

Supervisor James Schmitt opened the regular meeting of the town board of the Town of Pawling at 6:00 PM December 10, 2025 at Pawling Town Hall, 160 Charles Colman Blvd., Pawling, New York. Present were councilwomen Snow and Pitt, councilmen Mygan and McCarthy, Nancy Tagliaferro, town attorney, and approximately 30 interested citizens.

PRESENTATION/ JULIAN PARKER – ALL ACCESS TRAIL

Julian Parker was present, and said a few years ago, he presented the idea of an all access trail so that anyone could get into the trails, including those who may have a disability. He was happy to say the all access trail has been completed, and how the Pawling community came together to make this project happen. He thanked supervisor Schmitt, deputy supervisor McCarthy, Wendel Weber, supervisor of buildings and grounds, and everyone who helped with this project, and presented a video of the work that has been done on the trail.

Supervisor Schmitt thanked Mr. Parker for his work on this project.

PRESENTATION/JAMESON BUCKES – EAGLE SCOUT PROJECT

Jameson Buckes was present, and proposed his Eagle Scout project, which would include picnic tables with chess board tops, and benches for the pickleball court. He said supplies would come from donations and he would like to begin early in the spring. He expected the project to be complete in six months.

Supervisor Schmitt made a motion to accept the Eagle Scout project of tables and benches, to be completed in 2026 and displayed at the pickleball courts at Lakeside Park, seconded by councilwoman snow and passed unanimously.

MINUTES

Supervisor Schmitt made a motion to acknowledge the minutes of November 5, 2025, seconded by councilman McCarthy, and passed unanimously.

Supervisor Schmitt made a motion to acknowledge the minutes of November 12, 2025, seconded by councilwoman Snow and passed unanimously.

RESOLUTIONS

RESOLUTION 2025-144 Budget Amendments for Fiscal Year 2025

WHEREAS, a request for budget amendments has been received from the bookkeeper, and

WHEREAS, normal course of business activity throughout 2025 has prompted the bookkeeper to determine that various budget items should be amended to allow for the Town of Pawling to continue conducting business as usual, and

NOW THEREFORE BE IT RESOLVED, that the bookkeeper has requested the following budget amendments:

| A Fund | | | | | | |
|---------------------------------|----------------|------------------|---------------|----------------|------------------|-------------|
| ACCOUNT DESCRIPTION | ACCOUNT NUMBER | CURRENT BUDGET | INCREASE | DECREASE | REVISED BUDGET | DESCRIPTION |
| Expenditures | | | | | | |
| Auditor | A.1320.400 | 5,175 | | -5,175 | 0 | |
| Attorney | A.1420.4 | 220,000 | 30,000 | | 250,000 | |
| Central Printing | A.1610.400 | 10,000 | 300 | | 10,300 | |
| Bldg & Ground Wages | A.1620.1 | 245,530 | | -4,600 | 240,930 | |
| Building Capital | A.1620.200 | 11,200 | 6,000 | | 17,200 | |
| Bldg Fuel Oil/Propane | A.1620.416 | 40,000 | | -2,500 | 37,500 | |
| Bldg Vehicle gas & maint | A.1620.424 | 18,000 | 2,500 | | 20,500 | |
| Bldg Fuel Oil/Propane | A.1620.416 | 37,500 | | -1,500 | 36,000 | |
| BLDGS Cleaning & Paper Supplies | A.1620.419 | 7,000 | 100 | | 7,100 | |
| Bldg Maint & Repairs | A.1620.426 | 30,000 | 1,500 | | 31,500 | |
| Recreation Admin | A.7020.4 | 16,000 | 500 | | 16,500 | |
| Parks Equipment | A.7110.200 | 40,700 | 3,800 | | 44,500 | |
| Golf Maintenance Wgs | A.7250.1 | 83,840 | 4,600 | | 88,440 | |
| Golf Maintenance Wgs | A.7250.1 | 88,440 | 4,000 | | 92,440 | |
| Golf Clubhouse Wgs | A.7260.1 | 77,020 | 5,000 | | 82,020 | |
| Golf Course Clubhouse | A.7260.400 | 16,700 | 1,100 | | 17,800 | |
| Other Rec Programs contractual | A.7310.400 | 54,000 | 1,500 | | 55,500 | |
| HRA MVP | A.9089.815 | 33,550 | | -5,825 | 27,725 | |
| | | <u>1,034,655</u> | <u>60,900</u> | <u>-19,600</u> | <u>1,075,955</u> | |

| A Fund | | | | | | |
|---------------------------|--------|----------------|---------------|----------|----------------|-------------|
| DESCRIPTION | NUMBER | BUDGET | INCREASE | DECREASE | BUDGET | DESCRIPTION |
| Revenue | | | | | | |
| Appropriated Fund Balance | A.4999 | 150,185 | 41,300 | | 191,485 | |
| | | <u>150,185</u> | <u>41,300</u> | <u>0</u> | <u>191,485</u> | |

| DESCRIPTION | NUMBER | BUDGET | INCREASE | DECREASE | BUDGET | DESCRIPTION |
|--------------------------|-------------|----------------|---------------|----------------|----------------|-------------|
| Expenditures | | | | | | |
| Snow Removal Contractual | DB.5142.400 | 270,000 | 20,000 | | 290,000 | |
| Planning Contractual | DB.5112.200 | 725,000 | | -20,000 | 705,000 | |
| | | <u>995,000</u> | <u>20,000</u> | <u>-20,000</u> | <u>995,000</u> | |

| SW2 Fund | | | | | | |
|-------------------------------|----------------|----------------|--------------|---------------|----------------|-------------|
| ACCOUNT DESCRIPTION | ACCOUNT NUMBER | CURRENT BUDGET | INCREASE | DECREASE | REVISED BUDGET | DESCRIPTION |
| Expenditures | | | | | | |
| Source of Supply Power & Pump | SW2.8320.400 | 16,180 | 1,630 | | | |
| Fiscal Agent Fees | SW2.1380.400 | 3,000 | | -1,630 | 1,370 | |
| | | <u>3,000</u> | <u>1,630</u> | <u>-1,630</u> | <u>1,370</u> | |

MOTION: Supervisor Schmitt
SECOND: Councilman McCarthy

ROLL CALL VOTE:

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

RESOLUTION 2025-145
Budget Amendments for Fiscal Year 2026

WHEREAS, a request for budget amendments has been received from the bookkeeper, and

WHEREAS, normal course of business activity throughout 2026 has prompted the bookkeeper to determine that various budget items should be amended to allow for the Town of Pawling to continue conducting business as usual, and

NOW THEREFORE BE IT RESOLVED, that the bookkeeper has requested the following budget amendments:

2026 Town Adopted Budget

DB Fund

| ACCOUNT DESCRIPTION | ACCOUNT NUMBER | CURRENT BUDGET | INCREASE | DECREASE | REVISED BUDGET | DESCRIPTION |
|---------------------|----------------|------------------|---------------|----------------|------------------|------------------------------------|
| Expenditures | | | | | | |
| Wages | DB.5110.1 | 541,783 | 35,655 | | 577,438 | 2026 Budget adjustments |
| SS Tax | DB.9030.8 | 40,410 | 2,210 | | 42,620 | resulting from new Union |
| Med icare Tax | DB.9035.8 | 9,451 | 520 | | 9,971 | contract |
| MTA Tax | DB.1980.4 | 2,216 | 125 | | 2,341 | and increase to Foreman |
| NYSLRS (pension) | DB.9010.80 | 106,890 | 9,005 | | 115,895 | wages |
| Paving | DB.5112.2 | 643,725 | | -47,515 | 643,725 | Reduction to offset Wage increases |
| | | <u>1,344,475</u> | <u>47,515</u> | <u>-47,515</u> | <u>1,391,990</u> | |

MOTION: Supervisor Schmitt
SECOND: Councilman McCarthy

ROLL CALL VOTE:

Councilwoman Pitt – “AYE” Councilman Mygan – “AYE”
 Councilman McCarthy – “AYE” Councilwoman Snow - “AYE”
 Supervisor Schmitt – “AYE”

RESOLUTION 2025-146
Payment of Bills for the Town of Pawling

WHEREAS, the Town of Pawling bookkeeper has reviewed and prepared the vouchers for the Town of Pawling and has offered them for review, and

WHEREAS, the vouchers have been approved in accordance with the Town of Pawling policy, and

WHEREAS, the vouchers have been numbered 20251435 through 20251565, and

NOW THEREFORE BE IT RESOLVED, that the town board of the Town of Pawling hereby accepts the vouchers as prepared and on the recommendation of the bookkeeper and hereby authorizes payment of said vouchers for the Town of Pawling on this date in the amount of \$403,788.19.

MOTION: Supervisor Schmitt
SECOND: Councilwoman Snow

ROLL CALL VOTE:

Councilwoman Pitt – “AYE” Councilman Mygan – “RECUSED”
 Councilman McCarthy – “AYE” Councilwoman Snow - “AYE”
 Supervisor Schmitt – “AYE”

RESOLUTION 2025-147
Authorizing the Permanent Appointment of Recreation Director

WHEREAS, a vacancy exists in the position of Recreation Director for the Town of Pawling, and

WHEREAS, the Dutchess County Department of Human Resources has provided the Town with a list of eligible candidates who are reachable for appointment, and

WHEREAS, interviews were conducted by the Town Board of the Town of Pawling, together with the Supervisor-elect, Catherine Giordano,

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby appoints Loretta Rosa to the full-time, permanent position of Recreation Director, at the annual salary of \$60,000.00, effective immediately.

MOTION: Councilwoman Snow

SECOND: Councilman Mygan

ROLL CALL VOTE:

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

RESOLUTION 2025-148

Approving the Addition of Ed Hauser to the Comprehensive Plan Committee

WHEREAS, the Town Board has established a Comprehensive Plan Committee to guide the development and review of the Town’s Comprehensive Plan, and

WHEREAS, the Town Board recognizes the importance of including a diverse range of community perspectives and expertise on the Committee, and

WHEREAS, Ed Hauser has expressed interest in serving and brings valuable experience and insight to the work of the Committee, and

WHEREAS, the Town Board approved the Comprehensive Plan Committee at its Special Meeting held on September 29, 2025,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby confirms the appointment of Ed Hauser as a member of the Comprehensive Plan Committee, effective immediately.

MOTION: Supervisor Schmitt

SECOND: Councilman McCarthy

ROLL CALL VOTE:

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

RESOLUTION 2025-149

Acknowledgment of Part Time Court Clerk

WHEREAS, a permanent part time court clerk vacancy exists in the town court office, and

NOW THEREFORE BE IT RESOLVED, that Tammy Smith is hereby retroactively appointed as a part-time Clerk to Justice Kevin Irwin and shall be compensated at an hourly rate of \$25.69.

MOTION: Supervisor Schmitt

SECOND: Councilwoman Snow

ROLL CALL VOTE:

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

**RESOLUTION 2025-150
Appointment of Registrar of Vital Statistics**

WHEREAS, the Town of Pawling requires the appointment of a Registrar of Vital Statistics in accordance with the New York State Public Health Law, and

WHEREAS, the Town Board of the Town of Pawling is the appointing authority for said position, and

WHEREAS, the Town Board has determined that it is in the best interest of the Town to appoint a Registrar of Vital Statistics to ensure the proper maintenance and administration of birth and death records,

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Pawling hereby appoints Cheryl Knowles to the position of Registrar of Vital Statistics, and

BE IT FURTHER RESOLVED that said Registrar shall perform all duties and responsibilities as required under New York State Public Health Law and local procedures.

MOTION: Supervisor Schmitt
SECOND: Councilwoman Snow

ROLL CALL VOTE:

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

**RESOLUTION 2025-151
Approval of Freightliner Truck Purchase**

WHEREAS, the Superintendent of Highways, Robert Brill, has requested to purchase a Freightliner 108 SD with all season body, plow, and wing plow not to exceed \$341,000.00, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby authorizes the Superintendent of Highways to purchase and accept delivery of said Freightliner for \$341,000.00 or less.

MOTION: Supervisor Schmitt
SECOND: Councilman McCarthy

ROLL CALL VOTE:

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

**RESOLUTION 2025-152
Release of Timber Harvesting Restoration Bond**

WHEREAS, the Planning Board of the Town of Pawling granted approval to the applicant at the October 18, 2021 Planning Board meeting to fell trees as requested to avoid Indiana Bat Impacts with conditions, including, but not limited to the requirement that the establishment of a Restoration Performance bond in the amount of \$544,500, and

WHEREAS, the Planning Board received a Restoration Bond Reduction Request of \$259,600, which reduced the amount to \$284,900, and

WHEREAS, the Planning Board received a Restoration Bond Release reported as being \$259,600 but recorded as being \$284,900, reviewed by the Planning Board’s Engineer in consideration of the status of the work being fully completed at the site, with the recommendation that the bond be released in the full amount held, recorded as being \$284,900.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling approves the release of the restoration performance bond.

MOTION: Supervisor Schmitt
SECOND: Councilwoman Pitt

ROLL CALL VOTE:

Councilwoman Pitt – “AYE” Councilman Mygan – “AYE”
Councilman McCarthy – “AYE” Councilwoman Snow - “AYE”
Supervisor Schmitt – “AYE”

RESOLUTION 2025-153
Resolution to Adopt the New York State Climate Smart Communities Pledge

WHEREAS, the Town of Pawling recognizes that climate change poses risks to our community’s infrastructure, environment, and residents, and

WHEREAS, the New York State Climate Smart Communities (CSC) Program provides guidance and support for local actions that reduce greenhouse gas emissions and strengthen climate resilience, and

WHEREAS, adopting the CSC Pledge is the first step toward participation in the program and eligibility for related grants and resources.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Pawling hereby adopts the 10-point New York State Climate Smart Communities Pledge, committing the Town to work toward reducing emissions, improving energy efficiency, supporting climate resilience, promoting sustainable materials management, and engaging the public on climate-smart practices.

Supervisor Schmitt said Resolution 2025-153 would be tabled until January.

RESOLUTION 2025-154
Authorizing the NYSDEC to Conduct New England Cottontail Surveys

WHEREAS, the New York State Department of Environmental Conservation (NYSDEC) has requested access to Edward Murrow Town Park to conduct New England cottontail surveys during the 2025–2026 winter field season, and

WHEREAS, the Town Board supports wildlife monitoring and habitat conservation efforts on Town property, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Pawling hereby authorizes NYSDEC personnel to enter Edward Murrow Town Park for the purpose of conducting New England cottontail surveys during the 2025–2026 winter field season.

MOTION: Supervisor Schmitt
SECOND: Councilwoman Pitt

ROLL CALL VOTE:

Councilwoman Pitt – “AYE” Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

**RESOLUTION 2025-155
Authorizing the Upgrade of Laserfiche System**

WHEREAS, the Town currently uses the Laserfiche records management system for secure document storage and retrieval, and

WHEREAS, upgrading to the Laserfiche Site License will expand system capacity, improve user access, and support the Town’s long-term records management needs, and

WHEREAS, the total cost of the upgrade is Seven Thousand Seven Hundred Thirty-Five Dollars (\$7,735.00), and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Pawling hereby approves the upgrade of the Laserfiche system to the Site License at a cost of \$7,735.00, and

BE IT FURTHER RESOLVED, that the Town Supervisor is authorized to execute any and all documents necessary to complete the upgrade and to take any additional steps required to implement this improvement.

MOTION: Supervisor Schmitt

SECOND: Councilwoman Pitt

ROLL CALL VOTE:

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

**RESOLUTION 2025-156
2026 Refuse and Recycling Service Bids**

WHEREAS, the Superintendent of Highways has requested bids on refuse and recycling services for the year 2026, and

WHEREAS, bids were duly advertised and noticed in the Poughkeepsie Journal and bid openings were held by the Town Clerk, and

WHEREAS, the bids for refuse and recycling have been reviewed and approved by the Highway Superintendent, and

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby approves the refuse and recycling bids from the tabulated sheet provided by the Secretary to the Highway Superintendent.

MOTION: Supervisor Schmitt

SECOND: Councilwoman Snow

ROLL CALL VOTE:

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

RESOLUTION 2025-157
2026 Highway Material and Equipment Rental Bids

WHEREAS, the Superintendent of Highways has requested bids on various highway materials and equipment rentals for the year 2026, and

WHEREAS, the list of highway materials and equipment rentals have been advertised in the Poughkeepsie Journal and bid openings were held by the Town Clerk, and

WHEREAS, the bids for materials and equipment rentals have been reviewed and approved by the Highway Superintendent for purchase in 2026, and

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby approves the material and equipment bids from the tabulated sheet provided by the Secretary to the Highway Superintendent.

MOTION: Supervisor Schmitt

SECOND: Councilman McCarthy

ROLL CALL VOTE:

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

RESOLUTION 2025-158
Establishing the Position of Highway Foreman as a Union-Classified Position and Setting the Hourly Rate for 2026

WHEREAS, the Town Board of the Town of Pawling recognizes the need to clearly define the employment status of the Foreman position within the Highway Department, and

WHEREAS, following review and recommendation by the Teamsters Union, it has been determined that the Highway Foreman position shall be designated as a union position under the applicable collective bargaining agreement, and

WHEREAS, it is the intent of the Town Board of the Town of Pawling to establish an hourly wage consistent with the duties, responsibilities, and market standards for the position, and

NOW THEREFORE BE IT RESOLVED,

1. The position of **Highway Foreman** is hereby designated and classified as a **union position** effective January 1, 2026.
2. The Highway Foreman shall be compensated at an hourly rate of **\$38.55** for the calendar year **2026**, subject to all terms and conditions of the governing collective bargaining agreement.

MOTION: Supervisor Schmitt

SECOND: Councilwoman Pitt

ROLL CALL VOTE:

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

RESOLUTION 2025-159
Authorizing Supervisor Elect to Advertise for Open Positions

WHEREAS, the Supervisor-Elect Catherine Giordano is seeking to fill several positions that will be opening as of January 1, 2026, and

WHEREAS, the Town Board wishes to authorize the advertisement to fill such positions in order to allow the effective and continuous administration of Town business,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Pawling hereby authorizes advertisements for applications for positions which the Supervisor-Elect deems appropriate.

MOTION: Supervisor Schmitt

SECOND: Councilwoman Pitt

ROLL CALL VOTE:

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

RESOLUTION 2025-160
AUTHORIZING SUPERVISOR TO SIGN EASEMENT AGREEMENT

WHEREAS, by Resolution 2025-132 of the Town Board of the Town of Pawling, the Town Board authorized the execution of a Purchase Option Agreement to purchase the Sanitary Sewer Facilities of the ASPCA; and

WHEREAS, The Sanitary Sewer Facilities were conveyed and transferred to the Town; and

WHEREAS, the ASPCA has made application to the Pawling Joint Sewer Commission (the “PJSC”) to connect its sewerage system, including the grant of an easement to the PJSC and the Town for access on, over, and through the portions of the ASPCA Property;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Pawling hereby authorizes the Supervisor to sign the proposed Easement Agreement and any other documentation necessary to accept the conveyance of such easement from the ASPCA.

MOTION: Supervisor Schmitt

SECOND: Councilwoman Pitt

ROLL CALL VOTE:

Councilwoman Pitt – “AYE”

Councilman Mygan – “AYE”

Councilman McCarthy – “AYE”

Councilwoman Snow - “AYE”

Supervisor Schmitt – “AYE”

TOWN BOARD DISCUSSION

SNOW

Councilwoman Snow said the Rotary is conducting a coat drive and 500 coats were taken in and they are all being used. She wished everyone happy holidays full of peace and love.

MCCARTHY

Councilman McCarthy said Christine Mitchell, bookkeeper sent in the last request for the original grant for the boathouse so hopefully the town will receive the last \$50,000.00 that is due to the town. That grant is now completed. He thanked the employees for everything they have done to make his job easier. For those employees that will not be here next year, he wished them all the best in their future endeavors. He said it has been a pleasure working with supervisor Schmitt for the last eight years and he thanked him, and said a lot was accomplished. He wished everyone happy holidays.

PITT

Councilwoman Pitt said some dedicated employees will be leaving, and they will be very difficult positions to fill with the caliber of people leaving. She appreciated everything they have done for the board and the town. She said the supervisor strengthened town operations, along with the board, councilman DeRosa and councilman Johnson. She mentioned some of the board's achievements such as the recreation department, building department, sewer district to the south, upgrades to town hall, ADA bathrooms, upgrades to Lakeside Park, blacktop, saying a lot has been accomplished in a relatively short period of time. This board has achieved quite a bit together. She thanked the supervisor and all of the dedicated employees.

SCHMITT

Supervisor Schmitt thanked the board and the residents who supported the board over the last eight years. It was a shock walking in here in 2018, having never been on a town board before. He has built some great relationships. The board has obtained many grants, and kept lines of communications open with county and state officials. The recreation department has been a big focus of his. In 2018, the town had \$800,000.00 in fund balance, today the town has \$1.2 million dollars in fund balance. He has accomplished all of these projects and increased fund balance almost 50%, while keeping under the tax cap for the past eight years. The town now has one of the highest bond ratings in the county. He said he couldn't have done this without Christine Mitchell, town bookkeeper. The town has a very strong fund balance now. He hoped the new board would continue to employ Orrick as bond counsel. He wished the board and new supervisor good luck. It has been a learning experience and he thanked everyone who helped him.

Supervisor Schmitt made a motion to adjourn at 6:55 PM, seconded by councilman McCarthy, motion passed unanimously.

Town Clerk