2025–2026 winter field season.

RESOLUTION 2025-155

Authorizing the Upgrade of Laserfiche System

WHEREAS, the Town currently uses the Laserfiche records management system for secure document storage and retrieval, and

WHEREAS, upgrading to the Laserfiche Site License will expand system capacity, improve user access, and support the Town's long-term records management needs, and

WHEREAS, the total cost of the upgrade is Seven Thousand Seven Hundred Thirty-Five Dollars (\$7,735.00), and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Pawling hereby approves the upgrade of the Laserfiche system to the Site License at a cost of \$7,735.00, and

BE IT FURTHER RESOLVED, that the Town Supervisor is authorized to execute any and all documents necessary to complete the upgrade and to take any additional steps required to implement this improvement.

RESOLUTION 2025-156

2026 Refuse and Recycling Service Bids

WHEREAS, the Superintendent of Highways has requested bids on refuse and recycling services for the year 2026, and

WHEREAS, bids were duly advertised and noticed in the Poughkeepsie Journal and bid openings were held by the Town Clerk, and

WHEREAS, the bids for refuse and recycling have been reviewed and approved by the Highway Superintendent, and

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby approves the refuse and recycling bids from the tabulated sheet provided by the Secretary to the Highway Superintendent.

RESOLUTION 2025-157

2026 Highway Material and Equipment Rental Bids

WHEREAS, the Superintendent of Highways has requested bids on various highway materials and equipment rentals for the year 2026, and

WHEREAS, the list of highway materials and equipment rentals have been advertised in the Poughkeepsie Journal and bid openings were held by the Town Clerk, and

WHEREAS, the bids for materials and equipment rentals have been reviewed and approved by the Highway Superintendent for purchase in 2026, and

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby approves the material and equipment bids from the tabulated sheet provided by the Secretary to the Highway Superintendent.

RESOLUTION 2025-158

Establishing the Position of Highway Forman as a Union-Classified Position and Setting the Hourly Rate for 2026

WHEREAS, the Town Board of the Town of Pawling recognizes the need to clearly define the employment status of the Foreman position within the Highway Department, and

WHEREAS, following review and recommendation by the Teamsters Union, it has been determined that the Highway Foreman position shall be designated as a union position under the applicable collective bargaining agreement, and

WHEREAS, it is the intent of the Town Board of the Town of Pawling to establish an hourly wage consistent with the duties, responsibilities, and market standards for the position, and

NOW THEREFORE BE IT RESOLVED,

1. The position of Highway Foreman is hereby designated and classified as a union position effective January 1, 2026.
2. The Highway Foreman shall be compensated at an hourly rate of \$38.55 for the calendar year 2026, subject to all terms and conditions of the governing collective bargaining agreement.